



Monthly Vendor Onboarding Sessions

Hosted by Sound Transit's Economic Development Division, and presented with:
Procurement, Contracts & Agreements
Office of Labor & Workforce Development

Are you a new, prospective, or existing vendor?

Join us for a monthly session tailored to support your success in doing business with Sound Transit.

When: First Thursday of each month

Time: 10 to 11 am

Where: Tabor 100 (7100 Fort Dent Way Tukwila, WA 98188)

Gain first-hand knowledge on:

- Roles & Responsibilities
- Contract Compliance
- Resources & Opportunities

Reserve your spot!



<https://OnboardingST2026.eventbrite.com>



See back for details on events, program information, office hours and Sound Transit office hours and dates at the Tabor 100 Hub.

Questions?
Contact us at

civilrightsDBE@soundtransit.org
contractshelp@soundtransit.org



Onboarding Session Topics:

Roles & Responsibilities

Understand what's expected of primes, subcontractors, subconsultants, and suppliers.

Contract Compliance

Learn about key contract provisions, including:

- Invoicing
- B2Gnow reporting
- Prompt Payment
- Disadvantaged and Small Business Enterprise (DBE/SBE) inclusion
- Labor requirements, including project labor agreements (PLAs)

Resources & Opportunities

Explore tools and support available to your business and get a preview of upcoming contracting opportunities with Sound Transit.

Visit our website for:

- Event details
- Free technical assistance
- Economic Development Updates



Questions? Contact Us!
civilrightsDBE@soundtransit.org

<https://bit.ly/CREI-EDD>

2026 Upcoming events and HUB office hours:

Event	Date	Location
Monthly Onboarding Sessions* Every 1 st Thursday of the month 10 am - 11 am	1/8, 2/5, 3/5, 4/2, 5/7, 6/2, 7/2, 8/6, 9/3, 10/1, 11/5, 12/3	Tabor 100
Economic Development Events <i>More events coming soon to Peirce and Snohomish County!</i>	Friday, February 27th	Sound Transit Union Station
TABOR 100 Office Hours* <ul style="list-style-type: none">• Labor & Workforce Development (9am-3pm)• Procurement, Contracts, & Agreements (9am-1pm)• Economic Development (9am-5pm)	<ul style="list-style-type: none">• Every Monday• Every Tuesday• Every Thursday	Tabor 100

*2026 Sessions and Office Hours are not held on Sound Transit observed holidays: 1/1, 1/19, 2/16, 5/25, 6/19, 7/3, 9/7, 10/12, 11/11, 11/26, 11/27, 12/25