



*Coastal Texas Regional Dance Team
Championship*

February 23, 2019

Hosted By:



PACKET ENCLOSURES

- LETTER FROM HOST DIRECTOR
- CONTEST CLEANING AGREEMENT (SIGN AND RETURN)
 - EMERGENCY CARE
 - DIRECTOR CHECK LIST
- SPECTATOR INFORMATION (PLEASE MAKE AVAILABLE TO YOUR PARENTS)
 - HOTELS AND ATTRACTIONS NEAR CONTEST SITE
 - DIRECTIONS TO CONTEST SITE
 - CONTEST PRE-ORDER MEAL FORM
 - LAYOUT OF THE FACILITY

GOOD LUCK!



Goose Creek Memorial
6001 E. Wallisville Rd.
Baytown, Texas 77521
(281) 420-4400
(281) 421-4444 fax

High School

Dear Director(s):

The Dazzlers, JV Charms and our Booster Club are pleased to co-host the new HTE Dance Coastal Texas Regional Dance Team Championship on February 23, 2019. We are honored to have the opportunity to work such an incredible event and to work with a reputable company as HTE Dance. We are excited to serve as your host and would like to provide you with some information that will help you prepare for this contest.

Here are a few things we pride ourselves in providing throughout the contest:

- ❖ A Beautiful Gymnasium for our Teams and Officers/ensemble/solo performances
- ❖ Team and Officer Warm-up areas located in Auxiliary Gym
- ❖ Solo and Ensemble Warm-up Areas located in our Dance Room
- ❖ A dressing facility for each team
- ❖ A restful Director's hospitality room stocked with food. (Directors and HTE staff Only)
- ❖ A great Concession Stand that is reasonably priced.
- ❖ Lots of goodies in the HTE Dance spirit shop to purchase.
- ❖ Some fun shopping with our vendors from local businesses.

Our team check-in will be located at the front entrance of our campus. All buses may utilize the circle drive to drop off your teams. At that time, we will direct your bus drivers to the west side of our campus to park. Check in times will be from 7am-10am on Saturday morning. If you will be checking in later than 10am, please contact us by phone or email by Thursday, February 21st so we can make special arrangements for you and your team. This entrance will be closed off after 10:00am. *Front entrance will not be a spectator entrance.

Our Dazzlers Booster Club has a wonderful concessions menu prepared. We will be serving a variety of foods for breakfast, lunch, and dinner. Please remember there is no outside food or drink permitted on our campus. We appreciate your help in this matter. For your convenience, we have attached a copy of our concessions menu as well as a pre-order meal form for your team. Meal pre-orders will need to be placed no later than 3:30pm on Thursday, February 21st. You may email your orders to Co-Directors, at larisa.coy@gccisd.net or marisa.coy@gccisd.net. Booster Club will have Meal vouchers ready for you to be picked up at team check-in, please designate on the order form amount needed. The payment will be due at team check-in (cash or check made out to the Dazzler Booster Club). There will be no refunds or reimbursements on meal vouchers that have been pre-ordered.

NO OUTSIDE FOOD OR DRINKS ALLOWED. Please make sure this is followed throughout the facility.

** NOTE: ABSOLUTELY NO OUTSIDE FOOD OR DRINKS WILL BE ALLOWED. THOSE ATTEMPTING TO DO SO WILL BE DENIED ENTRANCE INTO THE SCHOOL. WE WILL HAVE PARENTS AND SECURITY STATIONED MONITORING EACH ENTRANCE TO ENSURE THIS DOES NOT OCCUR. PLEASE INFORM ALL PARENTS OR GUESTS FROM YOUR SCHOOL OF THIS.



Dressing Area rooms: Each team will be assigned a private dressing area. Rooms will be assigned according to registration with HTE and in consideration of your team's size. The larger teams may have more than one classroom assigned to them. Please make sure your dressing area is clean by the conclusion of the contest.

Please understand that many of the dressing areas are classrooms, and the teachers are being gracious in allowing us to use them for this purpose. *Absolutely NO food or drink allowed in the classrooms!

