

Dear Director:

Welcome to the ultimate intensive officer camp experience! Are you and your team ready for an amazing year? You will be when we're done!

HTEDance Officer Training Camp Intensive



We are delighted that you have chosen to be a part of our family! Whether this is your first experience at an HTEDance event or you are a seasoned veteran, this program is designed to help turn your team into a well-oiled machine!

HTEDance and Spirit Group, Inc.

Corporate Office
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PO Box 632178
Irving, Texas 75063

Accounting Office
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San Antonio, TX. 78246-1368

Jeffrey Giles
469-628-5399

Irene Amaro
210-744-1889

Cassie Collins
214-532-5463

This year's theme is "RISE!" This program is designed to help teach you and your team to maximize the resources around you. We will help to instill in EACH member of your team the desire:

- To bring out the best in each other and to accept, love and respect each other.
- To live your life to the fullest and make a TRUE and HONEST commitment to serve!
- To find that inner motivation, to inspire you to take the road less traveled...a road to excellence!
- To believe in yourself and the power of your team, and maximize the team's potential!
- To turn your young students into mature LEADERS!!

With that in mind, please review the packet of enclosed information thoroughly! Please pay close attention to the instructions to help you in your preparations.

If you have any questions, please feel free to contact us at the numbers listed to the left or on the website and we'll be glad to help guide you!

Once again, we are so excited you have chosen HTEDance! Thank you for giving us the opportunity to serve you and your team. We will share this adventure together and help you make the most of your upcoming year. Together, we will RISE!

See you soon,

Jeffrey Giles



Directors: What to Know Before You Go

The following list has been compiled to help you better prepare for HTEDance Officer Training Camp Intensive. It is our hope that you have the most productive and memorable experience possible and we will do everything in our power to ensure that happens.

Camp Schedule:

In this packet, you have received a tentative student schedule. This will give you a general idea of times and workshops. Once you receive the final schedule, please copy and distribute it to your students. HTEDance expects your team to be punctual to ALL classes!

What to Bring:

Please copy the "What to Bring" list and distribute to each of your officers.

Medical Authorization and Liability Release Form:

This form is now on-line: <https://htedance.com/2020-camps-1>. Please give this link to your parents. **EACH OFFICER AND DIRECTOR MUST COMPLETE THIS FORM! NO ONE WILL BE ALLOWED TO PARTICIPATE AT CAMP WITHOUT THIS FORM!**

Spirit Shop:

HTEDance is proud to once again offer the Spirit Shop. The Spirit Shop will be open during lunch and then in the evening following graduation for your shopping convenience. Don't forget to pre-order your official OTC T-shirt and patch for you and your officers. They will NOT be for sale in the Spirit Shop this year! Advance Purchase ONLY!

Good Luck Note/Gifts:

HTEDance does not require you to do good luck notes/gifts for the other schools at camp. However, if you choose to do so out of the spirit of good sportsmanship, feel free. We do encourage a spirited environment at HTEDance, and Spirit Awards will be awarded based on things such as good sportsmanship, enthusiasm and camaraderie with other schools, etc.

Director Gifts:

HTEDance does not require you to give a gift to your officers at any time during the one-day camp. However, if you choose to do so, please feel free. There are instances that occur where a gift or note might be appropriate, but again, not mandatory.

Covenant Ceremony:

This is an exclusive to HTEDance. This is THE most important time you will spend at an HTEDance Officer Training Camp Intensive. This highly emotional workshop is designed to prepare you for the year ahead. This is truly where it all starts. Here is the place where all the memories begin. You will need a long tapered candle for each person for this intimate, yet inspiring workshop. Please note: You will need something to catch the dripping wax as well as matches!

Workshops:

The one-day schedule features three Leadership Workshops along with Teaching Technique and Polishing and the Covenant Ceremony. For all workshops, it is suggested that you have the following items: notebook with paper, pens/pencils and a copy of your **Team's Constitution**. Please feel free to bring any other items you feel necessary to make yourselves comfortable without being distracted.

Routines:

The one-day schedule features two Dance Sessions. At each routine session, you will be offered 3 to 4 routines of various styles and levels from which you may choose. Have your squad divide up to learn as much material as possible or stick together—the choice is yours and your officers'.

Show-offs:

Show-offs will immediately follow each Dance Session.

Camper Care:

Camper Care will still be available this year. However, it will only be handed out during the lunch break. All Camper Care should be pre-ordered online at least one week prior to the start of camp. Please go to <https://htedance.com/shop> to place your order.

Graduation

The day will end with a special Graduation Ceremony.



Directors: Arriving at Camp

Please make certain to review the following items before arriving to camp. We want to make Registration at Camp as stress-free as possible.

Fees

Have you paid for everything? You will receive an invoice from Irene Amaro upon registering and can pay via school/booster club check, school PO or credit card. If you are bringing a check with you to camp, please have it with you at registration. If you are mailing it, please mail it at least one week prior to camp to:

HTEDance
San Antonio Regional Office
PO Box 461368
San Antonio, TX 78246-1368

Team Rosters and Medical Releases

Have you submitted your Team Roster? If you uploaded it during registration, thank you! If not, please email it to Irene Amaro at Irene@htedance.com. Medical Releases will be checked against the team roster. You will be provided updates via email on which students have completed the release form. If a student has not completed the Medical Release, they will not be allowed to participate in camp. The release can be found at <https://htedance.com/2020-camps-1>.

Hotel Registration

Are you staying overnight at the hotel? If so, make certain the following items are complete:

1. Contact Hotel to secure reservation.
2. Complete the Online Room List and fax it to the hotel. It can be found at <https://htedance.com/2020-camps-1>.
3. Mail hotel payment to appropriate hotel.

