



PLAINVILLE-SOUTHINGTON REGIONAL HEALTH DISTRICT

Serving the communities of Middlefield, Plainville and Southington

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Susan B. Lonczak, M.P.H., R.S., Director of Health

BOARD OF HEALTH MEETING MINUTES

143 New Britain Ave, Plainville, CT 06062

Upstairs Room

Thursday, December 8, 2022 – 5:00 p.m.

Regular Meeting

Ms. Politis called the public hearing to order 5:08 pm.

Present: Board Members – Mr. Elliott Colasanto, Ms. Anne Maire Conaty, Mr. Michael Paulhus, Ms. Charlotte Politis, Mr. Mark Sciota, Mr. Joseph Marino
Staff – Ms. Susan Lonczak

Absent: Mr. Robert Yamartino, Sharon O'Brien

Approval of minutes – Motion made to approve minutes from October 13, 2022 meeting. Motion carried

Comments by the Chair /Vice Chair: Ms. Politis will step down after the March 2023 meeting.

Motion to elect Mr. Colasanto to Vice Chair made by Mr. Sciota, seconded by Ms. Conaty, all in favor. Chair person will be selected at the March 2023 meeting.

Report by the Director of Health:

Office update – File Maker Food Service phase update is complete and will be used for relicensing in 2023. Relicensing extension letters with instructions have been mailed. Food licenses have been extended to February 1 and Salons (cosmetology) extended to April 1. Relicensing forms and tax delinquency letter will be mailed in January and March.

DPH Annual report is due in February and will be shared with Board members at the next scheduled meeting. PSHD Accountant, Mr. Sinnamon is working on the audit.

Environmental Health Update – Chief Sanitarian, Ms. Davis has completed Phase 2 Engineered Septic Review Course. All staff have completed the necessary Food Certification contact hours. Radon kits have been provided to a condo association in Plainville with guidance to multiple units that have tested high.

Itinerant MOU update – State website is live with Itinerant Vendor MOU information. Maps available for view showing which towns have signed on to the agreement for universal food truck licensing. PSRHS has not signed at this time, but will continue to assess the need in the district for joining.

Community Health Update – Training programs are in the works to be developed for 2023 including QPR and CPR. Ms. Lonczak will work with the three towns on their specific needs. YMCA/Senior Center/town organization/church collaborations. Updates for CT EDSS/infectious disease monitoring database were reviewed through a state virtual training. All staff completed training on December 9, 2022.

EP Update – Mr. Hunt is working on updating PHEP plans, preparing “go bags” for the sanitarians when they are in the field and distributing PPE to long term care locations as needed. The storage trailer has been cleaned out, repaired and moved to a secure location. Mr. Hunt is offering CPR training to staff and the Southington CERT members.

Motion by Mr. Sciota to adopt a quarterly meeting schedule, seconded by Mr. Paulhus, all in favor – motion carried.

Next meeting: Thursday – March 9, 2023, Municipal Center – Southington

Motion to close the meeting at 5:38 pm by Mr. Sciota, seconded by Ms. Politis.

Respectfully submitted,

Ms. Lisa Bennett