



SOUTH CENTRAL HEALTH DISTRICT

196 North Main St.
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BOARD OF DIRECTORS MEETING MINUTES

Regular Meeting

Date: June 13, 2024

Time: 5:00 pm

Location: Community Center, Room 3
405 Main Street, Middlefield, CT

Present: Elliott Colasanto, Chair
Robert Yamartino, Vice Chair
Ann Marie Conaty
Betsy Gaudian (arrived at 5:33pm)
Sharon O'Brien
Mark Sciota
Susan Lonczak, DOH
Lisa Bennett, Recording Secretary
Julia Burdacki, Chief Sanitarian
Alex Ricciardone, Town Manager effective July 1, 2024

Absent: Joseph Marino
Michael Paulhus

Meeting called to order at 5:20 pm by Mr. Colasanto.

I. Roll call

The roll call showed a quorum was present at 5:22 pm.

II. Approval of minutes

MOTION

Mr. Yamartino made a motion to accept the minutes from the April 25, 2024 BOD meeting.
Mr. Sciota seconded motion.

Motion approved by unanimous vote.

III. Comments by the Chair /Vice Chair

Mr. Colasanto commented that Ms. Lonczak and her staff continue to do an outstanding job running the district.

IV. New Business

i. Discussion and Vote to approve FY25 Budget

Ms. Lonczak reviewed the proposed budget with the Board noting minor changes made after the April BOD meeting. The newly proposed part-time (19.5 hr) inspector will be focusing primarily on salon inspections and assisting the Chief in rolling out the new Body Care and Personal Services Code

V. New Business

ii. Discussion and Vote to approve FY25 Budget

Ms. Lonczak reviewed the proposed budget with the Board noting minor changes made after the April BOD meeting. The newly proposed part-time (19.5 hr.) inspector will be focusing primarily on salon inspections and assisting the Chief in rolling out the new Body Care and Personal Services Code.

MOTION

Mr. Sciota made a motion to approve the FY25 Budget. Mr. Yamartino seconded motion.

Motion approved by unanimous vote.

iii. Discussion and Vote to approve Body Care and Personal Services to be effective July 1,2024

Ms. Lonczak reviewed the new Body Care and Personal Services code with BOD members. Ms. Lonczak explained that the subcommittee did a thorough review of the code. The document was evaluated for accuracy, fluency, usability, and long-term use. The Board agreed to accept the Body Care and Personal Services Code.

MOTION

Ms. Conaty made a motion to approve the Body Care and Personal Services. Mr. Yamartino seconded motion.

Motion approved by unanimous vote.

iv. Appointment of Alex J. Ricciardone as member of the SCHD BOD, effective July 1, 2024 (Southington Town Manager Appointment July 1, 2024).

Ms. Lonczak welcomed Mr. Ricciardone as a new member of the Board, effective July 1, 2024.

Mr. Ricciardone currently serves as the Southington Town Attorney. He will transition into the Town Manager role July 1, 2024. Southington Town Council will appoint him as a member of the Board.

VI. Report by Director of Health

i. DOH Update

1. Office Renovation Update

Ms. Lonczak is currently working with State Bid companies for flooring and furniture quotes. A partial office remodel is anticipated for fall 2024 completion.

2. Grant Updates

Ms. Lonczak provided an update on the Workforce Grant (WFD) and the Immunization Grant (IMMU) She is currently completing purchases and expense reposting for both grants/ She and the staff continue to meet grant deliverables and plan work load around specific time lines required.

ii. Division Updates

1. Environmental

Ms. Lonczak explained intentions for a smooth roll out for the new code. This roll out will include providing education to business owners throughout the first year. A copy of the code and supplemental information will be available on the website. In-person and virtual sessions will be planned. The new PT inspector will prioritize educating businesses of the new changes during her inspections. Social media posts will be made as well to announce the new code. Mr. Sciota commented that SCHD has been great in the past with providing education and engagement as they roll out information to businesses and the community. Ms. Burdacki elaborated on the importance of providing educational information, as it assists to ensure that businesses are providing services to the public in a healthy and safe manner.

2. Community Health

Ms. Lonczak informed board members of upcoming event participation throughout the district. SCHD will be participating as a vendor offering information and health screening and prevention activities. They will be partnering with Southington Bread for Life 'Summer Food Program' and the town of Plainville, who provide the state 'Summer Foods Program.' SCHD will go to lunch distribution sites monthly offering health information, giveaways, and yoga programming for children. SCHD will be participating monthly at the Southington Farmer's Market. They will also be participating at the Plainville Day Festival, Balloon Festival, and Southington Apple Harvest Festival. Middlefield events are being coordinated. A partnership with the Southington YMCA has been established and scheduling of events will be completed in the next month. The community health division anticipates library pop-ins and similar events in each town monthly. Ms. Lonczak complimented that Ms. Bastien has been a great job coordinating events and engaging with new partners. She is settling into her new role beautifully. Mr. Yamartino commented that there has been very positive feedback from the Middlefield community with the existing programming provided and continued presence in the community.

3. Emergency Preparedness

Ms. Lonczak discussed a small amount of unspent PHEP funding which was re-allocated in April. A 5-year strategic plan will be completed through a contractor. The intention is to map out best ways to meet deliverables and community expectations during next PHEP grant cycle. Through this process, there has been a focus on community engagement areas of improvement.

Ms. Lonczak has partnered with CRMRC for the Apple Harvest Festival in the fall. They will be providing a mobile 'MRC' van to provide first aid services and to promote enrollment MRC volunteer. Ms. Gaudian asked if they could come to the Plainville Balloon Festival. Middlefield will be conducting Emergency Preparedness monthly meetings and inviting SCHD staff to attend.

VII. Old Business

None

Closing Comments

Mr. Sciota took a moment to reflect on his time with the board over the last 13 years. This was his final meeting and he is the last link to the original board members that formed the district. He reflected on the changes in leadership over the year and growth of the district. He thanked Ms. Lonczak and the staff for their dedication and hard work, expressing he was incredibly proud of the district and where it is today. He also noted that adding Middlefield was a great move and he has truly enjoyed being a part of the board.

Mr. Colasanto thanked Mr. Sciota for his years of service to the community and welcomed Mr. Ricciardone. Mr. Yamartino stated that he appreciated Mr. Sciota's professionalism and his inclusiveness.

VIII. Next meeting: Thursday, September 12, 202 – Plainville Municipal Center

IX. Adjournment

MOTION

Mr. Sciota made a motion to adjourn the meeting at 6:03 pm. Mr. Yamartino seconded motion.

Motion approved by unanimous vote.

Respectfully submitted,

Ms. Lisa Bennett