

Application Checklist

On average, the application time to process an application is approximately 3 days business days. You can help the process by providing the following items listed below. We have provided this information in a checklist format for your convenience.

Check items below as you have completed

- ☐ **Application Fee** \$35 fee for each person 18 years of age and older. NON-REFUNDABLE. Cash or Zelle 661-342-2404
- ☐ **Application** If you leave areas uncompleted or contact phone numbers, your application will be denied.
- ☐ **Copy of your driver's license**
- ☐ **Copy of your social security card**
- ☐ **Paycheck Stubs** 1 Month most recent pay check stubs. We DO NOT accept screen shots.
- ☐ **Bank Statements** 2 Months Bank Statements. Your name must appear on the statements. No Screen shots.
- ☐ **Copy of current utility bill from your current address.** It can be PG&E, cable, telephone, or cell phone bill in your name.
- ☐ **Proof of Additional Income if Needed.** (Child Support, Social Security, etc.)