

Meeting Called By: Christi Hawkins (SACC)	Type of Meeting: State Administrative Committee
Facilitator: Christi Hawkins (SACC)	Note Taker: Donna Hunter
Meeting Called to Order: 8:30 p.m.	Meeting Adjourned: 9:49 p.m.

Attendees:	State Administrative Committee Chairman (SACC): Christi Hawkins	Present
	Junior Olympic (JO) Coordinator: Ana Whitfield	Present
	Xcel Coordinator: Shannon Mitchell	Present
	East Representative: Keven Gangwish	Absent
	West Representative: Brian Andrews	Present
	Information Technology (IT) Coordinator: Donna Hunter	Present
	Communications Coordinator: Terra Evans	Present
	Judge's Representative: Kiersten Steinkraus-Vinluan	Present

Note: One (1) member was absent, a quorum was present. One (1) non-voting member and SAC only votes to break a tie.

MINUTES:

1. Agenda Item: Approval of Minutes from Previous Meeting:

Discussion: The Wyoming SAC's minutes from August 19, 2021 and September 13, 2021 were reviewed for approval.

Conclusion: No changes to the minutes were required and all meeting minutes were accepted.

In Favor: All (5)

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

2. Agenda Item: 2021-2022 State Clinic Bags:

Discussion: Update on bags that were for State Clinic and were incorrectly done by 4imprint. We have one-hundred twenty-five (125) bags.

Conclusion: We will hold onto the bags for the 2022-2023 State Clinic next September.

In Favor: All (5)

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

3. Agenda Item: Update of Appointed SAC Position:

Discussion: The SAC created a one (1) year appointed position to help and assist with different activities to keep gymnasts engaged with the sport and retain long term involvement in Wyoming gymnastics. Deadline for applications is October 15, 2021.

Conclusion: Have received one (1) inquiry, but not applications have been received yet.

In Favor: None

Opposed: None

Abstained: None

Motion Approved/Not Approved: Update only, no approval required.

4. Agenda Item: Update on COVI Rules & Guidelines for USAG Sanctioned Events:

Discussion: Refer to USAG website “Coronavirus Resources” (top left corner of website-bold letters). Local and State/Regional events were discussed and the SJD received a survey regarding judge’s hotel rooms.

Conclusion: SACC will send email to members referencing USAG website for COVID guidance and R&P for judge’s hotel rooms for Meet Director’s and judges’ reference and judges not having to carpool.

In Favor: None

Opposed: None

Abstained: None

Motion Approved/Not Approved: Update only, no approval required.

5. Agenda Item: Update A-1 Awards:

Discussion: Contract for A-1 Awards is up for renewal December 2021, but will be used through June 2022 when a possible rebranding/redesign of awards could happen.

Conclusion: SAC will need to review inventory and may need to increase awards given at 2021-2022 State Championship in order to reduce our inventory.

In Favor: None

Opposed: None

Abstained: None

Motion Approved/Not Approved: Update only, no approval required.

6. Agenda Item: 2021-2022 State Championship Planning:

Discussion: Dates for the 2021-2022 State Championship are March 18-20-2022 and the SAC is planning the event.

- a. Venue – Xcel Coordinator is working on venue and will provide update.
 - i. Ice Event Center
 - ii. Archer Event Complex
 - iii. B.E.A.S.T.
 - iv. Laramie County School District
 - v. LCCC
- b. Equipment – SACC is working on equipment and will provide update.
 - i. Gymlinks Equipment, www.gymlinksequipment.com, 608-352-0456
 - ii. In-State (Cheyenne Gymnastics, Ka-Larks, Gillette Elites & CGC have free standing bar kits)
 - iii. L8 Regional
 - iv. Xcel Gold (Aurora, CO), Mitch Wynn, m.wynn@spiethamerica.com, 770-329-7035, quoted 09/28/2021 \$7,500 for weekend.
- c. Sanction
 - i. Certificate of Insurance
- d. Meet Director
- e. Score System & person to run (could be Meet Director)
- f. Announcer
- g. Judges
- h. Host Hotel
 - i. Comp rooms for judges
 - ii. Room/Food for Membership Annual Meeting on Friday night
 - iii. Hospitality Room for parents, athletes, coaches and judges
- i. Logo (will begin working on)

- j. Booster Club (Cheyenne Gymnastics) – Shannon update and what are parents planning (Brandy Robinson is Cheyenne Gymnastics Booster Club President)
 - i. Spectator Fees
 - ii. Apparel Sales
 - iii. Concessions

Conclusion: The SAC will be responsible for hosting the 2021-2022 State Championship and SACC and Xcel Coordinator have authority to select a venue. Will keep SAC members informed of decisions on venue and equipment. Xcel Coordinator has an individual in her club who can design logo.

In Favor: All (5)

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

7. Agenda Item: Scheduling of the next meeting

- a. Meeting date set for Tuesday, October 19, 2021 at 8:30 p.m.
 - i. 2021-2022 State Championship Logo
 - ii. Possible communications Apps - Group Me App, Remind Me, Blooms