





GEDkin Company Introduction Letter

GEDkin, Inc. partners with community outreach programs, institutions and other social service groups for the sole purpose of increasing participants self-worth and confidence through learning about their family history

No matter who we are in life, this truth remains – We all have a past, and we all have a future. When people find themselves in a place of despair and regret, they often look for a way to move forward. That's exactly what GEDkin does! We give participants a way to increase their sense of self by learning where they came from through the use of DNA and Genealogical Tools and Services. Call it *"Looking backward to more forward"*.

We work directly with outreach programs and institutions where our program compliments their program.

We are a small non-profit with big goals, and will be branching out, possibly across the nation! And, just like all non-profits, our program is dependent upon fundraising, donations and grants.

Genetic Genealogy is a specialized field that combines DNA testing with traditional genealogy research methods to discover how individuals are related. Its use is particularly useful for adoptees or those who have lost contact with their biological families. DNA results can assist us in discovering birth parentage, ethnicity and biological origins and even inherited health challenges.

Traditional Genealogy was the sole research method for generations, beginning long before the internet offered the plethora of options we are accustomed to today. Traditional methods still include in-person visits to repositories which hold documents not available online. Our genealogical services include traditional research for all of our clients, including reaching out to fellow genealogists around the world so that we submit a complete family background report for each of those who have entrusted us to their most personal information.

We care about people, and we believe that everyone who wishes to know more about their family history should have the opportunity to do so.

GEDkin, Inc.
hello@gedkin.org
www.GEDkin.org

We rigorously follow the Genealogist's Code of Ethics;
<https://bcgcertification.org/ethics-standards/code/>



VOLUNTEER APPLICATION

Our organization encourages the participation of volunteers who support our mission. If you agree with our mission and are willing to be interviewed and trained in our procedures, we encourage you to complete this application. The information on this form will be kept confidential and will help us find the most satisfying and appropriate volunteer opportunity for you.

Thank you for your interest in our organization.

First Name	<input type="text"/>	MN	<input type="text"/>	Pronoun	<input type="text"/>
Last Name	<input type="text"/>				
Email	<input type="text"/>				
Phone	<input type="text"/>				
Address	<input type="text"/>				
State, Zip	<input type="text"/>				

Date of Birth:

Interests: Please tell us which areas you are interested in volunteering (check all that apply).

- ☐ Program Coordinator
- ☐ Development/Fundraiser
- ☐ Marketing & Communications
- ☐ Finance Manager/Bookkeeper
- ☐ Volunteer Coordinator
- ☐ Administrative Assistant
- ☐ Community Outreach
- ☐ Grant Writer
- ☐ Events
- ☐ Technology & IT
- ☐ Genealogist
- ☐ Genetic Genealogist



How did you hear about us?

- ☐ Facebook
- ☐ Word of Mouth
- ☐ A program we coordinate with
- ☐ Other - Please explain:

If offered a volunteer position, when will you be available to begin?

Your availability (please check as appropriate)

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Totally Flexible
am pm	am pm	am pm	am pm	am pm	am pm	am pm	
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>

Will you be available to work weekends, if necessary? Yes ☐ No ☐

Do you have a valid Drivers' License? Write in No. and State below:

Spouse's Name

Emergency Contact:

Highest Education Level Achieved:

☐ High School/GED ☐ Some College ☐ Bachelors ☐ Masters/PHD

Foreign Language(s) Spoken:

Foreign Language(s) Written:

Are you currently employed? ☐ Yes ☐ No



VOLUNTEER EXPERIENCE & BACKGROUND

1. Why are you interested in volunteering with our organization?

2. Do you have any specific skills or experience that you would like to contribute?

3. What skills and experiences are you looking to develop?

4. For the area(s) of interest noted above, please explain what experience you have in that area, if any:

Years of experience:

5. Describe any previous volunteer experience:

6. Do you know your own family history? What challenges or obstacles do you feel you might overcome by knowing more about your family history?

7. Are you comfortable working in a team environment?

8. Are you looking a for short-term or long-term volunteer opportunity? Would you consider contractual employment, if available?

9. Do you work well with others? Why do you believe this?



GENEALOGISTS & GENETIC GENEALOGIST SECTION ONLY

1. How many years of experience do you have as a Genealogist?

2. Is there a particular aspect of genealogy that you're particularly passionate about?

3. What motivated you to become a Genealogist and pursue this field as a profession?

4. Can you provide examples of genealogy projects you've worked on in the past?
Please attach a completed Research Report with this application.

5. Have you conducted research in various geographical regions or focused primarily on specific areas?

6. What types of genealogical records and sources are you most familiar with?

7. Are you experienced in conducting both online and archival research? Can you share some examples of each?

8. How do you ensure accuracy and reliability in your genealogical research?



GENEALOGISTS & GENETIC GENEALOGIST SECTION ONLY

9. Have you ever collaborated with other professionals, such as historians, archivists, or researchers from related fields?

10. Have you worked with clients to help them discover their family history? Can you share a particular rewarding experience?

11. Do you have experience presenting or teaching genealogy-related topics to groups or individuals? If yes, please offer an example(s)

12. Are you a member of any genealogical societies or organizations? How do you stay up-to-date with the latest developments in genealogy?

13. What types of genealogical records and sources are you most familiar with?

14. What software or tools do you use for organizing and documenting genealogical research?

15. Have you encountered conflicting information during your research? How did you handle it?



GENETIC GENEALOGIST SECTION ONLY

1. How many years of experience do you have as a Genetic Genealogist?

2. Can you provide examples of projects where you've successfully used DNA analysis to solve genealogical mysteries or trace ancestral lines?

3. Are you proficient in interpreting DNA test results from different companies (i.e., AncestryDNA, 23andMe, MyHeritage)?

4. What tools or software do you use to analyze and visualize genetic data in your research?

5. Have you worked with clients to help them understand their DNA results and connect with relatives? How did you manage their expectations and provide insights?

6. Have you encountered cases where DNA results contradicted or challenged traditional genealogical records? How did you reconcile the discrepancies?

7. What strategies do you employ to handle situations where there are unexpected and surprising genetic matches for a client?



GENETIC GENEALOGIST SECTION ONLY

8. What motivated you to specialize in genetic genealogy and combine genetics with traditional genealogical research?

9. GEDkin requires 12 hrs of Continued Education annually. Are you opposed to this requirement?

10. If considered, GEDkin requires applicants to perform a short DNA project for unknown parentage. Would you be open to this?

11. What is the most difficult DNA project you have conducted? Why was it the most difficult, and what was the final outcome?

12. Have you worked very much with African American genetic genealogy research? If so, please give examples.

13. Have you worked very much with South American genetic genealogy research? If so, please give examples.

13. Have you worked very much with European genetic genealogy research? If so, please give examples.



SIGNATURE PAGE

I certify that the information noted in this application are true to the best of my knowledge.

Signature

Print Name & Date

Thank you so much for applying with us!

You can email this application to: Hello@GEDkin.org

or send via snail mail to:

GEDkin

835 Court Street, Port Huron, MI 48060