

# Jewel Tone Studio Policy for 2024-2025 School Year

## Lessons

Private Lessons are given weekly in 30 & 60-minute lengths. Private lessons focus primarily on technique, repertoire, theory, musicianship, performance, and creative skills.

On the day of the lesson, please be courteous of other students and promptly enter on the hour and half hour when it is your lesson time. Unexpected distractions can hinder students' concentration and adversely affect the quality of lessons.

## Practice

Regular and consistent practice time outside the lesson is essential for student success. Ideally, students should aim for at least 5 days of practice each week. Short, daily practice sessions are more effective than one or two long sessions per week. The most important time for students to practice is after their weekly lesson to solidify what they have just learned. Research has shown that retention of new knowledge drops to 60% after just 24 hours. It's not a good idea to wait until the end of the week and then "cram" practice right before the next lesson!

Parental involvement in home practice is **crucial** for student success. Please help your student establish and maintain a practice routine and ensure that practice time is free of distractions. Elementary-age kids and younger students do well to have a portion of their practice time supervised.

Ideally, the student should be very comfortable and confident with new concepts by the end of a good week of practice. The teacher will advise each student individually regarding recommended practice time. The more you put into it, the more you will get out! Parental encouragement, support, and involvement are essential to the student's progress, especially with younger children.

## Attendance, "No Shows," Make-ups & Late Arrivals

Students are expected to attend each scheduled week of the semester. When you register for lessons, your time slot is your reservation and weekly appointment for the school year.

There are two kinds of absences: **excused** and **unexcused**.

1. For an absence to be EXCUSED and eligible for make-up, the instructor must be contacted directly by noon on the day of the scheduled lesson. However, having as much notice as possible for any planned absences is appreciated as a courtesy. As a guideline, if your child is sick, please text your instructor after you notify the school. Each student will be allowed no more than two private make-ups per semester. Semesters run from September - December *and* January - May. Summer lessons are offered in June & July from 10-8 on Tuesdays and Wednesdays and from 10-2 on Thursdays, and the studio will be closed for August. Any change of the weekly appointment made by parent/student will be considered one makeup.
2. An absence will be considered UNEXCUSED if notification is made after noon on the day of the scheduled lesson or if there is "no call" or "no show." These will NOT be considered eligible for make-up.
3. Lessons will be automatically terminated if a student misses two consecutive lessons without communicating with the teacher
4. The instructor will reschedule any lessons missed due to illness or an emergency as soon as possible.
5. Any student arriving late to a lesson will have the balance of their time as a lesson and will not exceed the scheduled appointment.
6. **NO REFUNDS. NO CREDITS. NO EXCEPTIONS.**

## Observation Policy

Parents are welcome to observe from time to time to access progress quietly. During this time, the parent commits to being silent during lessons and not to "chime in" or "parent" or give helpful suggestions to the teacher/or student as this disrupts learning. Please silence cell phones and refrain from bringing food or drink (except water) to the studio. After the lesson, your feedback is welcome via text, email, or phone. Siblings are not welcome in lessons unless they also take lessons at the studio. Any video made during lessons will be for personal use and not for sharing on social media.

## Tuition & Fees

The 2024-2025 school year tuition includes 32 weeks of instruction divided into 2 semesters. Tuition also covers 2 Recitals – Spring and Christmas. Tuition is due at the 1st lesson of the month. Cash, checks, and Zelle are acceptable payment methods. Please make payment by the beginning of the 1st monthly lesson. If tuition is paid late, the teacher will require post-dated checks for the rest of the semester. There will be a late fee of \$30 for payments that are made after the due date. **Tuition is a flat monthly fee of \$140 for 30-minute weekly lessons.** Tuition is not based on individual lessons but on an average of 4 lessons/meeting times, which include the Recital. Lessons are pro-rated ONLY if a student begins after the first week of the month, leaving fewer than four lessons.

Optional 60-minute weekly lessons are by teacher recommendation only. When a student has made significant progress based on consistent practice and a firm grasp of concepts, a longer lesson may be recommended, but it is not required or essential, as consistent at-home practice is the best and most proven habit that promotes advancement.

Students will need to purchase method books and music occasionally throughout the year. Books may be purchased from the studio. Students should plan to commit to lessons for the entire semester. If unforeseen circumstances require students to terminate lessons, please give advance notice. If lessons are terminated at any time during the month, there will be no refunds for the remainder of the month's tuition. If lessons simply aren't working for your family, I want you to feel comfortable moving on and know that you will not be charged for the following month in which you will not take lessons.

### *To Sign Up For Lessons*

Please contact me for a \$20 Intro Lesson. At that time, five books will be offered for \$50. When you purchase the books, I will work with you to find an acceptable time slot for your weekly lessons. There are NO registration fees; the only extra cost outside of tuition is books.

### *Holidays*

The studio will be CLOSED in observance of the following holidays per KISD calendar: Labor Day (Sep 2), Halloween (Oct 31), Thanksgiving week (Nov 25-29), Christmas Break (Dec 16-Jan1), MLK Day (Jan 20), Spring Break (March 17-21). The Spring Semester concludes on May 24<sup>th</sup> with our Recital @ Steinway Piano Gallery in Downtown Fort Worth.

### *Summer Semester*

The summer semester is June and July. Lessons will be on Wednesdays and Thursdays only. Morning, Afternoon, and Evening times are available and assigned on a first-come, first-served basis. August begins our Monday-Friday Fall schedule.

### *Bad Weather Policy*

Typically, the KISD school closings for bad weather apply to lessons. If in doubt, text or email confirmation will be sent to all families for closing.

### *Media Release*

Photos of students and video and audio recordings of student projects and performances may be posted online and used by the instructor for promotional and workshop materials. Identifying information will be excluded or limited to first names only. Parents wishing to exempt their students from any published media may provide a written exclusion request by email.

### *Security*

Security cameras have been installed outside and inside the studio for your children's safety.

### *Agreement*

By enrolling myself or my child as a student of Jewel Tone Studio, I hereby agree that the owner is not responsible or liable for any injuries sustained on the studio premises or surrounding area. Furthermore, I understand that the instructor retains the right to terminate lessons with any student or guardian of a student who displays inappropriate behavior or who fails to respect studio policy at any time for any reason. By enrolling, I agree to all of the policies put forth in this agreement, as well as any changes made to the policy, understanding that I will be notified of any policy updates when they occur.

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**I've read the above pages and agree.**  
**(Signature)**

**\*Jewel Tone Studio is at 12308 Langley Hill Dr., Fort Worth, Texas 76244. Ms. Julie can be reached @ [jeweltonestudio@gmail.com](mailto:jeweltonestudio@gmail.com) or (817) 637-5326.**