*The dressing areas are not secured. Each team is responsible for the care and keeping of personal and team items. The GCM Dazzlers/JV Charms team, the Dazzler Booster Club and HTEDance cannot be held responsible for damaged items. *Please clean and clear your dressing area to the best of your ability. This involves picking up all discarded bobby pins, safety pins, trash etc. Every team will be given one trash bag upon arrival for this purpose. *No Glitter/safety pins/bobby pins left inside the classrooms. Please do not move any items inside classroom as well as unplug any equipment to utilize plugs that are already in use. Any items broken or damaged from dressing area is also involved with this room agreement.

***Due to time constraints on the janitorial staff, you will need to clean and clear you dressing area prior to awards.** *A cleaning fee of \$100.00 will be charged for each room that is not considered clean and clear by the custodial staff and us upon final walk through after the contest. It is imperative that all rooms be left in good condition so that we may continue to offer private dressing areas to our team participants in the future. Thank you in advance for your cooperation!

Practice areas: Please remember to be courteous when in the practice areas. Remember that EVERYONE would like to have a chance to practice their routines one last time before their performance. We kindly ask that you respect the efforts of your competitors and share these spaces accordingly.

We are pleased to offer a hospitality room for you. There will be some wonderful parents providing delicious food for you. We ask that only the Directors and the HTE staff utilize the hospitality room.

Please relay the message to all spectators that will be attending the competition that the doors to each performing area MUST REMAIN CLOSED while performances are taking place. This is for the safety of the dancers. We do not want family and friends to miss out on watching the dances they came to see, but once the music has begun, they will not be permitted to enter the performance area.

The Dazzler Booster Club will be providing Nursing Assistants and/or those certified in first aid and CPR for medical assistance throughout the contest. They will be available to assist with minor injuries and other minor health needs, but will not be able to provide or administer oral medications or inhalers.



Spectator entrances are located on the **East entrance** of our school only. Please have all spectators park on the east side of our campus. The west parking lot can only be used after 10:00am when all buses should be parked; however entrance is only on the east side. If you have parents or family members that are accompanying you at contest, they **MUST** have a wristband. Please make sure that all team managers are wearing something similar to your team to resolve any confusion with wristbands. Please give complimentary wristbands out immediately – no one will be permitted into the contest without a wristband.

Admission is \$10 CASH for spectators ages 6 and over. Children 6 and under are free. Please communicate to those spectators attending that there will **not** be a credit card machine to pay for admission.

Performance Entrances and Exits:

In the team gym: All dancers will enter on judges' back right and exit judges' front right

Personal video cameras will be allowed in both performance areas; however, due to fire code regulations, tripods, monopods, and electrical extension cords are not permitted. All personal cameras must be hand held and work off battery packs. In addition, this policy will help maximize seating as well as minimize complaints from audience members about obstruction of view due to cameras and their operators. Please inform your team's parents of this policy so as to avoid any problems.

Props: Please remember that all props need to be carefully padded, taped, or covered in effort to not scratch any performance area floor. The team or school will be responsible for paying to repair any damage done to any of the performance/practice areas due to props. Prop loading and unloading will be conducted only from the west parking lot, by the athletic entrance. Please plan to leave your props loaded on your truck/trailer until necessary for the performance. Due to fire regulations, props may not be stored in the hallways.

HTE Dance will be sending you the final contest schedule and information the week of the contest. If you have any questions or concerns, please feel free to contact us. We look forward to seeing you and your team. Best of luck!!

Sincerely,

Larisa Coy Cantu
Dazzlers/JV Charms Co-Director
larisa.coy@gccisd.net
281.421.4400 ext. 86504

Marisa Coy Yopez
Dazzlers/JV Charms Co-Director
marisa.coy@gccisd.net
281.421.4400 ext. 86505



ROOM CLEANING AGREEMENT

Group /Team Name: _____

Director/Responsible Party: _____

Number on Team needing dressing facilities: _____ Males? **YES** or **NO**

We are delighted to have you with us today to share this exciting event. We have made every effort to make this day comfortable and convenient for you and your team. As such, we have provided a classroom/facility for your team to use for the duration of this event.

We are sure that you understand the importance of the classroom/facility and its contents be respected by our guests. Hence, we ask that you complete this form as soon as possible. This form **MUST** be on file with us before we can grant you access to your dressing area.

