

	<b>Site HSE Inspection Hinds Safety Form</b>		Doc. #:	HS-14-F-015
			Issue Date:	05-Mar-2018
			Rev. Date:	30-Mar-2019
			Rev.#	01

<b>Project Name</b>		<b>Project #</b>		<b>Page</b>	<b>of</b>
<b>Inspection Team</b>	1)	2)		<b>Date</b>	
	3)	4)			

Description of Inspection Items Observed (Use additional pages as necessary)	Person Responsible for Corrective Action	Due Date	Date Completed

<b>Acknowledgement of inspection report reviewed</b>		<input type="checkbox"/> Not applicable	
<b>Date of review</b>		<b>Repeat Items</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Lead Inspector</b>		<b>Supervisor</b>	
<b>Corrective Actions Completed</b>			
I certify that the corrective actions listed above have been completed.			
<b>Supervisor</b>			
	<b>Name</b>		<b>Signature</b>
I have reviewed this inspection document.			
<b>General Manager Or Director</b>			
	<b>Name</b>		<b>Signature</b>

**Completed form must be sent to the General Manager**

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HSE Inspection Guideline & Checklist	
<b>1.0 Required Postings (HSE Plan)</b>	<b>5.0 Emergency Response</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> HSE policy</li> <li><input type="checkbox"/> Rules and disciplinary policy</li> <li><input type="checkbox"/> Substance abuse policy</li> <li><input type="checkbox"/> Pre-project hazard assessment</li> <li><input type="checkbox"/> Emergency response plan</li> <li><input type="checkbox"/> Designation of Competent Person</li> <li><input type="checkbox"/> JOSH Committee meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Current first aiders</li> <li><input type="checkbox"/> Trained rescuers</li> <li><input type="checkbox"/> Response plan tested</li> <li><input type="checkbox"/> First aid kit</li> <li><input type="checkbox"/> Disposable eye wash</li> <li><input type="checkbox"/> Stretcher/man-basket</li> <li><input type="checkbox"/> 3 blankets</li> <li><input type="checkbox"/> First aid room</li> <li><input type="checkbox"/> Fire extinguisher</li> <li><input type="checkbox"/> Tripod and winch</li> <li><input type="checkbox"/> Spill containment kit</li> <li><input type="checkbox"/> Two-way radios</li> <li><input type="checkbox"/> Fire Alarm</li> <li><input type="checkbox"/> Cell phone</li> </ul>
<b>2.0 Completed Documentation</b>	<b>6.0 Signs And Barricades</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Visitor Log</li> <li><input type="checkbox"/> Orientation records</li> <li><input type="checkbox"/> Field level hazard assessment</li> <li><input type="checkbox"/> Fall Protection Plan</li> <li><input type="checkbox"/> Daily Toolbox meeting</li> <li><input type="checkbox"/> Monthly inspection report</li> <li><input type="checkbox"/> Monthly equipment inspection report</li> <li><input type="checkbox"/> Emergency response drills</li> <li><input type="checkbox"/> Pre-Use inspections</li> <li><input type="checkbox"/> Daily inspections</li> <li><input type="checkbox"/> Incident reports</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Traffic Control Stop sign for collection vehicles</li> <li><input type="checkbox"/> Traffic control signs and barricades in place</li> <li><input type="checkbox"/> Flagging tags used on hazard identification tape</li> <li><input type="checkbox"/> Damaged/Defective tags being used</li> <li><input type="checkbox"/> Energy isolation tags used to identify each worker</li> <li><input type="checkbox"/> Emergency "muster point" sign visible</li> <li><input type="checkbox"/> "No smoking" signs around flammable products and buildings</li> <li><input type="checkbox"/> Confined space or Restricted spaces identified</li> <li><input type="checkbox"/> Fall protection "control zone" raised barricade</li> <li><input type="checkbox"/> SDS Labels as required</li> </ul>
