



## PAYMENT OPTIONS

Payment in full **MUST** be received **BEFORE** your court date.  
Provide your case or summons number when making payment.

**Municipal Court accepts the following credit cards: Visa, MasterCard, Amex, and Discover.**

**INTERNET:** Log on to [www.coloradosprings.gov/payticket](http://www.coloradosprings.gov/payticket). An additional fee will be charged for this service.

**MAIL:** Make your check or money order payable to: CITY OF COLORADO SPRINGS and mail to PO Box 2169, Colorado Springs, CO 80901. Include your case or summons number.

**IN PERSON:** Between 8:00AM and 5:00PM at the Municipal courthouse. Bring your case or summons number with you.

**DROP BOX:** Place your payment along with your case or summons number in an envelope and place in the drop box in front of the Municipal courthouse. **DO NOT** place in drop box **ON** your court date as it will not be processed until the following day and a warrant may be issued.

**PHONE:** Call (719) 377-9788. An additional fee will be charged for this service.

## Compulsory Insurance

### COMPULSORY INSURANCE CHARGES

If you have been charged with driving without insurance (city ordinance 10-28-101), **AND YOU HAD LIABILITY INSURANCE ON THE DATE AND TIME YOU WERE TICKETED**, you may be able to resolve this charge prior to your court date. Please contact the court at 385-5922 for instructions.

**YOU MAY BE CHARGED WITH A FELONY OFFENSE IF YOU PRESENT FRAUDULENT PROOF OF INSURANCE.**

**EQUIPMENT VIOLATIONS** - If you have been charged with any equipment violations, your charge may be dismissed if you provide proof of repair when you appear in court.

Certain records may be eligible for sealing through the District Court not less than three years after completing your sentence in this case pursuant to C.R.S. 24-72-708. Please consult the statutes or legal counsel with respect to these matters. Certain limitations and time limits apply. Court staff is not permitted to give legal advice, seek legal counsel or the State's Court website [www.courts.state.co.us](http://www.courts.state.co.us) for further instructions and information.

If you are not a citizen of the U.S., you are advised that conviction of the offense for which you have been charged may have the consequences of deportation, exclusion from admission to the U.S., or denial of naturalization pursuant to the laws of the U.S. Consulting with an attorney is recommended prior to entering a plea of guilty or nolo contendere in this court.

### CSPD Contact Information:

If you want to make a compliment or complaint regarding this contact with an officer employed by the Colorado Springs Police Department, you may do so in any of the following ways.

1. Go online to [www.coloradosprings.gov/police](http://www.coloradosprings.gov/police) department. You may submit online by clicking on "Contact Us", then "Service Concerns and Complaints"
2. Contact CSPD Internal Affairs at 719-444-7417
3. Contact a supervisor in the officer's division, either over the phone or in person. The phone information for each division is found on the CSPD website by clicking on "Contact Us" the "CSPD Phone Directory."