

**Meeting Called By:** Christi Hawkins (SACC)      **Type of Meeting:** State Administrative Committee  
**Facilitator:** Christi Hawkins (SACC)      **Note Taker:** Christi Hawkins  
**Meeting Called to Order:** 9:00 p.m.      **Meeting Adjourned:** 10:43 p.m.

<b>Attendees:</b>	<b>State Administrative Committee Chairman (SACC):</b>	Christi Hawkins	Present
	<b>Junior Olympic (JO) Coordinator:</b>	Ana Whitfield	Present
	<b>Xcel Coordinator:</b>	Shannon Mitchell	Present
	<b>East Representative:</b>	Keven Gangwish	Absent
	<b>West Representative:</b>	Brian Andrews	Present
	<b>Information Technology (IT) Coordinator:</b>	Donna Hunter	Present
	<b>Communications Coordinator:</b>	Terra Evans	Absent
	<b>Judge's Representative:</b>	Vacant	Vacant
	<b>Community Outreach Liaison:</b>	Cami Hammond	Present

**Note:** Two (2) members were absent, a quorum was present. SAC only votes to break a tie.

#### MINUTES:

### 1. Agenda Item: Positions on the State Administrative Committee (SAC):

**Discussion:** Positions on the State Administrative Committee (SAC).

**Conclusion:** Change the Judge's Representative position to an at-will position which serves at the leisure and discretion of the State Administrative Committee (SAC). The Outreach Liaison position on the State Administrative Committee (SAC) will remain as an at-will position which serves at the leisure and discretion of the State Administrative Committee (SAC).

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

### 2. Agenda Item: Policy When No Bids are Received for State Championships:

**Discussion:** Determine a policy when the State Administrative Committee (SAC) receives no bids for a State Championship.

**Conclusion:** The State Administrative Committee (SAC) has unlimited authority and discretion to secure a host club or organization or a combination thereof if no State Championship bids or only incomplete bids are received by the bid deadline.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

### 3. Agenda Item: 2023-2024 State Championships:

**Discussion:** Determine a host organization for the 2023-2024 State Championships.

**Conclusion:** The Cheyenne Gymnastics parent's group is interested in hosting the 2023-2024 State Championships. The State Administrative Committee (SAC) will begin negotiations with Cheyenne Gymnastics to host the 2023-2024 State Championships.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

4. **Agenda Item: 2023-2024 Senior Recognition Form:**

**Discussion:** Update the Senior Recognition Form.

**Conclusion:** Added a line item for years of experience in gymnastics to the Senior Recognition Form.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

5. **Agenda Item: State Championship Bid Award Announcement:**

**Discussion:** Current rules states "A decision will be announced by the State Administrative Committee (SAC) at the current competitive year's State Championship (WY USAG SAC Minutes August 2, 2021).", but need to revise this for instances where we have received no bids.

**Conclusion:** If bids are received by the deadline, a decision will be announced by the State Administrative Committee (SAC) at the current competitive year's State Championship. If no bids or only incomplete bids are received by the deadline, then the State Administrative (SAC) will announce a decision upon a final determination of the State Championships location being resolved.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

6. **Agenda Item: Process for Tracking Mobility and State Championship Qualifiers During Competitive Season:**

**Discussion:** Issues receiving meet results from host clubs/organizations after a meet. Host clubs/organizations have always been required to turn in meet results to the State Administrative Committee (SAC) following a meet, but needed to document the policy in minutes.

**Conclusion:** Any in-state club or organization hosting an in-state meet, are required to send copies of the following to the State Administrative Committee (SAC) within seventy-two (72) hours for their meet to count as a qualifying event for mobility and State Championships:

1. Copy of Sanction
2. Copy of Coaches and Judges' sign-in sheets
3. Meet scores (notification of where scores are posted online, but actual results must be submitted by club/organization)

If the required information is not received within the required seventy-two (72) hours, the meet cannot be used for mobility or State Championship qualifying. Send one (1) email with the required information to [usagwy@gmail.com](mailto:usagwy@gmail.com), [usagwyjo@gmail.com](mailto:usagwyjo@gmail.com) and [usagwyxcel@gmail.com](mailto:usagwyxcel@gmail.com) to ensure athlete scores are timely and accurately accounted for.

Pictures of score cards are not considered sufficient documentation to verify mobility or State Championship qualifying scores.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

**7. Agenda Item: Recognition of Graduating Seniors:**

**Discussion:** The State Administrative Committee (SAC) would like to recognize graduating seniors in various methods.

**Conclusion:** Eliminate the following from previous meeting minutes “Graduating senior recognition(s) will be prior to the awards ceremony (while scores are being finalized) in the awards area during the session the athlete is competing at the State Championship. Coaches are encouraged to speak about the athlete’s history and future plans (WY USAG SAC Minutes February 25, 2020).

The State Administrative Committee (SAC) will have discretion in how graduating seniors are recognized for the competitive season.

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

**8. Agenda Item: Open Scoring Xcel Program:**

**Discussion:** Update State’s open scoring policy based on addition of new Xcel Sapphire level by USA Gymnastics.

**Conclusion:** Change previous State Administrative Committee (SAC) rule of “Open scoring for the Xcel program is at the discretion of the State Administrative Committee (SAC) (R&P). The State only requires open scoring in the Xcel Program for levels Platinum and Diamond. Open scoring for the Xcel Program levels Bronze, Silver and Gold is not required. (WY USAG SAC Minutes March 8, 2021).” to “The State requires open scoring in the Xcel Program for levels Gold, Platinum, Diamond, and Sapphire. Open scoring for the Xcel Program levels Bronze and Silver is not required.”

**In Favor:** All

**Opposed:** 0

**Abstained:** None

**Motion Approved/Not Approved:** Approved.

**9. Agenda Item: Scheduling of the next meeting**

a. Meeting date set for Tuesday, September 5, at 8:30 p.m.

b. Agenda Items

i. Penalties for Non-sufficient Funds (NSF) checks to State Administrative hosted events and State Championships;