



FREQUENTLY ASKED QUESTIONS

Property management support for owners, landlords, and investors

What services does A & J Property Associates, LLC provide?

A & J Property Associates provides property management support for residential and commercial property owners. Services include tenant communication, rent collection support, lease and renewal coordination, property inspections, maintenance coordination, vendor scheduling, move-in and move-out walkthroughs, documentation, and unit turnover assistance.

Do you manage both residential and commercial properties?

Yes. We provide support for both residential and commercial properties, with services customized according to the needs of the property and owner.

Can you communicate directly with my tenants?

Yes. Tenant relations are an important part of property management. We can assist with routine tenant communication, maintenance requests, rent-related concerns, lease matters, and other day-to-day property issues.

Do you assist with rent collection?

Yes. We provide rent collection support, including monitoring payments, communicating with tenants regarding outstanding balances, maintaining payment records, and keeping property owners informed.

Do you handle lease renewals?

We can assist with lease renewal coordination, including communicating with tenants, tracking upcoming expirations, preparing for renewals, and helping owners stay organized throughout the process.

Can you coordinate repairs and maintenance?

Yes. We can coordinate maintenance requests, schedule vendors, follow up on repairs, and help ensure that necessary property work is addressed in a timely and organized manner.

Do you conduct property inspections?

Yes. We can perform routine property inspections, building-readiness checks, and move-in/move-out walkthroughs. We also document property conditions so owners have clear records of their properties.

Can you help prepare an apartment between tenants?

Yes. We assist with unit turnover coordination, including cleaning, repair scheduling, maintenance needs, and preparing vacant units for the next tenant.

Do you help with common-area maintenance?

Yes. Depending on the property, we can coordinate cleaning and maintenance for common areas such as lobbies, hallways, entrances, and other shared spaces.

How do you help property owners stay compliant?

We help owners stay organized by monitoring property conditions, documenting issues, coordinating needed maintenance, conducting property checks, and helping address concerns before they become larger problems. Specific legal or regulatory matters may require consultation with the appropriate licensed professional or agency.

Do you provide seasonal property maintenance support?

Yes. Seasonal preparation can include coordinating items such as gutter cleaning, roof checks, heating-system servicing, exterior maintenance, weather preparation, and other preventive maintenance needs.

Why is preventive maintenance important?

Preventive maintenance can help identify smaller problems before they become expensive repairs. Regular inspections and maintenance can also help preserve property value and create a safer, better-maintained environment for tenants.

Do you work with outside contractors and vendors?

Yes. We can help coordinate qualified vendors and contractors for maintenance, cleaning, repairs, inspections, and other property-related services.

Will property owners receive updates about their property?

Yes. Communication and documentation are important parts of our service. We keep owners informed about property concerns, tenant matters, maintenance activity, and other important developments.

Who can benefit from your services?

Our services are designed for landlords, property owners, real estate investors, and owners who may not have the time or availability to oversee the daily responsibilities associated with their properties.

Can I hire A & J Property Associates for only certain services?

Service needs can vary from one property to another. We can discuss your property and determine which management or coordination services best fit your needs.

Why should I hire a property manager instead of managing the property myself?

A property manager helps organize the day-to-day details that can take up an owner's time, including tenant communication, rent follow-up, maintenance coordination, documentation, inspections, and vendor scheduling. The goal is to help owners protect their investment while keeping operations professional and organized.

How do I get started?

Start by scheduling a property consultation with us. We'll discuss your property, current concerns, management needs, and the type of support you're looking for.

STILL HAVE QUESTIONS?

Every property is different. Let's discuss yours.

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