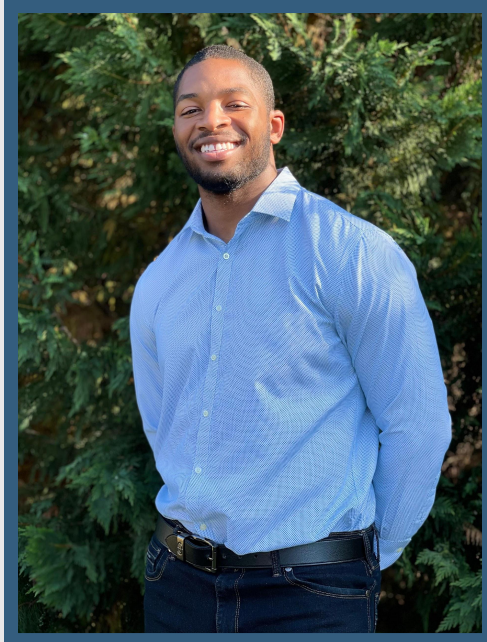


KLIJAH D. MITCHELL



Passionate and forward-thinking American Sign Language Interpreter with a focus on the accessibility rights of the Deaf Community. Aiming to broaden and enhance practical knowledge of helping other people with disabilities

CONTACT

PHONE:
703-795-3585

WEBSITE:
Kdminterpreting.com

EMAIL:
Klijah.mitchell@gmail.com

VOLUNTEERING

ASL Coffee Chat

- Organized, planned, and prepared multiple events with full support from the ASL community.
 - Created social media outlets that allows individuals to engage and develop relationships through networking
 - Facilitated the remake of restaurant accessibilities to include the development of hard-copy menus
- Personal Interpreter for 123 Andres

EDUCATION

Gallaudet University

August 2022 - Present

Elected to become a member of the Honors Program.

American Sign Language (ASL)

Blue Ridge Community College

January 2021 – May 2022

Graduated Magna Cum Laude with a 3.86 GPA. Obtained certifications in the Fundamentals of American Sign Language and Educational Interpreting.

A.A in Interpreter Education

WORK EXPERIENCE

MyASLTeacherRocks

Teacher, Staff Leader

June 2021 – Present

- Facilitates 4 Beginners ASL classes of 6 participants weekly on a virtual platform.
- Assists the program director with creating various comprehensive curriculums for families of Deaf and Hard of Hearing children.
- Collaborates weekly with Deaf instructors to provide participants with cultural characteristics of ASL.
- Hosts Meetups for Novice signers to create immersion focused experience and develop fluency.
- Mentors newly onboarded teachers.

Dakota 3 Consulting Firm

Director of Operations

August 2020 – Present

- Manages weekly, monthly, and quarterly operational goals for leaders in three core departments.
- Gathered and interpreted data to assess financial standing and growth opportunities.
- Developed new business opportunities with new customers and existing customers.

All-American Interpreters for the Deaf

American Sign Language Interpreter

August 2021 – March 2022

- Served as an interpreter for the Deaf and/or Hard of Hearing students; performing and handling voice to sign and vice versa translations.
- Interpreted teacher's directions and messages in American Sign Language, providing specialized educational support to Elementary school, Middle school, Highschool, and post-secondary students.
- Led, organized, and hosted monthly Deaf social events.

Department of Defense/United States Army Human Resources Sergeant

AFFILIATIONS

- ASL Coffee Chat, Fayetteville NC
- Potomac Chapter of the Registry of Interpreters for the Deaf (PCRID)

November 2017 – November 2021

- Provided data and analytic analysis regarding management information, recommendations, and assistance on projects, programs, and initiatives.
- Designed and implemented policies and procedures pertaining to leadership development and organizational programs based on the constant reconstructing of Army regulations and publications.
- Reviewed and directed actions required for incoming and outgoing correspondence, meetings, and briefings.
- Planned, sourced, and administered learning courses and curricula that capitalizes on employee strengths and improves assessed weaknesses.

SKILLS

- Culturally Sensitive, Personable, And Adaptive
- Fluent In American Sign Language and French
- In-Depth Knowledge of Deaf Culture
- Computer-Savvy with Advance, Competent Use of Microsoft Office
- Exceptional Organization and Communication Skills
- Sensitively Trained to Work with Individuals with Disabilities
- Ability To Develop Positive Internal and External Business Relationships