



CIRCLE CITY/MORRISTOWN FIRE DISTRICT
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26
MORRISTOWN, AZ 85342
SEPTEMBER 18, 2025, 6:00PM

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE CIRCLE CITY/MORRISTOWN FIRE DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT CIRCLE CITY/MORRISTOWN FIRE DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING THURSDAY, SEPTEMBER 18TH, 2025, BEGINNING AT 6:00 PM AT THE _CIRCLE CITY/MORRISTOWN FIRE DISTRICT OFFICE AT 41026 M. CASTLE HOT SPRINGS RD, MORRISTOWN, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 5:45 PM.

Members of the Governing Board may attend either in person or by telephone conference call. The Board may vote to go into executive session for legal advice on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

BOARD MEETING MINUTES

- 1) **Call to Order**
- 2) **Pledge Allegiance**
- 3) **Roll Call**

Bob Morrison called role call; the following were present: Bob Morrison, Bruce Allred, Garrett Tomlinson, Vivian Hughes, Keith Rogers, Fire Chief Harry Dame and Administrative Assistant Maegan Chester. (via Phone Bob Whittington)

- 4) **Public Comments**

At this time members of the public may comment on matters not on the agenda. However, the Open Meeting Law limits the Fire Board's comments to: Responding to criticism, asking staff to review a matter commented upon, or asking that a matter be placed on a future agenda for discussion and/or action. A 'Request to address the Board' form must be completed and given to the Board Chairman prior to the start of the meeting. Comments will be limited to three minutes. For the record, please state your name and address.

- 5) **Discussion and Possible Action re: Possible approval of August 21st, 2025, Board Meeting Minutes**

Bob Morrison made a motion to approve August 21st minutes Keith Rogers seconded the motion: Aye- 5 Nay-0

- 6) **Discussion and Possible Action re: Financial Reports for August 2025**

- a) **Transaction Detail by Account**
- b) **Profit and Loss vs. Actual**
- c) **Bank Statements**
- d) **Balance Sheet**

Bob Morrison made a motion to accept the financials as presented. Garrett Tomlinson seconded the motion: Vote: Aye- 5 Nay- 0

7) Fire Chief's Report

- a) Department Incident Reporting for August 2025**
- b) Department Donations and Out of District Billing**
- c) Grant Updates**

Chief Dame reported on the above items. No action taken.

8) Discussion and Possible Action re: Possible vote to go into executive session for legal advice pursuant to A.R.S. § 38-431.01(A)(3) and to give direction to legal counsel pursuant to A.R.S. § 38-413.01 (A)(4) re: Castle Hot Springs Resort Out of District Service Agreement.

This item has been tabled for the next meeting.

9) Discussion and Possible Action re: Possible approval of Castle Hot Springs Out of District Service Agreement.

Board asked Bob Whittington to amend the contracts by taking out 13.1, 13.2 please take out any medical coverage, along with 13.3 please reword paragraph.

10) Announcements (No Action Will Be Taken)

11) Adjournment

Bob Morrison made a motion, Garrett Tomlinson second the motion meeting adjourned at 7:00pm

Agenda prepared on September 17, 2025,
by: Maegan Chester, Administrative Assistant
Circle City Morristown Fire District

Agenda was posted on September 17th, 2025, at Morristown Post Office, CCMFD Community Bulletin Boards, CCMFD Firehouse and online at www.ccmfd.org.

The complete packets of information from the Board meetings or portions thereof are available from the Administrative Office upon completion of a Public Records Request. If a disabled person needs any type of accommodations, please call 623-388-9473 at least twenty-four (24) hours prior to the scheduled meeting.

MEETING DATE: September 18th, 2025

DATE MINUTES APPROVED: October 16th, 2025