****

**EXPLORER POST 9774 BYLAWS**

# Objectives

The objectives of Explorer Post No 9774 are:

1. Law Enforcement career development.

2. Citizenship and service to the community.

3. Continuing education.

4. Character development.

5. Leadership experience.

# Youth Participation

POST: Participation is open to all young adults of high school age who live in the surrounding area and are in senior high school or at least 14 years of age.

Youth participation is open to any youth within the prescribed age group. Color, race, religion, gender, sexual orientation, ethnic background, disability, or economic status is not criteria for participation by youth or adults.

All participants must be enrolled as Explorers and agree to the code of conduct and bylaws.

# Adult Participation

# All adults must be 21 years of age and are required to complete Youth Protection Training prior to volunteer service with youth. Additional training information can be found at exploring.org/training-safety. Adults are selected by the participating organization for involvement in the program. Color, race, religion, gender, sexual orientation, ethnic background, disability, or economic are not criteria for participation.

# Leadership

* + 1. The leadership committee shall consist of the Post Advisor, Post Committee Chair, Post Commander (Unit Captain) and Post Lieutenant (Unit Support Services), and Post Lieutenant (Unit Operations). The Post Command, with the approval of the Post Advisor and Committee Chair, shall appoint activity chairs and make other assignments as needed. The duties of the Post Command shall be as prescribed in the *Exploring Guidebook.*
		2. Post Command positions (Captain, Unit Support Lieutenant, Unit Operations Lieutenant, Unit Support Sergeant, and Unit Operations Sergeants Alpha and Bravo) shall be appointed by the Post Advisor, with the approval of the Post Committee Chair and Post Committee members.
		3. Newly appointed Commanders shall serve a one-year probation period, during which time appointed Commanders must successfully complete the Post prescribed Leadership Training blocks. Post Commanders must attend a minimum of one meeting per month. Failure to meet these terms may result in removal of rank.
		4. A minimum of one Post Commanding Officer must be in attendance for all meetings.

# Post business

Post business will be conducted under the principles outlined in *Robert’s Rules of Order.* Voting on all issues will be by simple majority, with the exception of changes or amendments to the bylaws, which will require a two-thirds vote of the total participants. A quorum shall consist of one more than the majority of participants for votes on routine business.

# General meetings

General meetings will be held during every Monday of the week, each month. Changes to this schedule will be decided by the participants at the beginning of each school year.

# Command Staff meetings

Command Staff meetings will be held at least once a month, prior to and at a time and place different from the ﬁrst unit meeting of that month. Command Meetings will consist of the (Post Advisor, Post Committee Chair or Committee nominee, and Post Command).

# Post meeting Agenda

The unit will publish an agenda a minimum of 24 hours prior to the first meeting of every month, which shall include an administrative report, Operations report, unfinished general matters, new general matters, and Advisor guidance and comments). dates and other information of interest will be provided to the Post during this time. Agenda shall be recorded and will serve as the historical record of the unit.

# Program Fees

Charter fees will be $50.00 per year, paid every October of the calendar year. Participants delinquent in dues as of January 1st of the following year will be dropped from the unit roster.

# Money-earning projects

All money-earning projects must be approved by a majority vote of unit participants. Participants who do not participate in a project are not entitled to any beneﬁts of the funds earned. All money- earning projects must be approved by the Advisor.

# Explorer Selection

# Applicant must be 14-21 years of age and a US citizen.

# Applicant must not have a prior arrest record.

# Upon acceptance into the Post the applicant must maintain a C average in scholastic studies. Once an Explorer graduates from high school they must enroll in at least two courses per semester at an accredited college or University.

# Applicant must be physically and mentally capable of performing task associated with Post training, duties, and responsibilities.

# Candidates must agree to a background investigation including criminal record checks and interviews with teachers, employers and neighbors.

# Candidates must undergo an oral interview with a panel consisting of the Post Advisor, Post Committee Chair or nominee, and the Post Commander or designee.

# Candidates must attend an orientation meeting with their parent(s) or legal guardian where the functions of the Post and the responsibility of members is explained to all concerned.

# Candidates must successfully complete the required basic training program within one year of acceptance into the Post. Although candidates are formally admitted into the Post they are on probationary status until such time they complete the basic training requirements as described in the guidelines of the Post SOP manual.

# Explorer Retention.

# Listed are the retention criteria for existing members to remain in the program. These standards are in accordance with the guidelines laid out in the rules and regulations of the Exploring Program Manual.

# Explorers must attend a minimum of one meeting per month unless excused by a Post Committee member for legitimate reasons.

# Explorers must maintain the minimum academic standards established by the Post during selection. Should an Explorer fall below such standards, they will be placed on academic probation for the following semester. Failure to achieve the minimum academic standard during the academic probation will result in in a suspension from the program until such time as the Explorer can show achievement of the required grade point average of “C” or higher.

# Explorers will receive a bi-annual performance evaluation and meet the acceptable performance standards set forth in the Post Explorer manual. Explorers must demonstrate improvement in any identified deficient area by the Explorers next review period or be subject to dismissal from the program.

# Explorers engaging in any illegal conduct or behavior that would bring discredit to the Post or Department will be subject to automatic dismissal from the program.

#

# Equipment rules and regulations.

# All Post issued uniforms and training equipment is the responsibility of the Explorer. If an item is lost or damaged, the Explorer must provide a memorandum addressed to the Post Advisor explaining the circumstances which led to the lost or damaged equipment. Lost items will be subject to replacement by the Explorer. Failure to return items upon completion or dismissal from the program will result in replacement cost to the Explorer.

# Training equipment will only be worn during training excise times as approved by the Post Advisor. Wearing equipment outside of training hours or without approval from the Post Advisor may result in automatic dismissal from the program.