

Meeting Called By: Christi Hawkins (SACC)	Type of Meeting: State Administrative Committee
Facilitator: Christi Hawkins (SACC)	Note Taker: Terra Evans
Meeting Called to Order: 8:30 p.m.	Meeting Adjourned: 10:22 p.m.

Attendees:	State Administrative Committee Chairman (SACC): Christi Hawkins	Present
	Developmental Program (DP) Coordinator: Ana Whitfield	Present
	Xcel Coordinator: Shannon Mitchell	Present
	East Representative: Keven Gangwish	Present
	West Representative: Vacant	Vacant
	Information Technology (IT) Coordinator: Donna Hunter	Present
	Communications Coordinator: Terra Evans	Present
	Judge’s Representative: Jessyka Larson	Absent
	Community Outreach Liaison: Cami Hammond	Present

Note: Two (2) members were absent, a quorum was present. SAC only votes to break a tie.

MINUTES:

1. Agenda Item: Approval of Minutes from Previous Meeting:

Discussion: The Wyoming SAC’s minutes from September 5, 2023 were reviewed for approval.

Conclusion: No changes to the minutes were required and all meeting minutes were accepted.

In Favor: All

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

2. Agenda Item: State Championship Fees and Host Club:

Discussion: The SAC discussed the financial responsibility of a host club for State Championships and the loss of funds/revenue for the SAC. The SAC’s Community Outreach Liaison removed themselves from discussion due to a potential conflict of interest.

Conclusion: The organization awarded the State Championship bid would assume additional responsibility for hosting the State Championship meet under the discretion and guidance of the SAC and all financial responsibility associated with it. The State Championship bid form, contract(s) and handbook will be updated to reflect the responsibilities of the host organization. The SAC will impose a fifteen-dollar (\$15.00) head tax fee for all athletes attending State Championships for its lost revenue and a five-dollar (\$5.00) head tax fee has been imposed by the Regional Administrative Committee (RAC) for numerous years (*refer to Minutes, February 22, 2022*). The host organization will collect the head tax fee(s) on behalf of the State Administrative Committee (SAC) and the Regional Administrative Committee (RAC) and provide a check to the State Administrative Committee Chairman (SACC) or their designee on the first (1st) day of the State Championships. A breakdown of the fees collected by the host organization are as follows:

Athlete State Championship Entry Fees <i>(last updated January 2, 2024)</i>				
Program & Level	State Fee	SAC Fee	Regional Fee	Total Fee
XCEL- Bronze, Silver, Gold	\$85.00	\$15.00	\$5.00	\$105.00
XCEL- Platinum, Diamond, Sapphire	\$95.00	\$15.00	\$5.00	\$115.00
DP - Compulsory	\$85.00	\$15.00	\$5.00	\$105.00
DP - Optionals (Level 6-10)	\$95.00	\$15.00	\$5.00	\$115.00

In Favor: All

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

3. Agenda Item: Sale of SAC owned State Championship Awards:

Discussion: Back stock of the SAC's ribbons, medals, and trophies.

Conclusion: The State Administrative Committee (SAC) will offer the current 2023-2024 State Championship meet host the ability to purchase all currently held ribbons, medals, and trophies at a twenty-five percent (25%) discount of the purchase cost to eliminate the stock.

In Favor: All

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved.

4. Agenda Item: State Championship Judge's Hotel Rooms.

Discussion: Decide on single or double hotel room(s) for judges at State Championships.

Conclusion: All judges at State Championships will receive their own hotel room(s), single room(s), at the host organization's expense.

In Favor: All

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

5. Agenda Item: Athlete Apparel for Regionals:

Discussion: Determine athlete apparel for Regional Championships.

Conclusion: The SAC will purchase apparel for athletes that qualify at State Championships to Regional Championships.

In Favor: All

Opposed: None

Abstained: None

Motion Approved/Not Approved: Approved

6. Agenda Item: Schedule Next Meeting:

- a. Meeting date set for Tuesday, January 30, 2024 at 8:30 p.m.
- b. Agenda Items
 - i. State Championship meet schedule