Custom Choreography

If you have selected Custom Choreography as part of your registration, please complete the Online Custom Choreography Worksheet. The worksheet can be found at <https://htedance.com/2020-camps-1>.

Student Personal Information Form

The Student Personal Information Form can be found at <https://htedance.com/2020-camps-1>. Please print it out, have your students complete their information and turn it in at the Registration Table. A copy of this form is also available on the last page of this document.



Student General Information

The following list has been compiled to help you better prepare for HTEDance Officer Training Camp. It is our hope that you have the most productive and memorable experience possible and we will do everything in our power to ensure that happens.

Camp Schedule:

You should have received a copy of the camp schedule from your director. This is a tentative schedule. We will release the final schedule to your director closer to the camp dates. This will give you a general idea of times and workshops. HTEDance expects you to be punctual to ALL classes. *Remember: To be on time is to be early!*

What to Bring:

You should have also received a copy of the "What to Bring" list. Please use this in your packing — whether you are just at the camp for one day or overnight!

Medical Authorization and Liability Release Form:

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Student General Information: Behavior

As an officer, you are a LEADER. As such, a high-level of personal conduct is expected of you. Please read the expected behaviors below and abide by them.

Drugs/Alcohol

It is expected that you will not drink any alcoholic beverages or use any illegal substances while at camp. In addition, it is expected that you will report anyone, including team members, who is using alcohol or drugs while at camp to either your director or camp leadership.

Smoking/Vaping

It is expected that you will not smoke or vape while at camp. In addition, you will report anyone, including team members, who is smoking or vaping to either your director or camp leadership.

Appropriate Behavior

It is expected that you will behave as a LEADER, including using polite language, not demeaning your teammates or other campers, using Yes Sir/Ma'am and No Sir/Ma'am, cheering others on and generally being kind. You should be on time, attend every class and ready to work hard! In addition, you will be respectful to all instructors, leadership/chaperones and will not be noisy or disruptive while at camp.

Hotel Rooms/Visitors/Lights Out

If staying overnight at the hotel, it is expected that you will respect the hotel and keep your room neat with no door/room decorations. Keep in mind that you are responsible for any room damages, incidentals, etc. You should not have any visitors (ie, friends and boyfriends). In addition, you will be in your room with lights out when instructed. Be mindful that not everyone staying at the hotel is part of camp. Keep your doors closed. If you are practicing in your room, keep your music low. Do not run and carry on in the hallways.

Dress

You will also be dressed appropriately any time you are outside of your room, including wearing a cover-up when in the public portion of the hotel. In addition, you should be in appropriate dance wear for class, including appropriate shoes.

Leaving Camp

Campers are not allowed to leave camp without permission from your director.

Valuables

Leave valuables in your room or in a safe location.

Illness

If you are ill, please let your director know.



What To Bring

Remember this is a one-day, intensive camp. You will need to bring some items, but it's not necessary to pack the whole closet!

1. Two changes of workout clothes per day *(You may want to change/freshen up at lunch time or before Graduation.)*
2. Cover-Up *(Must be worn at all times outside of dance area!)*
3. Each participant/director must bring an 8"-10" taper candle.
(Long, slender dinner candles, with "wax catcher" of some sort - many teams get creative with this as an activity.)
4. Cosmetics/Toiletries (Deodorant, Hair Spray, Body Spray, etc. to freshen up)
5. Jam Box for rehearsal *(Each team MUST bring their own. Make sure to have extra batteries.)*
6. Blank Jump Drive/CD to record extra music if needed
7. Batteries and extra batteries and more extra batteries! Officers should always be prepared!
8. Notebook Paper, Pens, Pencils, etc.
9. Officer Notebooks with Team Constitution
10. Knee Pads *(Optional, but advisable on carpet.)*
11. Proper Footwear *(Tennis shoes or dance shoes.)*
12. **WATER BOTTLE!! STAY HYDRATED!! We expect each student to take care of themselves!** Each student is responsible to fill a water bottle or thermos with ice and water for the day. There are not enough water fountains or water service to keep the students comfortable. Please make sure they are prepared.
13. Don't forget anything else of a personal nature or team nature that you may wish to bring or have with you at camp.



What Dancers Should Know...In Advance

Remember this is a one-day, intensive camp. In order to have the most productive day possible, please make certain dancers are trained in the following fundamentals before arriving at camp. As officers, they should already know these basic fundamentals.

- Posture/Extension
- Closing Feet
- Jazz 1st & 2-Parallel 1st and 2nd Position
- 2nd w/Turnout (Ballet 2nd)
- Contagion/Ripple
- Plie` (Theory: Counter Action)
- Pivot
- Spotting (Theory: Last to Leave 1st to Return)
- Chainé`
- Chasse`
- Passe`
- Releve`
- Pas de Bourree`
- Ball Change
- Kicks
- Grand Jete`
- Grapevine
- Arm Placement-High and Low V-T Arms-Touchdown-Diagonals



2020 Officer Training Camp Intensive TENTATIVE SCHEDULE

Subject to change

7:00 a.m.	Check-In
7:30 a.m.	Welcome
8:00 a.m.	Leadership Workshop 1 SOAR Workshop 1
9:15 a.m.	Dance 1
10:30 a.m.	Show-offs
10:45 a.m.	Leadership Workshop 2 SOAR Workshop 2
NOON	<i>LUNCH with assignment</i>
12:30 p.m.	Leadership Workshop 3 SOAR Workshop 3
1:30 p.m.	Warm-up
1:45 p.m.	Dance 2
3:00 p.m.	Show-offs
3:10 p.m.	Teaching Technique & Polishing
4:10 p.m.	Leadership Workshop/Covenant
5:30 p.m.	Graduation & Goodbyes

