



JUDGES HANDBOOK



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CHEER CANADA REQUIREMENTS

- Be 18+
- Be a resident of Canada
- Have 2 years of experience as a coach or an athlete*
- Have completed the judge training program in their province/territory of residence
- Have completed a minimum of 5 hours of shadowing/mentorship in their province, or have judge more than 30 hours in the past 2 years **
- Have a judge membership with your province and Cheer Canada through Sport Lomo
- Have completed a background check
- Have passed the Cheer Canada exams in the category they want to judge
- Have completed the NCCP Safe Sport training
- Have completed the NCCP Making Ethical Decision training

* or have judged more than 30 hours in the past 2 years

Background Check

You may complete paperwork for a criminal record check through your local police station, or alternatively, use Sterling Backcheck for \$30.

Complete your check online today through: [Sterling Backcheck](#).

Results are typically available in one business day, and identity verification can be done online or at your local Canada post location.



NCCP COURSES

You will need an online account through NCCP to complete courses. Create your free account at <https://thelocker.coach.ca/home>.

Once you have created an account, you will receive an NCCP#. This number is unique to you and your training.

Required courses are:

- NCCP Safe Sport Training (free online)
- NCCP Make Ethical Decisions (offered through ViaSport online)

REGISTRATION PLATFORM

You must register as a judge with the Provincial Sport Organization, and National Sport Organization.

The current registration platform is Sport Lomo.

1. Go to the website and select BC from the list of provinces
2. From the list of programs select "BC Judge"
3. At the bottom of the screen, select 25-26 Judge, then Register
4. You will be prompted to login. If you do not have an account, you will be prompted to sign up for one and will be sent an email to validate.
5. On the next screen, it will show your membership and price. Click Continue.
6. Select the person you want to register from the next screen and click Continue
7. Validate your information including
 - a. Personal information
 - b. Upload photo
 - c. Home Airport
 - d. Judging experience
 - e. Current affiliations
 - f. List all current affiliations that could impact judging
 - g. Category of expertise
 - h. References
8. Click Register
9. Make the payment.
10. You are now registered.

UPLOADING CERTIFICATES

Once you have completed your registration, you can go back to your home page and enter your certificates.

1. Click on the three lines in the top left corner and select home.
2. You will see your card displayed. Select Certifications.
3. Click on Upload Credentials.
4. In Type, select Cheer Canada Judges Certificate, then in Credential Name, choose the exam type (i.e. Building, Tumbling, etc.).
5. Enter in the relevant information such as date and provider.
6. Upload the certificate and click Save.
7. Follow the above steps for all Cheer Canada Judges Certificates you hold,
8. Follow the above steps for NCCP courses, but in Type choose NCCP, and in Credential Name select Make Ethical Decisions.
9. Repeat for the above step for NCCP and Safe Sport.
10. For Criminal Record Check, follow the above steps and choose Background Check in Type, and Criminal Record Check with Vulnerable Sector search in Credential Name.
11. Your PTSO will review and approve your submission
12. Cheer Canada will have access to see the approved list of judges in each province.

You will be eligible for your BCSC-issued Judges ID card at your next BCSC-sanctioned event.

RESOURCES

CHEER CANADA WEBSITE

- [Officials Page](#)
- [All Star Score Sheets](#)
- [Scholastic Score Sheets](#)
- [Cheer Abilities Score Sheets](#)
- [Performance Score Sheets](#)
- [Cheer Canada Officials Committee](#)

BC SPORT CHEER WEBSITE

- [Judges Page](#)
- [Policies](#)

IASF WEBSITE

- [Officials Page](#)

ICU WEBSITE

- [Judges Education](#)