

Hassle Free Interior Installation Guide

LOW M

GUIDED WORKBOOK

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Editors Note

Are you planning your next project?
Maybe you are an Interior Designer or Home Stager looking for an installation solution?
Or perhaps you are just starting out in the Interiors world. Whichever applies to you, we have created this guide to share our top tips for a successful interior installation.

Planning the delivery of your project can be a stressful task, especially if you aren't quite sure where to start.

Using this guide, we will work through the "must do" steps for a successful interior delivery.

We hope this guidance will provide you with some useful insight into planning the delivery and installation of your next project!

The following guide will touch on points that need to be considered ahead of your installation.

Planning truly is the key to success!

Happy planning!

The logo for Lowm Logistics features a solid light brown square on the left. To its right, the text "LOWM LOGISTICS" is displayed in a white, uppercase, sans-serif font. The letters "LOWM" are positioned within the square, while "LOGISTICS" is placed to its right.

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Successful Interior Installation

6-steps checklist



Create a brief



Decide on the services you need



Select your contractors



Carry out a detailed site visit



Establish your delivery schedule



Installation

Brief

Breakdown what you want to achieve

- When is the final deadline for completing your project?
- When is the property ready for works to begin?
- What is the timeline for installation?
- What resources do you need to successfully deliver your project?
- Can you collate site pictures and floorplans to share with your contractors?

Before you can start making arrangements and reaching out to contractors, you will need to establish a clear brief of what you want to achieve.

Once you have a clear direction for the delivery of your project and have answered the above questions, you will then be able to share your vision and approach contractors for any resources you may need.

The more information you can collate to share with your contractors, the smoother and quicker the process will be.

Services

What resources do you need?

- Goods Storage
- Inventory Management
- Quality Checks
- Installation Team
- Vans
- Supplier Collections
- Furniture Assembly
- Tools
- Cleaning Kit
- Hanging
- Packaging
- Waste Removal

Individually sourcing all these services will be extremely time consuming and stressful. Using a contractor that offers a "one stop shop" solution is the most efficient and cost-effective option. At LOWM we offer each service listed above, so you can pick which services are required for your project.

Other Contractors

Create a schedule of works to avoid crossovers on site

Flooring

Joinery

Decorative works

Window Treatments

Furniture Installation

If your project requires a number of different contractors and services, timing is everything. Each contractor you hire will need to have a clear understanding of the timeframes and deadlines expected of them, and for the overall project.

We suggest working in the above order with your contractors to avoid clashes and chaos on site. We recommend installing the furniture at the end of the process, to limit the chance of mishaps and accidents on site if other works are being carried out around your stock.

Site Visits

Carry out a detailed site visit and ask your contractors to do the same

- Share floorplans ahead of the site visit and updated versions following the site visit (if there are changes)
 - Book individual time slots to meet your contractors on site (if required)
 - Be prepared to share your vision for the space
 - Making detailed notes and measurements will make it easier to work with your contractors
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Asking your logistics contractor to meet you on site to carry out a site visit can save a lot of time, and will go in your favour if you are working on a property with tricky access. It also provides an opportunity to build rapport and to share your vision.

At LOWM we are happy to carry out site visits with Designers and Home Stagers, as it allows us to get a feel for the space and the works we are going to be completing.

Delivery Schedule

Work with your stock suppliers to build a delivery schedule

- Establish your delivery window
- Check if your suppliers have been experiencing freight issues / delays, so you can make a backup plan
- Let suppliers know early on what your latest delivery date is
- Check if your logistics contractor can liaise with your suppliers to book in delivery slots to save you time
- Use a logistics contractor that will carry out quality control checks on your stock and run inventory management for you
- Share your delivery schedule with your logistics contractor in advance of the deliveries arriving

An accurate delivery schedule is the backbone of all interior projects. Although suppliers may experience unexpected delays, following the above steps will minimise the impact on the delivery of your project.

Installation

Thorough preparation will ensure a successful installation

- Take time at the start of the installation day to reaffirm your aims with the installation team
- Do use a professional and experienced logistics company to provide your installation team
- Enjoy the installation of your project

The installation should be the cherry on top of the cake. Delegating and outsourcing to external contractors early on in your project will free up your time and help to provide clear direction. An organised project is a successful one. Having more time will allow you to direct, liaise with your client and enjoy, rather than doing everything yourself.

The sooner you begin working with your contractors and logistics company the smoother the overall process will be, as you will have established a clear plan for delivery, and everyone will be working with you to bring your vision to life.

Can we help?

Have you outsourced the logistics for your next project?

At LOWM, we don't take a one size fits all approach to projects, and we understand that each Designer & Home Stager works differently. We have an experienced team, who are dedicated to the successful delivery of your project. We offer a "one stop shop" for Interior Designers & Home Stagers.

It is never too early to begin the process of planning the delivery of your next project. The more time you allow yourself, the smoother things will run.

We offer free consultations and obligation free quotations for all Interior Design & Home Staging projects.

We would love to hear about your upcoming project. Get in touch to chat and to start planning your hassle free installation!

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0207 050 1172

info@lowmlogistics.co.uk