



SOUTH CENTRAL HEALTH DISTRICT

196 North Main St.
Southington, CT 06489
860.276.6275 | schd-ct.org

Regular Meeting

Date: Thursday, June 11, 2026

Time: 12:30 PM

Location: 196 North Main Street,
Southington, CT 06489
Optional Call in offered via Zoom

<https://us06web.zoom.us/j/89095935595?pwd=oXKVNVpqN6PggTGwP2K7s17zhe1tM5.1>

Present: Elliott Colasanto, Chair
Robert Yamartino, Vice Chair
Ann Marie Conaty
Betsy Gaudian
Sharon O'Brien
Alex Ricciardone (by phone at 1:30 pm.)

Susan Lonczak, DOH

Lisa Bennett

Absent: Joseph Marino
Michael Paulhus

Meeting called to order at 12:42 pm by Mr. Colasanto.

Special Meeting

I. Roll Call

Roll call was conducted by Ms. Bennett.

Present at the time of roll call were:

Mr. Colasanto, Ms. O'Brien, Ms. Conaty, Ms. Gaudian and Mr. Yamartino.

A quorum was present at 12:43 pm.

Mr. Ricciardone joined by phone at 1:30 pm.

II. Minutes of meeting

MOTION

The Board reviewed the March 26, 2026 meeting minutes.

Motion to approve the March 26, 2026 Board of Health meeting minutes as presented was made by Ms. O'Brien and seconded by Ms. Conaty.

Motion carried

Motion approved by unanimous vote.

III. Comments by the Chair /Vice Chair:

The Chair expressed hope that the FY27 budget process would proceed smoothly and collaboratively so that the District could adopt a budget for the upcoming fiscal year.

IV. New business:

- i. Discussion and vote to approve FY27 district Budget

Discussion on the FY27 District Budget was temporarily deferred pending additional Board member attendance to ensure a quorum for voting purposes.

V. Report by the Director of Health

Director of Health Ms. Lonczak provided an operational update regarding District activities and initiatives. Highlights included:

- Continued implementation and expansion of the Inspect2GO electronic inspection and permitting platform, including preparation for online licensing and payment functions for the upcoming relicensing cycle.
- Ongoing modernization efforts and workflow improvements across District operations.
- Expansion of community health programming throughout all three member towns, including the successful six-week DASH blood pressure management program and increased senior wellness programming such as Zumba Gold classes.
- Continued outreach through summer lunch programs, farmers markets, Narcan education initiatives, and other community events.

Environmental Health activity updates from March through June 1, including:

- 92 food inspections completed 52 food service permits processed
- 42 inspections related to salons, pools, tattoo establishments, and other personal service facilities 35 septic permits processed and 49 septic plan reviews completed
- Multiple complaint investigations involving housing, food service, sewage, hoarding, pests, and other environmental concerns

Communicable disease response activities, including management of active tuberculosis (TB) cases requiring direct observation therapy, case contact investigations, and coordination with healthcare providers and the State of Connecticut.

Ongoing preparedness coordination related to communicable disease response protocols, including review of Ebola and Measles response procedures.

Recognition of Ms. Fallon Foreman for successfully passing the Registered Sanitarian examination.

Completion of annual lead inspector/risk assessor recertifications by all Environmental staff.

Completion of a student internship partnership with Southern Connecticut State University.

Board members discussed the value of internship opportunities and suggested incorporating future student presentations before the Board as part of the internship experience.

VI. Old business

i. Personnel Policy Amendment Discussion/Plan

Discussion was held regarding personnel policy amendment planning. No formal action was taken.

VII. New business:

i. Discussion and vote to approve FY27 district Budget

The Board entered into discussion regarding the proposed FY27 South Central Health District Budget, including the proposed transition of the existing part-time Sanitarian position to a full-time union position effective July 1, 2026.

Prior to formal discussion, Board members discussed the need to approve a budget while recognizing that staffing levels and operational needs could continue to be reviewed and adjusted in future fiscal years if necessary. Board member Mr. Ricciardone participated remotely by telephone during the budget discussion.

Mr. Ricciardone made a motion to approve the FY27 budget with the additional full-time Sanitarian position for discussion purposes. Ms. O'Brien seconded the motion.

Motion approved by unanimous vote.

Discussion then followed regarding the operational need for the position. Director of Health Ms. Lonczak explained that the proposed full-time position involved transitioning an existing part-time Sanitarian position to full-time status due to increasing inspectional demands, staff workload, complaint response needs, and ongoing operational responsibilities. The Director further explained that part-time staffing creates challenges related to scheduling, continuity of operations, staff retention, and completion of required inspections and regulatory work.

Additional discussion was held regarding fund balance reserves and long-term sustainability of the position. The Director reported that the District auditor previously advised that maintaining approximately six months of reserve funding was financially healthy for the District and discussed utilizing reserves strategically while planning future operational sustainability through modest town increases, fee schedule review, and continued financial planning.

Following discussion, Mr. Ricciardone stated that his questions had been answered and the Board proceeded to a final vote on the proposed FY27 budget.

Ms. Gaudian made a motion to approve the FY27 South Central Health District Budget as presented, including the transition of the existing part-time Sanitarian position to a full-time union position effective July 1, 2026. Ms. O'Brien seconded the motion.

Vote: Unanimous approval.

Motion carried.

Motion approved by unanimous vote.

VIII. Next meeting: Thursday, October 15, 2026 @ 12:30 Virtual Meeting.

IX. Adjournment

MOTION

Ms. O'Brien made a motion to adjourn meeting. Mr. Yamartino seconded the motion.

Motion carried.

The meeting was adjourned at 2:33 pm.

Respectfully Submitted,

Susan B. Lonczak