



SOUTH CENTRAL HEALTH DISTRICT

196 North Main St.
Southington, CT 06489
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Director's Report

Board of Directors Meeting

Thursday, March 13, 2025

12:30 pm

OPERATIONS:

Scanning Project Update

Middlefield's street files have been collected by Scanoptics. They will be returned to Middlefield Land Use office in the coming weeks. Data will be migrated over to the Global Search Data Base. Once complete, SCHD will go live with the public facing search portal for files from all three towns.

Office renovations

Phase 2 of the office renovation project was completed. New flooring was installed and new office cubicles and furniture was installed. The office was painted as a team building activity and the office remained operational at all times through the week-long process.

Paychex

We are continuing to navigate the new payroll system, making necessary adjustments to ensure the payroll process is accurate and runs smoothly.

Inspect2Go

Weekly meetings continue to build out the inspection database. The target start date for food inspections is still set for June 2025.

FINANCIAL

Annual Report

Annual report is nearing completion.

Budget

FY25 budget planning is underway. Due to uncertainty regarding funding sources from the State and Federal Government, the budget will be finalized closer to the end of this fiscal year to allow for necessary adjustments. A special meeting will be proposed for May to review the budget and allow for Board input and changes. The FY25 budget will have a public hearing and a Board of Directors vote at the June 12th meeting.

Grants

Two funding opportunities are being evaluated for application suitability:

- **Hartford Health Care Central Region Community Support grant:** Grant applications opened March 3rd. This new funding stream recently initiated by HHC to support programming aimed at improved health outcomes in our communities.
- **CTDPH Best Practice Tobacco Control Program:** A request for proposal may be submitted by April 3rd. This funding can be used to implement and maintain evidence-based tobacco control programs.

COMMUNITY HEALTH

Community Health Needs Assessment

Data review and assessment is still underway.

Upcoming Health Programs and Events

March 2025

Wednesday, March 12th @ 10:00 am
Blood Pressure Screening (Middlefield Community Center)

Tuesday March 25th @ 6:00 pm
Health Maintenance Lecture with Dr. Craig Bogdanski (Southington Public Library)

Wednesday, March 26th 12:00 pm – 6:00 pm
Blood Drive (Southington Municipal Center)

April 2025

Wednesday, April 2, 2025 @ 10:30 am
Children's Story time with EPI! (Middlefield Library)
*** Additional dates for all three towns to come!

Wednesday, April 9th, 2025 @ 6:00 pm
Save A life with Local Health Narcan Training (Southington Municipal Center)
*** Additional dates for all three towns to come!

Monday, April 21, 2025 @ 6 PM
Health Maintenance Lecture with Dr. Craig Bogdanski (Middlefield Public Library)

Wednesday, April 23, 2025 @ 10:00 AM
Blood Pressure Screening (Middlefield Community Center)

ENVIRONMENTAL HEALTH

Radon

Letters with results and guidance are being sent to all residents who tested their homes with Radon kits. Additional test kits are available to individuals who have elevated levels and would like to retest.

Annual Food Service Permit Renewals

Annual renewal applications and payment were due by January 21, 2025.

- Total food service establishments: **479**
- Applications fully processed to date: **399**
- Total fees collected to date: **\$102, 115**

Remaining applications are in process. Late payments are being added to a small remaining group of facilities that still owe.

Annual Body Care and Personal Services Renewals:

Annual renewal applications and payments are due by March 31, 2025. Letters with application have been sent to all permitted establishments.

Routine Inspections:

February

- Food service inspections: 22
- Body Care and Personal Services: 12

Pre-operational New Establishments:

Plainville

- Master Cuts (East St): New barber going into a previously outfitted for a hair salon.

Southington

- Sassy Mama Sweets (Queen St.): Changed ownership without SCHD knowledge. Staff were made aware of this change through a social media post. Once made aware, the new owner completed the required plan review, inspections, and updates to meet current requirements and receive a new permit to operate.
- Sushi Class (Atwater): New make-your-own sushi class location. This is their second location and some of the food prep will be done in a commissary kitchen.
- Northeast Winemaking (West Queen St) New construction building to accommodate wine making with wine tasting.

Middlefield (None)

EMERGENCY PREPAREDNESS:

Community Life Saving Class update

Community Health Life Saving Skills CPR and Stop the Bleed classes are currently being scheduled. Classes will be free and throughout all three towns. Classes will be starting mid-April.

BOARD OF DIRECTORS 2025

A survey will be distributed to all Board of Directors members during the March 2025 meeting to gather feedback and explore potential improvements for the future.

Report completed by Susan B. Lonczak