I, _____, as the director of the team listed above, understand that any damage done to Goose Creek Memorial High School's facilities or property contained within, to include but not limited to carpet, gym floors, walls, furniture, dry erase boards, technology equipment, classroom equipment, or furniture will be the responsibility of the team/school found at fault.

Additionally, I understand that by taking possession of a classroom(s), I am accepting the conditions of the classroom and its contents and personally guarantee that I and my school /district will be held accountable for the classroom's condition upon departure.

Also, my team will be responsible for damages ranging from a \$100.00 cleaning fee up to the replacement cost of the property found damaged upon my check-out. Please leave the day as your dressing room was found that morning, clean.

Finally, I understand that a representative student or parent of the host school will be periodically monitoring the assigned dressing room throughout the day. Reminder: No Outside Food or Drinks are allowed in classrooms as well as facility.

This form must be emailed to larisa.coy@gccisd.net or marisa.coy@gccisd.net or faxed to Larisa Coy Cantu/Marisa Coy-Yepez at (281) 421-4400 by **Thursday, February 21, 2019**. Dressing rooms will not be assigned without a signed agreement on file. Thank you so much for your cooperation.

Director/Responsible Party Signature

Group/Team Name



EMERGENCY CARE

The first aid station will be open for injury ice, band-aids, and other items needed for minor first aid. There will be parents on duty throughout the day for assessment of minor injuries.

The parents on duty cannot administer oral medications or inhalers.

In case of a major injury, an ambulance will be called or the parents of the team member can transport their child to the nearest hospital. The Director will determine if an ambulance needs to be called or the team member needs to be transported to the hospital.

NEARBY HOSPITALS & URGENT CARE

San Jacinto Methodist Hospital

4401 Garth Rd.
Baytown, Texas 77521
(281) 420-8600

Urgent Care MDs

1658 W. Baker Rd. Ste. A
Baytown, Texas 77521
(281) 428-0000
Saturday – 10:00am-6:00pm



LODGING

Near Goose Creek Memorial High School

Marriott Springhill Suites

5169 East Frwy
Baytown, Texas 77521
(281) 421-1200

Hampton Inn Baytown

7211 Garth Rd.
Baytown, Texas 77521
(281) 421-1234

Holiday Inn Express and Suites Houston East

7515 Garth Rd.
Baytown, Texas 77521
(281) 421-9988

Econo-Lodge Inn and Suites

7420 Garth Rd.
Baytown, Texas 77521
(281) 837-5560



PRE-ORDER MEAL VOUCHER FORM

**HTE Dance Coastal Regional Dance Team Championship
Saturday, February 23, 2019 @ Goose Creek Memorial High School Hosted by GCM Dazzlers**

School/StudioName: _____

Team Name: _____

Contact Name: _____

Cell Phone Number: _____

Email: _____

I will be paying by: Cash Check (*payable to GCM Dazzlers Booster Club*)

<ul style="list-style-type: none"> ❖ Meal Vouchers will be used to Pre-Order Lunch if your team members would like. ❖ These meal vouchers will be available for pick up at Team Check -In for Directors to distribute to Team members who pre-ordered. Payment for pre-order meal vouchers will be due at Team Check-in. ❖ Meal vouchers will not be available to purchase on site at contest; they are only available for pre-orders. ❖ The meal vouchers are \$6 and can be used on the following below. 			
Meal voucher for:		#	Total
Pepperoni Pizza	\$6.00		\$
includes cookie and a bottled water			
Cheese Pizza	\$6.00		\$
includes cookie and a bottled water			
GRAND TOTAL	\$		\$

Pre-orders are due no later than Thursday, FEBRUARY 21st, by 3:30pm.

By emailing & placing your team's order, you agree to pay for all items ordered.

Cash and/or checks to be given to **Booster Club** at **Team check -in** and **Meal vouchers will be given to Directors to distribute.**

Checks payable to: GCM Dazzlers Booster Club

Email Pre-Order forms to: larisa.coy@gccisd.net or marisa.coy@gccisd.net

Reminder: No outside food or drinks will be permitted into building or on campus!