

BC Sport Cheer (“BCSC”)

Date Established: October 2, 2025

Scholastic Committee

Terms of Reference

Mandate

The Scholastic Committee is established to support and advance the development, participation, and governance of scholastic cheerleading programs in British Columbia, ensuring alignment with BCSC’s mission and strategic objectives.

Definitions

For the purposes of this Terms of Reference, the following definitions apply:

- a) Scholastic Cheerleading/Scholastic Cheer – Cheerleading programs that operate within an educational institution, including both recognized school sports and club-based teams, as well as collegiate programs. Scholastic cheer is distinct from all-star or community-based cheer programs.

Responsibilities

The Scholastic Committee is responsible for the following:

- i) advocating for the needs of scholastic member programs;
- ii) developing and recommending policies, guidelines, and standards for scholastic cheer;
- iii) identifying and addressing challenges facing scholastic athletes, coaches, and schools;
- iv) promoting and developing pathways between scholastic cheer and high performance opportunities (Team BC and Team Canada);
- v) facilitating communication between scholastic programs and BC Sport Cheer Board of Directors; and
- vi) recommending and overseeing scholastic-specific events, development opportunities, and training initiatives.

Authority

The Scholastic Committee is advisory in nature and makes recommendations to the BCSC Board of Directors (the “Board”). It does not have independent decision-making authority.

Composition

The Scholastic Committee will consist of 4 to 6 committee members ("Committee Members") and it will be chaired by a current BCSC Board member (the "Committee Chair").

Committee Member Selection Process

Committee Members will be appointed by the Board following an open call for applications at the beginning of each academic year. Individuals appointed to the Scholastic Committee should possess appropriate knowledge and expertise in scholastic cheer. To ensure diversity, the Board will consider gender diversity, regional representation, retired and active participation in scholastic cheer, and experience, to the extent possible.

To become a Committee Member, applicants must:

- i) submit an application through the appropriate forum by the deadline each year;
- ii) be appointed by the BCSC Board of Directors;
- iii) be a current or former scholastic athlete, coach, program director, or other, as deemed appropriate by the Board; and
- iv) apply for reinstatement each year, if applicable.

Committee Chair Selection Process

The Committee Chair must be appointed by the Board and must be an active BCSC board member who is not currently, or at any time during their term of office, affiliated with a scholastic program. If the Committee Chair becomes inactive or affiliated with a scholastic program during their term of office, the BCSC Board of Directors will remove and replace them as Committee Chair.

Term

The Committee Members will serve a term of one full year from the date they are selected. The Committee Chair's term of office will run so long as the Board deems fit and the other requirements are met and maintained.

Committee Members Roles and Responsibilities

The Committee Members roles and responsibilities include, but are not limited to:

- i) attend and participate in meetings;
- ii) provide adequate notice to the Chair if unable to attend a meeting, whenever possible;
- iii) represent the interests of scholastic athletes, coaches, and programs in all regions;
- iv) provide feedback and recommendations to the Board;
- v) assist and support the Scholastic Committee's responsibilities;

- vi) maintain confidentiality and adhere to BCSC's policies; and
- vii) stay up to date and informed.

The Committee Chair's roles and responsibilities include, but are not limited to:

- i) regularly schedule, host, and provide notice to Committee Members of meetings;
- ii) create an agenda and take notes for each meeting;
- iii) facilitate communication between the Board and the Scholastic Committee;
- iv) assist and support the Scholastic Committee's responsibilities; and
- v) stay up to date and informed.

Meetings

Meetings for the Scholastic Committee will be held on a monthly basis or as needed. The meetings will be held virtually. The Committee Chair will determine the best time for each meeting after receiving the availability of the Committee Members after appointment.

Quorum - Quorum shall consist of a majority (50% + 1) of the appointed members of the Committee. No business of the Committee shall be conducted without quorum.

Reporting

The Committee Chair will report to the Board after each meeting, providing updates on activities, recommendations, and any issues requiring Board attention.

Conflict of Interest

All Committee Members must disclose any actual or perceived conflicts of interest and adhere to BCSC's Conflict's Policy. BCSC may request conflict checks on a regular basis.

Review and Amendments

These Terms of Reference were approved by the Board on October 2, 2025. They will be reviewed annually by the Scholastic Committee and recommendations for change can be submitted to the Board for approval.