



# PLAINVILLE-SOUTHINGTON REGIONAL HEALTH DISTRICT

*Serving the communities of Middlefield, Plainville and Southington*

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*Susan B. Lonczak, M.P.H., R.S., Director of Health*

## **BOARD OF HEALTH MEETING MINUTES**

Community Center – 405 Main Street, Room 3

Middlefield

**Thursday, October 13, 2022 – 5:00 p.m.**

Regular meeting:

Ms. Politis called the public hearing to order 5:05 pm.

Present: Board Members – John Barry; Mr. Elliott Colasanto (by phone), Ms. Anne Maire Conaty, Mr. Paulhus, Ms. Charlotte Politis, Mr. Mark Sciota, Mr. Joseph Marino  
Staff – Ms. Susan Lonczak

Absent: Mr. Robert Yamartino

**Approval of minutes** – Motion made to approve minutes from June 9, 2022 meeting. Motion carried.

**Comments by the Chair** – Ms. Lonczak has handled COVID very well.

### **Report by the Director of Health**

**Covid Response Update** – Covid case rates remain steady but under control for the state at this time. Ms. Lonczak worked with school districts on school year re-entry health plans. Strategies for how to modify plans in the event of additional upper respiratory disease were planned for as well. Griffin Health Clinics providing bi-valent booster and initial shots at the Southington YMCA. Pediatric clinics were held in libraries and at the Calendar house. Ms. Lonczak has been in talks with Bristol-Burlington Health District to provide access to the surrounding communities.

**Office update** – July 1, 2022, the BOD approved new fee schedule was executed. No issues have arisen and it is working well. Staff are in the final stages of updating all administrative application forms. The first round of the cosmetology code has been drafted by Ms. Davis, the Chief Sanitarian and needs to be reviewed internally. District specific ordinances and technical components to include tattoo, permanent makeup and piercing will be factored in.

**Itinerant Vendor MOU** – CT DPH has rolled out a pilot program to provide Food Trucks (Itinerant Vendors) a singular license to operate in State. 13 towns/districts have joined and CADH is working collaboratively with the hope that the State will provide education to the vendors. Mr. Barry asked about revenue, Ms. Lonczak stated that there would potentially be a revenue loss. Mr. Sciota was concerned that districts would not follow regulations with regard to proper plan reviews and inspections of food trucks. Ms. Lonczak stated that PSHD can still inspect and charge an inspection fee for trucks licensed in a different jurisdiction who vend in the PSHD region.

**Environmental Health Update** – Summer and fall temporary events were high volume for all three towns. Most events were well organized, Staff members were consistent with thorough reviews and inspecting all large events on-site. The Food Service 'File Maker' database update has been completed. The database developer is scheduled to meet with staff for training. Staff have or will be participating in the Lead Dust/Paint Regulations changes training as well as the Itinerant food vendor State database training. Additionally, Ms. Davis is participating in the Phase2 Septic course as a refresher one day a week for the next four weeks. Mr. Sciota commented that the Sanitarians are doing a great job collaborating with the town of Southington Engineering Department to work with licensed food service establishments to be in compliance with FOG/WPCA grease trap requirements.

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**Community Health Update** – Monkeypox update provided. Ms. Lonczak, Ms. Davis and Ms. Maiorino all completed ‘QPR’ training to provide suicide prevention training classes to the community. This training may be delivered in the school setting for staff and senior centers.

Ms. Davis and Ms. Maiorino provided the Plainville Senior Center Café Volunteers with a simplified basic food safety training. This was done just before their cafeteria opened back up for pre-covid style meal preparation. A food handler class was also offered to the Southington Cert team during their monthly meeting. The training to focused on sheltering food preparation and provided tools volunteers could use in the event of an emergency. Staff are looking into the process for having a minimum of two staff members trained and certified as ServeSafe Food Manager Instructors. This class will bring in a small additional amount of revenue for the District and will be an offering to restaurant owners in a local setting at a reduced rate.

Radon test kits will be distributed Jan – February 2023. School Districts were given the option to participate in the Radon Awareness Poster contest with DPH. Southington expressed possible interest.

**EP** – Mr. Hunt will be working on providing all PSHD vehicles with emergency and inspection gear. He is also working on a monthly newsletter to be posted on the website and the bulletin board outside of the PSHD office. The trailer that houses PPE has been repaired with new lights and tires. Ms. Lonczak and Mr. Hunt have been working on cleaning out the trailer and donating left over PPE to local nursing homes and daycares as needed.

**Old Business** – Mr. Marino asked about the name change for the district, Ms. Lonczak and Ms. Bennett will reach out to the DPH for protocol information. Mr. Barry asked questions about past rodent complaints and how the department has been managing neighborhoods. Ms. Lonczak provided details about previous complaints and resolutions.

Motion made to close the meeting at 6:10 pm by Mr. Sciota and was seconded by Ms. Politis.

**Next meeting: Thursday, December 8, 2022**

Respectfully submitted,

Ms. Lisa Bennett