

*ProBizAssoc.com*  
**Sustainability Policy**

**Vision:** ProBizAssoc.com envisions a world where our services are provided with the smallest possible impact to the planet.

**Principles:** Our approach to our business is guided by the following principles:

- Leadership
- Inclusivity
- Integrity
- Transparency
- Continuous Improvement
- Environmental Stewardship

**Our Duty to Act:** Although we alone cannot save the planet, ProBiz commits to doing our part to reduce, reuse, and recycle, as shown through our actions:

- Use electronic versions of print media whenever possible to reduce the use of paper.
- Use recycled products when available and economical (paper stock, manila folders).
- Provide recycling bin for plastic bottles and other recyclable waste.
- Use both sides of all paper stock for in-house copies, and for work product upon request.
- Recycle paper and ink cartridges.
- Reduce car travel by combining trips where possible.
- Promote e-learning as a viable alternative to face-to-face workshops.

