

RISK MANAGEMENT MODULE- WORKSHEET

I. Review existing policies & procedures

- DODI 6060.04
- CNGBI 1800.02
- NGB SOP (Guidance, Discipline, Touch & Accountability)
- AR 608-10
- AR 608-
- Any state-specific guidance
- **Any CHECKLIST(S)**

II. A comprehensive risk assessment should answer the following questions:

1. What can happen and under what circumstances?
2. What are the possible consequences?
3. How likely are the possible consequences to occur?
4. Is the risk-controlled effectively, or is further action required?

III. A Risk Assessment should be conducted:

- Before new processes or activities are introduced
- Before changes are introduced to existing processes or activities
- Background check process for new volunteers
- Whenever hazards have been identified and/or observed

1

Risk Assessment: Outdoor Programming Considerations

a. How might the risk assessment process change?

b. What additional considerations might need to be made?

2

What local procedures do you have in place to ensure adult volunteers receive all required/recommended training to work within ARNG CY5?

3 How do you work with other local programs to ensure **CYS needs/requirements** are accounted for in the planning process?

4 What has been helpful for you when conducting risk assessments at outdoor/remote facilities?

5 What mechanisms do you utilize when conducting a risk assessment prior to an event/activity?

6 Who conducts the risk assessment, and how are identified hazards communicated to other staff, contractors, and/or volunteers?

7 What should be included on a Risk Assessment checklist?

Before wrapping up:



8 What are risk management best practices utilized within your local program?

9 What are areas of risk management (locally) you feel could benefit from updating/revising?
How might you go about making that change?

10 What are some resources being utilized within your local program related to risk management/assessment?

11 How do you see the information in this training session being utilized locally?

12 What impact might it have on your professional practice?

13 How can you update Risk MGT training for volunteers?

Before wrapping up:

14

What checklists do you have in place, what needs updated, and what needs created?

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