<b>3.0 Office Setting</b>	<b>7.0 Personal Protective Equipment</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Current OHS legislation accessible to workers</li> <li><input type="checkbox"/> Current Hinds Safety HSE manual and SWP manual accessible to workers</li> <li><input type="checkbox"/> SDS's accessible to workers</li> <li><input type="checkbox"/> Lunchroom clean</li> <li><input type="checkbox"/> Waste receptacles emptied regularly</li> <li><input type="checkbox"/> Potable water and cups available</li> <li><input type="checkbox"/> Emergency response equipment available</li> <li><input type="checkbox"/> Fire Extinguishers inspected</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Inspected and maintained in good condition</li> <li><input type="checkbox"/> Hard hat,</li> <li><input type="checkbox"/> CSA footwear</li> <li><input type="checkbox"/> CSA glasses and/or prescription glasses</li> <li><input type="checkbox"/> Gloves</li> <li><input type="checkbox"/> Reflective outerwear</li> <li><input type="checkbox"/> Buoyancy jacket</li> <li><input type="checkbox"/> Face shield</li> <li><input type="checkbox"/> Mono-goggles</li> <li><input type="checkbox"/> Hearing</li> <li><input type="checkbox"/> Fall protection</li> <li><input type="checkbox"/> Respiratory</li> <li><input type="checkbox"/> Other:</li> </ul>
<b>4.0 Project Condition</b>	<b>8.0 Scaffolding</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Adequate access ramps, stairs, ladders</li> <li><input type="checkbox"/> Slipping and tripping hazards eliminated or controlled.</li> <li><input type="checkbox"/> Anti-slip treads installed on temporary ramps</li> <li><input type="checkbox"/> Material storage clear of access ways</li> <li><input type="checkbox"/> Material not leaned onto guardrails or stacked above toe board level</li> <li><input type="checkbox"/> Adequate handrails and guardrails</li> <li><input type="checkbox"/> Work areas clean and free of debris</li> <li><input type="checkbox"/> Adequate lighting in stairwells, tool cribs and work areas</li> <li><input type="checkbox"/> Temporary lights equipped with guards</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Bracket (attached to formwork) and framed scaffold built with all required components</li> <li><input type="checkbox"/> Mudsill built on solid material</li> <li><input type="checkbox"/> Guardrail, mid-rail and toe boards installed</li> <li><input type="checkbox"/> Scaffold secured from movement or wind-shear</li> <li><input type="checkbox"/> Platform planking secured from movement</li> <li><input type="checkbox"/> Correct colour scaffold tag secured to all entry points after inspection completed. Re-inspection completed</li> </ul>
	<b>9.0 Compressed Air</b>
	<ul style="list-style-type: none"> <li><input type="checkbox"/> Hose connections are pinned/wired together</li> <li><input type="checkbox"/> Whip checks are attached hose to hose</li> <li><input type="checkbox"/> Hose is in good condition with no abrasions</li> </ul>



