



RAY OF HOPE INTERNATIONAL INC.

High Point NC 27260

Reach►Win►Equip►Send

Bible School policies

1. **Punctuality:** Students need to enter the church building by 8:00 am. Students are expected to be inside the classroom on time after every breaks. Be as punctual as a clock!
2. **No electronic devices:** Students are not allowed to bring their cellphones or any electronic unless asked to or has been as specified by the co-ordinator. Emergency calls could be made in at 804-399-9861 with genuine reason. Also, calls can be made out from the office phone in case of emergency by the students with a good reason.
3. **Homework:** ALL homework must have to be completed within a stipulated time and submitted on or before class begins.
4. **Tests:** Students cannot miss the tests unless you have a legitimate reason. Student who fail to do as above will get zero in the test.
5. **Grades:** There will be three final grades; P (passed), R (repeat) and F (fail). All student need to secure 80% and above to successfully graduate the course and receive 'P' grade. Students obtaining less than 80% need to repeat this course as and when the church schedules this course through re- ad- mission. They will receive 'R' grade. Students with more than two absences, do not complete required assignments, tests. Projects and not complying with the Bible school policies. They will receive 'F' grade. They may not qualify for the re admission in future for the same course. Unless the student the letter of commitment in black and white.

Your grade will be based on the following:

50% - homework, classwork, participation in class and extra activities, and attendance.

25% - project work

25% - average of tests

6. **Attendance policy:** Good attendance is must for the student to make through this course. Students more than two absences without any legitimate reason will be graded 'F' and may be terminated from the course at any point of time.
7. **Disruptive student policy:** all students must behave well in the classroom and be considerate of classmates and the instructor, the students may be terminated from the school, in case if she is found doing so repeatedly.
8. **Special needs:** students with special needs disability to the bible school co-ordinate. Bible school will do the best to provide services to students with disabilities.
9. **Emergency:** please respond to any emergency warning or notification. In case of emergency please, follow the steps of instruction which will be given to you during your first class about the emergency plan.
10. **Important Phone No:**

804-399-9861/ 804-298-9327/ 336-491-3049

I read the above policies that the Bible School has adopted and understood them very clearly. I therefore, hereby agree and accept them fully. School Administration has right to terminate me if I fail to comply with.

Name:

Sign: Date: