

FAIRHILL MANOR CHRISTIAN CHURCH - MEETING & EVENT SCHEDULING FORM
FINAL VERSION 03/15/21

Proposed Event _____

Proposed Date _____ Proposed Timeframe _____

Alternate Date & Time _____

Outside Speaker _____ Phone Number _____

Rooms Needed _____

Number of Tables _____ Number of Chairs _____

Setup to be done by: _____

Organizational/Individual Sponsoring Event _____

Other organizations participating _____

Those expected to participate: (Check all applicable)

Senior Adults	<input type="checkbox"/>	Singles	<input type="checkbox"/>
Middle Age Adults	<input type="checkbox"/>	Couples	<input type="checkbox"/>
College Age	<input type="checkbox"/>	Married Couples	<input type="checkbox"/>
Senior High	<input type="checkbox"/>	For FMCC Only	<input type="checkbox"/>
Junior High	<input type="checkbox"/>	For Community	<input type="checkbox"/>
Elementary	<input type="checkbox"/>	For FMCC & Community	<input type="checkbox"/>
Preschool	<input type="checkbox"/>		<input type="checkbox"/>

Impact Group	
Core	<input type="checkbox"/>
Committed	<input type="checkbox"/>
Congregation	<input type="checkbox"/>
Crowd	<input type="checkbox"/>
Community	<input type="checkbox"/>
SEE BELOW FOR DESCRIPTION OF CATEGORIES	

Contact Person for Event _____

Phone Number & Cell No. _____

This event will address:
<input type="checkbox"/> Spiritual/Discipleship
<input type="checkbox"/> Fellowship
<input type="checkbox"/> Worship Service
<input type="checkbox"/> Evangelism/Outreach
<input type="checkbox"/> Ministry

Comments: _____

Budgeted Event? Yes No

Budget Category _____

IF EVENT IS CANCELLED PLEASE CONTACT THE CHURCH OFFICE IMMEDIATELY AT (724) 225-8610

- Core - These are members who actively serve in a ministry in your church.
- Committed - These are members who are serious about growing spiritual maturity.
- Congregation - Those who are committed to both Christ and membership in your church family.
- Crowd - Those who attend your church regularly but are not members.
- Community - Those living around your church who never attend or attend occasionally.

It is the intent of this form to provide a simple method of scheduling spiritual events first and to eliminate overlapping of funding raising and other events as best as possible. If you need assistance with this form, please call the church office at 724-225-8610 or stop by for help. Proposed dates may be obtained by the Office Administrator.