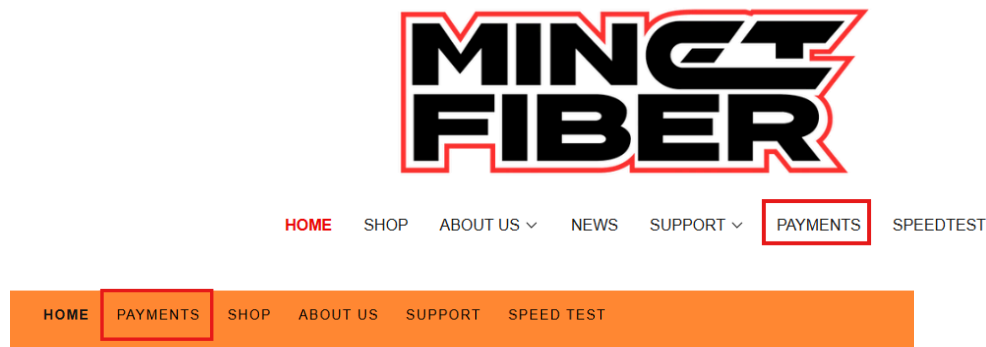


Web Accounts & Paperless Billing

Creating a Web Account & Enrolling in Paperless Billing

1. Navigate to <https://www.minetfiber.com/> or <https://wvalleyfiber.com/> and select the **Payments** tab.



2. If you have an existing web account, proceed to log in and skip to step 5. If you need to create a new web account, select **Don't have an account? Register here** at the bottom of the page.



Log In

Log in

[Don't have an account? Register here →](#)

[Forgot your password?](#)

3. You will be prompted to enter the invoice number and amount due from your most recent invoice.

[Return to login](#)

Register By Invoice


Invoice Number

[What's this?](#)

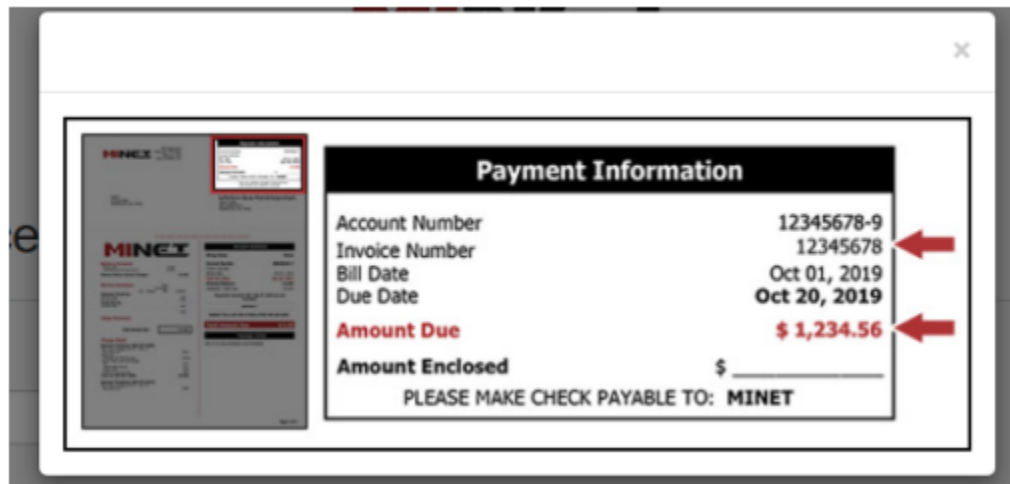
Amount Due

Please enter your invoice number and amount due as they appear on your most recent invoice.

☐ I'm not a robot
reCAPTCHA is changing its terms of service.
[Take action.](#)


reCAPTCHA
[Privacy](#) - [Terms](#)

Continue >



The screenshot shows a payment information form for MINET. The form is titled "Payment Information" and contains the following fields:

Payment Information	
Account Number	12345678-9
Invoice Number	12345678
Bill Date	Oct 01, 2019
Due Date	Oct 20, 2019
Amount Due	\$ 1,234.56
Amount Enclosed	\$ _____

PLEASE MAKE CHECK PAYABLE TO: MINET

Red arrows point to the "Invoice Number" and "Amount Due" fields.

4. Once you have entered your invoice number and amount due, the next screen will prompt you to enter a few more items to register your account.

[← Return to login](#)

Registration

Email Address

Username will be your email address during login

Password

Password must contain at least 6 characters, a lowercase letter, and one or more of the following: uppercase letter, number, special character.

Confirm Password

Security Question

Security Answer

Register

5. Once logged in, to enroll in paperless billing, select **Setting** under **Account** on the left hand side. Towards the top of this screen you will see three options, select **General**. Under **Invoice Preferences** there will be three invoice options, select **Web Bill Only** then select **Change Preference**. You are now enrolled in paperless billing. Your invoices will be sent to the email address that the web account is registered under.