

Minutes for the Town of Sutton's Regular Meeting

Date & Time: October 9, 2025, 6:00 pm

Location: 450 4th Street, Sutton WV 26601 at Town Hall, Community Building

1. Call to Order
2. Roll Call
Special Guests: Region 7 - Storm Sewer Project Update - Kenneth Kinder and/or Lisa
3. Approval of the Minutes for September 11, 2025
4. Citizens' Concerns
5. Mayor Carolyn Hoover's Report - Statement of Town's Condition - [Town of Sutton Ordinance 2-202.](#)
6. Old Business
 - a. Holiday Schedule [Town of Sutton Ordinance 1-604, WV Code §2-2-1](#)
 - b. 2 Hour Parking around the Court House Square
 - c. Fire Hydrants [WV State Code §24-2-1r](#)
 - d. Sidewalk Grill [Town of Sutton Ordinance 6-101](#)
 - e. Standing Committees [Town of Sutton Ordinance 2-113, W. Va. Code §6-9A-1 through 12](#)
 - f. Recorder and Finances
 - i. Itemize Routine Bills
 - ii. Itemize Delegated Recorder Duties to be handled by the Town Clerk
 - iii. Gutter Project invoice
 - g. Municipal Court [Town of Sutton Ordinance 2-508 & 2-521](#)
7. Standing Committees
 - a. Finance Committee - [Budget - Auditor's Review and Changes](#)
 - b. Roads, Streets, Sewers, Street Drains - [Councilman Darrell Pierson](#)
 - c. Public Safety and Health - [Councilman Thomas Gates](#)
 - d. Police and Fire Protection – [Mayor Carolyn Hoover](#)
 - e. Recycling - [Councilman Pamela \(Shelly\) Sutphin](#)
 - f. City Property and Community Building – [Councilman Laurel Petolicchio](#)
8. Special Committees
 - a. Municipal Court - Mayor Carolyn Hoover
 - b. Permits-Construction, Demolition, Fowl - [Councilman Jonathan Crum](#)
9. New Business
 - a. Town of Sutton outstanding Bills [Town of Sutton Ordinance 1-209](#)
 - b. Order of Business [Town of Sutton Ordinance 1-209](#)
 - c. Police Inventory [Town of Sutton Ordinance 2-701](#)
 - d. Traffic Control for the North Hill Project
10. Adjourn