



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342

BOARD MEETING MINUTES

AUGUST 21, 2025, 6:00PM

(ARS §§ 38-431 through 38-431.09)

Members of the Governing Board will attend either in person or by telephone conference call. The order of the agenda may be altered or changed by order of the Board. The Board may vote to go into Executive Session, which is confidential pursuant to the ARS § 38-431.03 (C) and (E), on any agenda item pursuant to ARS § 38-431.03 (A) (3) and (A) (4) for discussion and consultation for legal advice from the District's Attorney on the matter(s) set forth in the agenda item. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) Call to Order

2) Pledge Allegiance

3) Roll Call

Bob Morrison called role call; the following were present: Bob Morrison, Bruce Allred, Vivian Hughes, Keith Rogers, Fire Chief Harry Dame and Administrative Assistant Maegan Chester

4) Public Comments

No public comments

5) Discussion and possible Action: Castle Hot Springs Resort Request for Fire Protection

Kevin Gm from CHR talked about the proposed subscription between CCMFD for fire protection needed.

Bob Morrison made a motion to move forward to getting castle hot springs resort subscription started. Revising subscription that training from CCMFD to Castle hot springs staff is an extra cost, Contract will be approved at next meeting. Keith Rogers seconded the motion. Aye-5 Nay-0

6) Discussion and possible Action: Lisa Evertt Bnsf railroad: (Lisa was a no show) no action taken

7) Discussion and Possible Action re: May 15th, 2025, Board Meeting Minutes

Vivian Hughes made a motion to approve May 15th minutes; Garrett Tomlinson seconded the motion: Aye- 3 Nay-0

8) Discussion and Possible Action re: July 17th, 2025, Board Meeting Minutes

Vivian Hughes made a motion to approve July 17th minutes; Keith Roger seconded the motion: Aye- 4 Nay-0

9) Discussion and Possible Action re: August 7th, 2025, Board Meeting Minutes

Vivian Hughes made a motion to approve August 7th minutes; Bob Morrison seconded the motion: Aye- 5 Nay-0

10) Discussion and Possible Action re: Financial Reports

a) Transaction Detail by Account

b) Profit and Loss vs. Actual

c) Bank Statements

d) Balance Sheet

Vivian Hughes made a motion to accept the financials as presented. Keith Rogers seconded the motion: Vote: Aye-5 Nay-0

11) Discussion and Possible Action re: Fire Chief's Report

a) Department Incident Reporting for July 2025

b) Department Donations and Out of District Billing

c) 2025 Tax rate and Levy for your Jurisdiction

Chief Dame reported on the above items. No action taken.

12) Public Comments

No public comments.

13) Announcements (No Action Will Be Taken)

- Night of Terror will be held November 1, 2025
- Fire Prevention with Morristown Elementary September 29 at 8:30am

14) Adjournment

Meeting adjourned 7:00 PM

Circle City Morristown Fire District

Agenda was posted on August 20th, 2025, at Morristown Post Office, CCMFD Community Bulletin Boards, CCMFD Firehouse and online at www.ccmfd.org.

The complete packets of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request. If a disabled person needs any type of accommodations, please call 623-388-9473 at least twenty-four (24) hours prior to the scheduled meeting.

MEETING DATE: August 21st, 2025

DATE MINUTES APPROVED: September 18th, 2025

Approve