

# M. Sinan Orun

*Civil Engineering, B.Sc.*

*Construction Management, M.Sc.*

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## Summary:

Director, Project/Contract Manager, and Team Leader with a background both in consultancy and contracting services in the construction Sector.

**Date of Birth:** 23/08/77      **Nationality:** Turkey

## Education:

- Istanbul Technical University, Grad. School of Sc., Eng. and Tech., Construction Sc.  
*Construction Management, P.G. Studies. & Ph.D.*      2005 to Ongoing
- Istanbul Technical University, Institute of Informatics, Project Management Center  
*IT in Construction Management, M.Sc.*      2004 to 05.09.2005
- Yildiz Technical University, Faculty of Civil Engineering, Turkey,  
*Civil Engineering, B.Sc.*      1995 to 17.02.2004

## Training:

- 2014 – Occupational Health and Safety Specialist according to Turkish Law No 6331
- 2009 – Cert. Primavera Project Planner; 102 Project Management
- 2009 – Cert. Primavera Project Planner; 106P Project Management
- 2008 – In house ISO Course “International Procurement”
- 2008 – In house ISO Course “International Contract Administration based on FIDIC 4th”
- 2007 – In house ISO Course “International Contract Procedures”
- 1997 – AutoCAD 2/3D Certificate, Yildiz Technical University.

**Countries of Work Experience:** Turkey, Sudan, Libya, Romania, Tanzania, CIS, MENA, Pakistan, Balkans.

**Languages:** Turkish (Native), English (Fluent)

## Professional Experience:

### 27.05.2022 - Ongoing: **BYS Grup., Ankara TURKEY**

Team Leader, CEB [SHIFA Project \(LD7001\)](#) Tech. Ass. & Institutional Capacity Building.

- Sole Responsibility & Management of the Project,
- Design, Development & Deployment of the MMIS System,
- Institutional Capacity Building & Risk Management.

### 01.08.2009 - Ongoing: **TRANSTECH Engineers Inc., CA/USA**

Director, Overseas Operations

- Representative of the company administering and managing operations overseas, outside of the US with authorized signatory powers.
- Reports directly to the president of the company
- Managing partner in various subsidiaries establishes in prospective countries.

### 26.01.2012 – 31.12.2021: **METROPLAN Müş. Müh. San. Tic. Ltd. Şti., Ankara/TURKEY**

Director, International Projects & Business Development

- Search for prospective clients in private and public sector,
- Follow up procurements and decide when and where to submit for selected clients,
- Coordinate and manager the in-house resources of the company to participate tenders, write competent technical and prepare competitive financial proposals for the procurements. Search and find international and local partners, associates and experts for these projects.
- Initiate first contact, establish business connections and associate with selected companies to establish partnerships in various levels to overcome experience requirements, pass eligibility criteria's, sort out resource necessities and increase the competition in tenders participated.
- Manage international contracts by gathering internal and external resources, coordinating the operations, administering contractual responsibilities, running internal quality control,

supervising the provision of services conducted and monitor the financial ongoing of the project by reports.

- Reports to the Board of Directors. Administer and manage the internal resources of the company (cumulative of 15 staff in HQ including Technical, Accounting, H&R and more if required) according to requirements of the tasks executed.

**05.03.2007 - 27.07.2009: SEYAŞ SEY Mim. Müh. Müş. A.Ş., İstanbul/TURKEY**

Project & Procurement Engineer reporting to the Director of Internal Consultancy Department

- Following the international finance institutions, public and private clients for prospective procurement and project.
- Prepare and submit capability statements, expression of interests and proposals for selected clients, projects and service procurements,
- Find and establish partnering with other consultancy service providers to associate in project level to increase competitiveness and/or archive eligibility for participation,
- Prepare financial statements and interim reports regarding services rendered under consultancy contracts,
- Participate in the preparation of technical reports, studies and conduct research regarding these assignments,
- Prepare internal financial calculations regarding project finance during the company's acquisition negotiations.

**01.06.2006 - 04.03.2007: TENNESSEE Overseas Construction L.L.C., TN/USA**

Technical Coordinator

- Preliminary feasibility and investment study for 4 different real-estate development projects with a cumulative investment cost of 600 million USD. Studies regarding the return of investment; Bill of quantities, cost and revenue assumption, amortization calculations, construction scheduling and program to be used for US EXIM Bank Credit application.
- Reporting to the Board of Directors

**10.06.2005 - 01.03.2007: İstanbul Tech. Univ., Faculty of Management, FDI Group**

Researcher (Part-time Academic)

- Plan and schedule the activities of the research project of TÜBİTAK regarding Foreign Direct Investments in Turkey.

**04.01.1999 - 30.05.2006: OM Müş. Müm. Tic Ltd. Şti., İstanbul/TURKEY**

Project Engineer, Draftsman, Technician

- Prepare engineering studies, bill of quantities, and draft plans
- Prepare technical proposals
- On-site execute and supervise day-to-day works in construction.

**01.08.1998 - 03.09.1998: BORGA Bina Yapım Ltd. Şti., İstanbul/Turkey**

- Internship, Civil Engineering - Site Duties

**01.08.1996 - 16.09.1996: MAYA Holding A.Ş. (Former MAYA İnş. San. A.Ş.)**

- Internship, Civil Engineering - Site Duties

**01.07.1995 - 31.07.1996: ALAATTİN ÖZTOPUZ, İstanbul/TURKEY**

- Draftsman, Intern Technician - Junior staff/ Site duties

**Computer Skills:** Computer Aptitude and literacy. (Windows, Mac OSX) Microsoft Office (Word, Excel, PowerPoint, Access, Project, etc.), CAD (Autodesk - AutoCAD), Certified Primavera Advance User.

**Personal Traits:** People person with good communication skills able to mitigate cultural diversities and risks, respected leader & trusted team player, pragmatic, Non-smoker, Veteran Tennis Player, Driver's License (A2/B).

*Kindly find the detailed CV in World Bank format with projects and assignment background shared in detail below. Furthermore, upon request, other CV formats (EU, KIK) and evidentiary proof of the project and corporate experience with reference letters and social security records are available for further inquiry.*