

RESOURCE PLANNING
October 19, 2019

1.1.8 Job Descriptions – Business Analyst IT

Business Analyst IT

Experience Range: 5 + Years

Location: Turkey

Industry: IT-Software / Software Services

Functional Area: IT-Software Application Programming and Maintenance

Job Description

The Business Analyst works on Patient Engagement solution requirement. Works closely with product stakeholders to analyze and document the business/functional/non-functional/deployment/ implementation/ operations/ support and integration requirements across multiple vendors/systems. Interacts with business stakeholders to provide information to make informed decisions.

Duties and Responsibilities:

- ✿ Has expertise in providing solution and good understanding of Provider, patient aspects.
- ✿ Is a self-starter. Can develop business requirement for the product independently with little inputs from problem statements.
- ✿ Understands market needs and map those requirements to product and create use cases/ user stories.
- ✿ Ability to talk to multiple customers to understand the different possibility of the workflows, challenges and needs; uses these information to come up with a generic solution for the product.
- ✿ Can develop AS-IS and TO-BE business models and also provide process models
- ✿ Has worked on Agile model and can work with development team to groom the user stories
- ✿ Has ability to define the wireframes for the proposed solution
- ✿ Ensures project/product requirements documents are complete, current, and stored appropriately
- ✿ Has ability to separately define end user requirements, implementation, support requirements, and integration requirements.
- ✿ Gets hands-on to validate the solution once it is developed to ensure it is as per the expectations.
- ✿ Provide demos to customers and get the inputs on the final solution. incorporate any major comments/concerns on the solution
- ✿ Finalize functional requirements, assign for development team and also provide guidance for work completion
- ✿ Contributes towards expanding and improving existing product set by identifying new features or service opportunities
- ✿ Defines the non-functional requirements that are required for the solution considering the market needs
- ✿ Maintains Requirements Traceability Matrix
- ✿ Participates in identifying the risks involved in the solution and works with Project Manager to closely monitor the business risks and helps to mitigate them.

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- ✿ Ensures process improvement and compliance in the assigned module and participates in technical discussions/review
- ✿ Coordinates with developers / other architects, Product / Business SMEs, and Stakeholders
- ✿ Participates in strategic cross-functional sessions aimed at developing long term project/program mandates
- ✿ Reviews the deliverables of Business Analyst, to ensure that he builds the right solution and with finer details.
- ✿ Reviews and provide inputs to functional test cases, scenarios
- ✿ Participates in defect triage meetings and fill gaps in requirements, if any
- ✿ Supports QA related activities – reviewing Functional Test Scenarios and participate in User Acceptance Testing (UAT)
- ✿ Brings in innovative solutions in the area he/she works
- ✿ Writes white papers or blogs at organization level or contributes in external forums about the latest trends of healthcare industry
- ✿ Participate in product/project agile scrum meetings/forums
- ✿ Good understanding of the pros/cons of the technical solution, ability to understand technology better.
- ✿ Act as an intermediary between the client & technical team to ensure smooth product implementation.
- ✿ Creation of various reports that helps in clarifying the issues raised by the clients
- ✿ Projecting the client requirements through various reporting tools.
- ✿ Clearly understanding the business requirements through available requirement documents & user interactions.
- ✿ Elaborating on requirements by probing or challenging the underlying objectives or needs
- ✿ Think through all the various scenarios / needs identifies and from requirement completeness perspective. Also, capturing the unaddressed scenarios or needs.
- ✿ Clearly articulating the requirements & document it in a way that both the business users as well as solution architects can understand.

Key Qualification

- ✓ 5+ Experience in Relevant Industry experience Preferred.
- ✓ Bachelor / Master in Computer Science or Any Engineering or MBA is preferred.
- ✓ Experience in leading Cross-Functional teams across multiple business and technical areas.
- ✓ Strong written and oral communication skill.
- ✓ Strong Presentation Skills for Customers and Executives.
- ✓ Attention to detail and quality of output.
- ✓ Ability to work under tight deadlines and face pressure.

Leadership Abilities:

- ✓ Optimize & effectively manage resources and time of the team members.
- ✓ Identify, track and mitigate risks to the product
- ✓ Should not hesitate to carry out healthy and constructive confrontation with team members, peers and managers for the benefit of Product.

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Key Skill Set

- ✿ Hands on experience in each of the areas mentioned under responsibilities
 - ✿ UML Diagram (Use Case, Activity, Relationship), Wireframe, prototype
 - ✿ MS-Visio or other UML related Tools
 - ✿ Good understanding of the pros/cons of the technical solution
 - ✿ Relational Database Concepts and Understanding
 - ✿ Proficiency with BA tools
 - ✿ Desire to Learn and Grow
 - ✿ Team work and Collaboration
 - ✿ Outstanding verbal and written communication to facilitate team and business sponsor meetings effectively
 - ✿ Good presentation Skills
 - ✿ Ability to face, influence/negotiate with Customers
 - ✿ Self-motivated
 - ✿ Strong analytical, problem-solving, negotiation and organizational skills
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