Bellevue East Bands

Winter Guard/Indoor Percussion Handbook

2026-27

Bellevue East High School
1401 High School Dr.
Bellevue, NE 68005

Band Office - (402) 293-4174

www.ChieftainBand.com

Samantha Gleason, Color Guard - **samantha.gleason@bpsne.net**
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To Confirm Your Student's Position in the Ensemble - Must be completed by Dec. 1.

- Review Winter Handbook & Information as a Family (Located @ www.ChieftainBand.com)
- Fill out the Winter Guard/Indoor Percussion Information Form - https://forms.gle/dByF3hjmhNdFb2qYA
- Turn in Permission to Treat/Hold Harmless Agreement Form if your student didn't participate in Marching Band this fall. This form requires notarization.
- Pay Deposit ($150 for HS ensembles, $50 for Novice)
- Sign the Contract form in CutTime.
- Get measured for costuming.

Additional items:

- Follow the Bellevue East Band departments social media accounts: https://linktr.ee/BeastBand
- Join the Band App group:
    - Winter Guards: https://band.us/n/a5a5b8s5k41bp
    - Percussion: https://band.us/n/a8a4bf7a9e7bF

Communication - Communication is important to the success of our students and instructors. Communication from the program comes in several forms. Weekly and emergent communication comes through CutTime in the form of a text message and/or email. Daily rehearsal plans and non-emergent communication happens through the band app.

Fees - Timely payment of fees is essential to our students success. We account for each dollar to help aid in the production of each ensemble and the experience of our members. Occasional individual fundraisers will be held to help students raise funds. No money will be refunded. After Dec. 1 all fees will be owed regardless of participation in the ensemble. Students not paid in full by February 16, 2027 will be withheld from performances.

	Indoor Percussion	Varsity Winter Guard	JV Winter Guard	Novice Winter Guard
Nov. 18 (Deposit)	$150	$150	$150	$50
Dec. 15 Payment #2	$150	$150	$150	$50
Jan. 15 Payments #3	$150	$150	$150	$50
Feb. 16 Payment #4	$150	$150		$50
Total Fees	**$600**	**$600**	**$450**	**$200**

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Attendance - Attendance is important for a successful experience for all members. Students must be present and ready to begin at the designated start time for each rehearsal. Absences must be communicated regardless of when or how they occur. Our goal is for less than 1% of absences to be a No Call/No Show in which we receive no communication about the absence. For accountability we have a process that is followed each rehearsal. At 5 minutes before the scheduled start of a rehearsal, student leaders will reach out to students who are not present. At 5 minutes after rehearsal a staff member will reach to the parents of a student who have had no communication about the absence. Ideally absences are known about in advance. Report that to the lead instructor of your ensemble and to student leaders. Fill out the absence form which is located on the band's website and in each weekly message.

Withheld from Performances - A student missing rehearsals may be held out of performances for the safety and success of the ensemble. All students missing the rehearsal before a performance regardless of the reasoning will be considered for being withheld from that performance. Student's missing significant rehearsal time may continue to be considered for their participation in performances until sufficient practice time has been achieved to allow for safe and successful performance.

Removal due to Attendance - Students whose attendance falls below 80% will be considered for removal from the ensemble.

"Early is on time, on time is late and late is unacceptable."

Rehearsal Preparedness - For all rehearsals students need to bring water and wear clothing appropriate for the rehearsal. Students need to be prepared and acclimated for long periods of standing and activity. Healthy diet and appropriate amounts of sleep can also enhance a student's ability to sustain their physical and mental endurance.

Typical Weekly Schedule for Winter Guards

Sunday-Varsity Rehearsal 4-8pm
Monday-JV Rehearsal 6:30-9:00pm
Tuesday-Novice Rehearsal 6:30-8:30pm
Thursday- JV Rehearsal-6:15-9:00pm

Typical Competition Day for Winter Guards/Indoor Percussion

Potential morning rehearsal at BEHS and/or Depart BEHS for contest site in the late morning. Performance typically happens in the late afternoon or early evening. The Band Boosters typically provide one meal for the students on a competition day.

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Dress Policy - Dress appropriately at all times. No offensive, questionable, or revealing clothing is permitted. School dress codes are still enforced in rehearsal and at performances.

Under the Costume - Student may be prescribed undergarments for their costuming. It will be the performer's responsibility to provide those undergarments.

Inclement Weather - Communication about cancelled rehearsals or performances will come via the Band App. The directors make these decisions in consultation with the building admin. Safety is our primary concern.

Aesthetic Appearance - Students will be given instruction on how to style hair and complete make up to aid in the characterization of their performance. Students natural hair will be taken in to consideration along with ethnic, religious, and cultural traditions. Make up is the responsibility of the performer.

Electronic Devices - Devices will be utilized in rehearsal to aid instruction. Students are expected to use them in ways designated for the learning process. Failure to use the devices appropriately may result in the phone being held by an instructor until the end of that rehearsal.

Social Media - As a member of the Bellevue East Band program we are expected to act respectfully to our peers and our competition.

Copyright - Due to copyright laws, please do not video or audio record any portion of rehearsals or performances. Furthermore, please do not share or post any rehearsal or performance videos on social media, YouTube, etc. Failure to comply may result in legal action against Bellevue Public Schools, Bellevue East High School, The Bellevue East Band Program, and/or yourself directly.

Grade Policy - High School students with more than 1 "F" in a class will be held from performances until the students have 1 or less grades of "F". Lead Instructors and Band Directors may be notified of grade improvement by student communication with confirmation via PowerSchool or by email from the teacher.

Production Elements - All production elements to include, but not limited to costuming, props, flags, tarps, scenery, are property of Bellevue East High School.

Production Timeline Winter Guards - Mrs. Gleason tends to have the ensemble learn all of their staging early in the season and then fill in their choreography at the season goes. At the first couple of competitions it is normal to see the guards hold for portions of the show or potentially stop the music short of it's natural conclusion.

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Travel Policy

1) Due to district and NSAA/NSBA policies, all students are required to travel by bus to and from events. The only exceptions include travel from another school event during the same day or early release with a guardian following an event. Any exceptions must be approved in writing with Mr. Krug at least a week in advance.
2) Students must check in or check out directly with a director or lead instructor alongside their parent or guardian.
3) Follow the instructions of chaperones, staff, and directors at all times.
4) Roll will be called every time people enter a bus. Do not answer for other students.
5) When given free time, do not go off on your own. Everyone must remain with a buddy.
6) Dress appropriately. School dress codes are still enforced on trips. No offensive, questionable, or revealing clothing is permitted.
7) No alcoholic beverages, drugs, tobacco, electronic cigarettes, weapons, or fireworks are allowed at any time on a trip. Any illegal substances will be dealt with by local authorities.

Hotel Policy

1) No one is allowed to leave the hotel at any time unless otherwise noted on the itinerary.
2) No students of the opposite sex are allowed in your hotel room at any time.
3) You may not enter the room of any adult in our organization, except your own parent/guardian.
4) No visitors are allowed at the hotel.
5) You are not allowed to enter the room of any other hotel guests.
6) You should not be any hotel corridors other than those assigned to our group.
7) Doors connecting adjacent rooms must remain closed at all times.
8) All students must be in their assigned rooms between the room check and the wake up time on the itinerary.
9) You may only utilize food delivery services with the permission of a directors.
10) Hotel pools and exercise equipment is only available with permission of a director.
11) Do not use the hotel phones unless to contact a chaperon.
12) We will respect other guests of the hotel.
13) Student who violate travel policies may be sent home with their parents.

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