



CANCELLATION & PAYMENT POLICIES

TO SECURE REGISTRATION

Deposit: A **non-refundable** deposit of \$500 is REQUIRED before space is reserved.

Balance: The remaining balance is due 30 days prior to the first day of camp. You may pay by credit card, check or provide a PO. Please note that a Convenience Fee of 5% will be added to all credit card transactions.

CANCELLATIONS

Cancellations MUST be made in writing to the offices 30 days prior to the first day of your camp. Deposit monies will be forfeited as cancellation penalty. Please send cancellations to Irene@HTEDance.com or to the office at:

HTEDance-San Antonio Office

ATTN: Accounting

PO Box 461368

San Antonio, TX 78246

REFUNDS

THERE ARE NO REFUNDS FOR CANCELLATIONS MADE WITHIN 30 DAYS OF CAMP DATE!!! Please make your students aware that their balances are STILL due even if they are removed from the team or fail! Refunds on registration invoices that have already been paid will be made no later than 30 days after the cancellation date.

PAYMENT

All invoice balances are to be secured through Booster Club Check, School Check or School District Purchase Order. Any balances not paid by camp date will automatically accrue a \$25 cancellation penalty plus 19% interest. Please contact Irene Amaro at 210-979-6877 if you have additional questions or need to make alternative payment arrangements.