

CIRCLE CITY/MORRISTOWN FIRE DISTRICT  
41026 N CASTLE HOT SPRINGS RD / P.O. BOX 26  
MORRISTOWN, AZ 85342

**BOARD MEETING MINUTES**

**NOVEMBER 20, 2025, 6:00PM**  
**(ARS §§ 38-431 thru 38-431.09)**

- 1) **Call to Order 6:00pm**
- 2) **Pledge Allegiance**
- 3) **Roll Call**  
Vivian Hughes called role call; the following were present: Keith Rogers, Bruce Allred, Chief Harry Dame and Administrative Assistant Maegan Chester.
- 4) **Public Comments**  
No public comments.
- 5) **Discussion and Possible Action re: October 16<sup>th</sup>, 2025, Board Meeting Minutes**  
Keith made a motion to approve October 16<sup>th</sup> minutes Bruce seconded the motion: Aye-3 Nay-0
- 6) **Discussion and Possible Action re: Oath of Offices and Board Position Changes**  
New oaths turned in; made a motion to make Vivian the Chairman of the Board, Treasure of the Board Pam Hall, Keith Rogers Clerk of the Board, Bruce Allred Board Member, Tyler Mandgie board member. Bruce Made Motion to approve Keith second the motion Aye- 5 Nay- 0
- 7) **Discussion and Possible Action re: Board would like to change Meeting time from 6pm to 5pm**  
Keith made a motion to approve new time for meeting; Pam Hall seconded the motion: Aye-5 Nay-0
- 8) **Discussion and Possible Action re: Financial Reports**
  - a) **Transaction Detail by Account**
  - b) **Profit and Loss vs. Actual**
  - c) **Bank Statements**
  - d) **Balance Sheet**Keith made a motion to accept the financials as presented. Pam Hall second the motion. Vote: Aye-3 Nay-0
- 9) **Discussion and Possible Action re: Fire Chief's Report**
  - a) **Department Incident Reporting for December 2024**
  - b) **Department Donations and Out of District Billing**
  - c) **Grant Updates**Chief reported on the above items. Grant update given by Maegan. No action taken.
- 10) **Public Comments**  
No public comments.
- 11) **Announcements (No Action Will Be Taken)**
- 12) **Adjournment**  
Meeting adjourned 6:20 PM

Minutes prepared on November 20<sup>th</sup>, 2025.  
by: Maegan Chester, Administrative Assistant  
Circle City Morristown Fire District

**MEETING DATE: November 20<sup>th</sup>, 2025**

**DATE Approved: December 18th , 2025**

