

Bradford Greene

CLUBHOUSE RENTAL INFO & RULES

Clubhouse hours: 10:00 am to 1:00 am - 7 days a week

Revised, Effective July 1, 2016

- The clubhouse is available for rental to all Bradford Greene Association members for any private parties on any day or evening, providing that it does not interfere with the normal operation of the clubhouse or with the services regularly available to all residents. Maximum capacity is 50. Homeowner **MUST BE PRESENT** during the entire event. Your reservation includes the clubhouse gathering room only. Your guests are not permitted in the pool area. The association, its Board members, or the management company cannot be held responsible for you or your party or for any personal items brought into or left in the facility.
- Reservations may only be made six months in advance of the event on a first come first serve basis.
- Reservations are from 10 am until 1 am seven days a week. Reservations are available for 6-hour blocks of time. Exceptions with trustee approval only. If two events are scheduled for the same day, Management reserves the right to allow enough time for homeowner cleaning between events.
- All Association dues must be **paid in full** in order to be eligible to rent the clubhouse
- Pets are not permitted in the clubhouse, pool or clubhouse grounds area
- The Clubhouse is a **non-smoking** facility. The Homeowner is responsible for ensuring their guests do not smoke. Smoking is permitted outside, in front of the clubhouse only. All ashtrays and debris must be cleaned immediately.
- Homeowner must ensure that guest parking does not impede on the safety of the property or the convenience of other homeowners (parallel parking is permitted with no double parking, no blocking of driveways or fire hydrants, and no parking on grass, etc...). It is imperative that parking be monitored throughout the rental period and vehicle parking is only in designated parking lots.
- Tacks, tape or any type of fasteners when decorating for parties or events are strictly prohibited.
- Cleaning of the clubhouse must be done immediately after the event (misc. cleaning supplies are in janitor's closet, you may need to furnish some of your own supplies). All foyers, restrooms, floors, countertops, stoves, sinks & carpeted areas must be included in cleaning.
- All trash & debris must be removed from the clubhouse.
- A check of \$175.00 deposit is required from the homeowner when the reservation is made, along with the signed rental agreement. This includes \$50.00 for the security deposit and \$125.00 for the rental fee.
- An inspection will be made after rental. Ideally, the renter and coordinator will meet before and after the event to inspect the facility together. If everything is properly cleaned, trash is removed, and all rules were followed, the \$50.00 deposit will be refunded to the homeowner.
- Deposit shall be forfeited due to improper cleaning, trash removal, repairs needed, evidence of smoking, etc.
- Rental deposit will only be returned if the reservation is cancelled at least two weeks prior to the reservation date.
- Each homeowner/tenant resident has the option to purchase a key to the clubhouse. They must have purchased a key in order to use the clubhouse. Replacement costs will be assessed for lost keys.
- Rules & regulations may be altered as needed. If changes occur, all homeowners will receive notice of changes.
- The last person to leave clubhouse is responsible for locking all doors.

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Make check payable to: **Bradford Greene Condo Assn.**

Mail to: BrodMor Inc.

822 East Western Reserve Rd

Youngstown, Ohio 44514

Call (330) 726-7330 ext 18 with questions

Detach here, mail in bottom part, keep top for your records

Bradford Greene Clubhouse Rental

I have read the above rental guidelines and agree to abide by them.

If any rules are broken, I understand I will forfeit my deposit.

Homeowner: _____ Unit Address: _____

Phone #: _____ Date Requested: _____ Time: _____ am/pm to _____ am/pm
(Date of rental)

Please provide a brief description of your planned event: _____

*Reservation will not be held until deposit is received

Management/ Board use only:

Action by the Board [] Approved [] Disapproved

Deposit received ____ / ____ / ____ Check# _____ Amount\$ _____