

RESOURCE PLANNING
October 19, 2019

1.1.1 Job Descriptions – Project Manager IT

Project Manager - IT

Experience Range: 8 to 15 Years

Location: Turkey

Industry: IT-Software / Software Services

Functional Area: IT-Software Application Programming and Maintenance

Job Description

We are looking for the candidate who is having well technical knowledge in IT software development. Candidate who worked before in IT software development is preferred.

Project Manager - IT are responsible for Entire Software Development and Maintenance. It includes recruiting the resources for the project, coordinating with clients, managing the local / international team for development / maintenance, plan & schedule the work, tracking the task, reporting to the management and etc.

Duties and Responsibilities:

- ✿ Collecting the business requirements from the client and preparing the relevant use case requirements for the IT Technical Team.
- ✿ Preparing the Project Plan and schedule the task duration – coordination with technical team.
- ✿ Day to day task tracking and plan for the delivery milestones.
- ✿ Update to management team with necessary reports.
- ✿ Recruiting resources – coordination with relevant teams.
- ✿ Handling Risks & Mitigation of the project.
- ✿ Schedule the frequent meetings and bring the project into the track.
- ✿ Coordinate with QA team for testing and release plan.
- ✿ Responsible to handle postproduction support and fixing the issues.
- ✿ Use the industry standard software's to manage the IT Project Management and comply with CMM standards.

Key Qualification

- ✓ 8 to 15 Years' Experience in Relevant Industry experience Preferred.
- ✓ Bachelor / Master in Computer Science or Any Engineering or MBA (IT) or MCA (IT) is preferred.
- ✓ Experience in leading Cross-Functional teams across multiple business and technical areas.
- ✓ Strong written and oral communication skill.

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- ✓ Skilled in all phases of Software Development.
- ✓ Strong Presentation Skills for Customers and Executives.
- ✓ Experience defining, creating and optimizing complex business workflows.
- ✓ Attention to detail and quality of output.
- ✓ Experience Communication Complex concepts to software developers in an efficient and logical way.
- ✓ Ability to work under tight deadlines and face pressure.

Key Skill Set

- ✿ PMP / Scrum Master / CAPM / MPM & etc certification would be added advantage
- ✿ Experience in handling larger IT development team is preferred
- ✿ Previous Programming Experience in below area is added advantage
 - Core Java, J2ee, JMS Concepts
 - MVC Framework (Spring Framework is preferred), like Spring / Struts and etc
 - Hibernate Framework
 - MySQL / Oracle Database
 - Tomcat / JBoss / WebLogic Application Server
 - UNIX / LINUX Scripting
 - Spring Batch Framework
 - Spring Social API
- ✿ Prior Experience in Web Application Development
- ✿ Prior Experience in Major Product Developments like TELCO CRM / Banking CRM / ERM products and etc..
- ✿ Prior Experience in preparing RFP, RFQ documents – based on the requirements
- ✿ Prior Experience in Preparing Technical Design Documents, Deployment documents, Implementation Documents, High Level User Support Documents and etc.
- ✿ Experience in Software Rollout with Major clients & client location.
- ✿ Prior Experience in handling Senior IT Engineers who prepare artefacts & Wire Frame Demo's, such as
 - Requirements Specifications Preparations
 - Meeting Customer premises to gather current business flows
 - Preparing Functional requirements
 - Recommending new solution to the clients – based on the study conducted
 - Analysing the market trend and proposing new ideas and concepts – in terms of technology and business concepts and etc.