

**CANYON RIDGE HOA ASSOCIATION
ARCHITECTURAL SUBMISSION/APPLICATION FORM**

Owner (Applicant): _____ Lot # _____

Property Address: _____ Zip _____

Contact Information:

Phone: Home _____ Work _____ Cell _____

Mailing Address (if different from above): _____ Zip _____

Email Address: _____

Contractor Information:

Contractor Name _____

Contractor Phone _____ Contractor Email _____

Project Start Date ____/____/____ Project End Date ____/____/____

Modification or Addition Requested:

- | | |
|--|---|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Ornamentation |
| <input type="checkbox"/> Paint | <input type="checkbox"/> Patio/Arbor/Deck |
| <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Spa/Hot Tub |
| <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Exterior Modification | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Landscaping | _____ |

Description of and Reason for Request (Required**)** _____

Please make sure you have attached/included all of the following information:

- A completed Submission Form (including signature below the Owner Acknowledgement notice on next page)
- A description of the project, including specifics such as materials, style, colors etc.
- A complete materials list of the project, including paint samples and/or stain color
- A picture or drawing of the intended/existing project (sketches, clippings, catalog illustrations and other data or links to websites)
- A site plan showing the location of the house and the proposed structure (including dimensions from the property line or other structures if applicable)

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Please send your request to:

Canyon Ridge HOA Association

22052 W. 66th Street #295

Shawnee, KS 66226

OR

Email: CanyonRidgeVillasHOA@gmail.com

For Committee Use Only:

Date Submission Received: _____

APPROVED APPROVED W/STIPULATIONS DENIED DENIED – INSUFFICIENT INFORMATION

Stipulations/Comments/Suggestions: _____

Committee Pre-Approval Inspection: _____ Committee Post-Completion Inspection: _____

Architectural Committee Chair Signature: _____ Date: _____

Owners Acknowledgments:

I understand:

1. Written approval must be received before any building or construction can commence.
2. Approval does not constitute city, county, state or local code approvals.
3. Applicant agrees to obtain necessary city, county, state or local approvals/permits prior to commencement of any work.
4. Failure to comply with all requirements will result in withdrawal of approval.
5. Approval is not a guarantee of structural safety or engineering soundness.
6. Applicant agrees not to alter existing drainage patterns on lot without express approval of the board or committee, and approvals required by city, county, state and local code.
7. Upon completion of improvement, applicant agrees to immediately notify committee/board and authorize it to enter onto property to inspect improvement.
8. Failure to notify committee/board of completion or refusal to allow inspection shall result in withdrawal of approval.
9. Any time during the process applicant agrees to comply with any request to enter onto the property or for additional information for purposes of determining if improvement is being constructed in accordance with the approval plan and in compliance with the covenants and guidelines. Refusal by applicant shall result in withdrawal of approval.
10. Failure to start or complete improvement within time specified on application shall result in withdrawal of approval unless an extension is requested and approved in writing.
11. I should receive an initial response to this application within 30 days of submission.

Owner/Applicant Signature: _____ **Date:** _____

Co-Owner/Applicant Signature: _____ **Date:** _____