



# Web Accounts & Paperless Billing

## Creating a Web Account & Enrolling in Paperless Billing

1. Navigate to <https://www.minetfiber.com/> or <https://wvalleyfiber.com/> and select the Payments tab.



2. If you have an existing web account, proceed to log in and skip to step 5. If you need to create a new web account, select **Don't have an account? Register here** at the bottom of the page.



Log In

Username or Email

Password

[Don't have an account? Register here →](#)

[Forgot your password?](#)

3. You will be prompted to enter the invoice number and amount due from your most recent invoice.

[\*\*« Return to login\*\*](#)

## Register By Invoice

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**Invoice Number**

[What's this?](#)

**Amount Due**

Please enter your invoice number and amount due as they appear on your most recent invoice.

I'm not a robot

reCAPTCHA is changing its terms of service.  
[Take action.](#)

reCAPTCHA  
Privacy - Terms

**Continue ➤**



**Payment Information**

Account Number	12345678-9
Invoice Number	12345678
Bill Date	Oct 01, 2019
Due Date	Oct 20, 2019
<b>Amount Due</b>	<b>\$ 1,234.56</b>
<b>Amount Enclosed</b>	\$ _____

PLEASE MAKE CHECK PAYABLE TO: **MINET**



4. Once you have entered your invoice number and amount due, the next screen will prompt you to enter a few more items to register your account.

[!\[\]\(b2e4fdfff449d4f3b37967de2febc0d3\_img.jpg\) Return to login](#)

## Registration

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**Email Address**

Username will be your email address during login

**Password**

Password must contain at least 6 characters, a lowercase letter, and one or more of the following: uppercase letter, number, special character.

**Confirm Password**

**Security Question**

**Security Answer**

**Register**

5. Once logged in, to enroll in paperless billing, select **Setting** under **Account** on the left hand side. Towards the top of this screen you will see three options, select **General**. Under **Invoice Preferences** there will be three invoice options, select **Web Bill Only** then select **Change Preference**. You are now enrolled in paperless billing. Your invoices will be sent to the email address that the web account is registered under.