

AUCC Sanctuary Rental Agreement

\$400.00 + \$50.00 Deposit for church space
\$30.00 per hour on rehearsal date

Name _____

Address _____

Email _____

Phone Number _____

Type of Event _____

Date of Event _____

Time of Event _____

Set Up Date and Time _____

Deposit _____

Balance due one month prior to the wedding _____

I acknowledge that I have received a copy of the Renter's
Responsibilities.

_____ Date _____
(RENTER - PRINT AND SIGN NAME)

_____ Date _____
Representative - PRINT AND SIGN NAME)

Renter's Responsibilities

- 1. A \$50 deposit is required to put a date on the calendar and is non-refundable if the event is canceled.**
- 2. No food or drinks of any kind allowed in the sanctuary**
- 3. All decorations must be removed after the event.**
- 4. All garbage must be placed in the dumpster**
- 5. Wedding rehearsals - \$30/hr**
- 6. If a custodian is needed for clean up the cost will be \$25/hour for rehearsal day and \$85 the day of ceremony**
- 7. All fees must be paid one month before the event is scheduled.**

THEFT OR DAMAGE: Renter is liable for any theft or damages to the premises or property or both arising from the intentional or negligent acts of Renter or Renter's patrons, clients, friends, invitees, licensees, or others the Renter permits to come onto the premises. Renter further agrees to reimburse Archwood United Church of Christ for the cost of any repairs or replacement necessary because of any such theft or damage. Lack of supervision of such persons on the premises shall be considered negligence on the part of the Renter.

INJURY: Renter shall be liable for any and all personal injuries sustained on the premises as a result of Renter's use of the premises.

HOLD HARMLESS: To discharge, release and hold harmless Archwood UCC and Julia de Burgos Cultural Arts Center its employees from all debts, claims, demands, cost, expenses, damages, actions and cause of action, which Renters patrons, clients, friends, invitees, licensees, or others whom the Renter permits to come onto the premises, or any other persons, may now or may have hereafter have as a result of the Renter's use of the premises during the time stated above, whether arising from personal injuries, theft, property damage or any other cause whatsoever.