

**BYLAWS OF THE COLORADO ROCK ART ASSOCIATION (CRAA) -**  
**REVISED**  
**23 February 2008**

**Article 1, Name**

The name of this organization shall be the Colorado Rock Art Association, an affiliate of the Colorado Archaeological Society (CRAA/CAS).

**Article 2, Purpose**

The purpose of the Colorado Rock Art Association shall be to encourage integrated scientific study of rock art, to advocate for its protection and conservation, and to provide educational opportunities and promote professional, avocational, and public awareness of its importance.

**Article 3, Membership**

The Executive Board shall establish the detailed criteria and conditions of membership of CRAA. Members not satisfying the criteria and conditions may be expelled and their membership terminated or suspended by vote of the Executive Board. Procedures and criteria for such action will be established by resolution of the governing board and shall be available to members. Dues paying individual and family members shall be eligible to vote in CRAA elections.

**Section 1.** Any person interested in rock art and agreeing with the purpose of this organization, and those of the Colorado Archaeological Society (CAS), and signing an agreement to abide by the CRAA and CAS Code of Ethics will be eligible to become a member of this association.

**Section 2.** Membership in the Colorado Rock Art Association is necessarily concurrent with membership in the Colorado Archaeological Society.

**Section 3.** The Officers and Board of CRAA will establish classes of membership and their costs. Such classes shall include individual, family, and institutional memberships.

**Section 4.** Dues, set in accordance with the categories of membership, shall be established by the Executive Board and are subject to periodic review. Dues are payable in the anniversary month of membership. Memberships not renewed by the end of the third month after the anniversary month shall be automatically suspended

**Article 4, Officers**

**Section 1.** The officers of CRAA shall be a President, a Vice-President, a Secretary, a Treasurer, and four Directors. These officers shall be elected by vote of the membership. Additionally there shall be positions appointed by the President: a Membership Chair, a representative to the Colorado Archaeological Society and Program

for Avocational Archaeological Certification (PAAC) coordinator, and a Historian. Other positions may be created at need and filled by Presidential appointment.

**Section 2.** The officers shall perform the duties prescribed below.

A. President:

1. to preside over regular chapter and Executive Board meetings.
2. to appoint committee chairs as necessary.
3. to maintain the chapter charter and present it to his/her successor.
4. to serve as a member of the Board of Directors of the Colorado Archaeological Society (state level).

B. Vice-President:

1. to perform the duties of the President in the President's absence.
2. to supervise the Programs Committee for all meetings.

C. Secretary:

1. to record the minutes of each chapter meeting.
2. to record the minutes of each Executive Board meeting.
3. to receive and tally ballots at elections and votes.
4. to provide a list of newly elected officers and contact information to CAS Executive Secretary.

D. Treasurer:

1. to collect and record payment of all dues and income.
2. to collect and keep record of all special funds.
3. to periodically present itemized statements of finances.

E. Directors (4):

1. to serve as an advisory body to the other officers.
2. to annually audit the Treasurer's records and make the results available to the general membership

**Section 3.** The term of office for all officers except the Directors shall be one year, from annual meeting to annual meeting. The term of office for the Directors shall be two years and so arranged that two are elected annually.

**Section 4.** Any voting member in good standing shall be eligible to hold office. No member shall hold more than one elected office at a time. The immediate past president shall be an ex-officio member of the Executive Board.

**Section 5.** Resignation, appointment of vacancies, and recall of officers.

- A. The resignation of any officer shall be submitted in writing to the Chapter Secretary.

- B. The president shall fill by appointment all vacancies that occur during the year.
- C. Recall of officers shall require  $\frac{3}{4}$  vote of all members of the Executive Board. Reasons for recall shall be specified and may consist of failure to fulfill the duties of their office as specified in the bylaws, and/or violation of the CRAA and/or CAS code of ethics.

## **Article 5, Election of Officers**

**Section 1.** The election of officers shall be held at the annual meeting of each year. If it is impossible to fulfill this requirement election of officers will be held at the next regular meeting.

**Section 2.** Candidates for office shall be determined by a Nominating Committee, by open call for candidates, and by nomination from the voting membership.

**Section 3.** Election of officers and directors shall require a majority of members present at the meeting. Votes shall be counted by the Secretary and appointed assistants and the election results shall be announced prior to the adjournment of the meeting at which the election takes place.

## **Article 6, Executive Board**

**Section 1.** The Executive Board shall consist of the elected officers of CRAA, including the Directors, and the immediate past president as an ex-officio member.

**Section 2.** The Executive Board shall be responsible for the general affairs of the CRAA, shall fix the time and place of meetings, make recommendations to the membership, and perform such duties as are designated by the membership from time to time. The Executive Board shall be subject to decisions of the chapter membership and none of its acts shall conflict with decisions taken by vote of the membership.

**Section 3.** The Executive Board may deliberate and reach decisions by telephone or e-mail as well as in person. Special meetings of the Executive Board can be called by the President or by written request of three members of the Executive Board. Executive Board meetings shall be open to the general membership. Five members of the Executive Board shall constitute a quorum and a passing vote shall require simple majority.

## **Article 7, Committees and other Offices**

**Section 1.** The Colorado Rock Art Association shall have a number of committees to perform the activities of the organization. Such committees will be filled from the general membership by Presidential appointment and may consist of, but not be limited to, the following.

- A. **Program Committee.** The Program Committee will assist the Vice-President in planning and implementing programs for meetings, as well as special programs when necessary.
- B. **Scientific Activities Committee.** The Scientific Activities Committee shall review and evaluate all CRAA proposed projects and shall make recommendations to the Executive Board on sponsorship or rejection.
- C. **Membership Committee.** The Membership Committee will be responsible for keeping membership rolls up to date, for mailing welcome and renewal notices, and will be responsible for recruitment activities.
- D. **PAAC/CAS Representative.** The PAAC/CAS Representative will be the organization's representative to meetings of the state board of CAS and will additionally serve as liaison to the PAAC program and assume responsibility for assistance in its business with the CRAA.
- E. **Historian.** The organization Historian will maintain records of all activities of the CRAA and will be responsible for its archives.

## **Article 8, Meetings**

**Section 1.** The regular meetings of the chapter shall be held at dates and times designated by the Executive Board.

**Section 2.** Special meetings can be called by the President, by the Executive Board, or upon the written request of ten members of the organization. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three days notice shall be given.

## **Article 9, Parliamentary Authority**

The rules contained in the current edition of Roberts Rules of Order shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the chapter might adopt.

## **Article 10, Amendments**

These bylaws can be amended by a majority vote of members present at any regular meeting, provided that the proposed change was submitted to the membership at least one month before the meeting.

## **Article 11, Earnings/Compensation**

No part of the net earnings of the organization shall inure to the benefit of or be distributed to its members, directors, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for

services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II. No substantial part of the activities of the society shall be attempting to influence legislation, and the society shall not participate in, or intervene in (including publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles the society shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under section 501(c) 3 in the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170(c) 2 of the Internal Revenue Code of 1954 (or the corresponding provision of any further United States Internal Revenue Law).

### **Article 12, Dissolution**

Chapter dissolution shall be provided under Article 6-Chapters-Section 3.9, and Article 17-Dissolution-Sections 1 and 2 of the Colorado Archaeological Society Constitution.