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<b>10.0 Fire Protection and Prevention</b>	<b>15.0 Floor, Roof and Wall Openings</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Fire Service vehicle route maintained at the project</li> <li><input type="checkbox"/> Fuel storage away from ignition sources</li> <li><input type="checkbox"/> Fuel supply tanks grounded or provided</li> <li><input type="checkbox"/> Oily rags stored in a metal covered container</li> <li><input type="checkbox"/> Fire extinguishers in Hinds Safety trucks, equipment, administration building and project</li> <li><input type="checkbox"/> Fire extinguishers inspected monthly (<i>facility</i>)</li> <li><input type="checkbox"/> Temporary heaters provided clearance away from combustible and flammable materials</li> <li><input type="checkbox"/> Hot work permit issued</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> All openings larger than 4" square covered, or guardrail system erected</li> <li><input type="checkbox"/> Floor/roof hole coverings can withstand all load weights applied (workers or mobile equipment)</li> <li><input type="checkbox"/> Floor/roof hole coverings are secured from movement and marked "Open Hole"</li> <li><input type="checkbox"/> Guardrails and mesh barriers can withstand a lateral force of 200 lbs.</li> <li><input type="checkbox"/> Guardrail system has top-rail, mid-rail and toe-board</li> </ul>
<b>11.0 Tools, Machines, and Shelving</b>	<b>16.0 Trenches and Excavations</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Maintained in a safe condition</li> <li><input type="checkbox"/> Storage racks secured from movement and not over-loaded. Organized.</li> <li><input type="checkbox"/> Pipe stands are commercially manufactured</li> <li><input type="checkbox"/> Power tools have guards in place as designed by the manufacture</li> <li><input type="checkbox"/> Machines have guards to protect against crush points, rotating parts, moving parts, flying chips, sparks, etc.</li> <li><input type="checkbox"/> Start, stop, emergency and other operating controls within the operator's reach</li> <li><input type="checkbox"/> Work tables are free of jigs / welding slag</li> <li><input type="checkbox"/> Material hold down clamps are secure and free of stress and damage</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Current locate ticket prior to digging</li> <li><input type="checkbox"/> Walls cut back to legislated requirements</li> <li><input type="checkbox"/> Appropriate shoring or engineered trench box</li> <li><input type="checkbox"/> Spoil pile back 1 meter from excavation</li> <li><input type="checkbox"/> De-watering system established</li> <li><input type="checkbox"/> Access ladders or stairs</li> <li><input type="checkbox"/> Solid barricade (wood/snow fence) around excavations</li> </ul>
<b>12.0 Chemicals</b>	<b>17.0 Loader Operation</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> SDS available in Drum Dryer room</li> <li><input type="checkbox"/> All bottles with hazardous products have proper GHS/WHMIS labels</li> <li><input type="checkbox"/> Proper PPE made available</li> <li><input type="checkbox"/> Workers are trained in WHMIS 2015</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Bucket Low to the ground</li> <li><input type="checkbox"/> Shoulder checking</li> <li><input type="checkbox"/> Following honk methods</li> <li><input type="checkbox"/> Drip tray for when not in use</li> <li><input type="checkbox"/> Use of seat belt</li> </ul>
<b>13.0 Ladders</b>	<b>18.0 Compressed Gas Cylinders</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> In good condition</li> <li><input type="checkbox"/> Step ladder fully opened</li> <li><input type="checkbox"/> Extension ladder extended 1 meter above</li> <li><input type="checkbox"/> Extension ladder secured top</li> <li><input type="checkbox"/> Permanent ladders are secure and not damaged</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Cylinders have legible supplier labels</li> <li><input type="checkbox"/> Engineered hoist cart in good condition</li> <li><input type="checkbox"/> Cylinders and hoses are protected from hot slag or sparks</li> <li><input type="checkbox"/> Stored in a secured outdoor location with protective caps or collar in place</li> <li><input type="checkbox"/> Manifold system emergency shut-off identified</li> </ul>
<b>14.0 Electrical</b>	<b>19.0 Welding and Cutting</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Electrical cords protected from damage</li> <li><input type="checkbox"/> Hand tools are maintained in a safe condition</li> <li><input type="checkbox"/> Ground fault circuit interrupter at power supply</li> <li><input type="checkbox"/> One metre space to access electrical panel/supply</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Local ventilation system used indoors</li> <li><input type="checkbox"/> Screens and shields being used</li> <li><input type="checkbox"/> Torches are lit by approved strikers</li> <li><input type="checkbox"/> Welding cables are in good repair with manufactured connectors</li> </ul>
<b>20.0 Environmental</b>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Air quality monitored</li> <li><input type="checkbox"/> Decibel reading taken</li> <li><input type="checkbox"/> Fuel and chemicals stored in secondary containment</li> <li><input type="checkbox"/> Chemical waste is properly separated and stored for removal</li> </ul>	