



TRAVEL PLANNING SERVICE REQUEST / PROFESSIONAL PLANNING FEE AGREEMENT

PROFESSIONAL TRAVEL PLANNING FEE NOTICE

Marianatha Tours provides customized travel planning and itinerary design services for individuals, families, parish communities, and leadership groups.

Please note that we charge a professional trip planning fee prior to initiating research, supplier sourcing, quote preparation, or itinerary development.

Planning fees vary depending on the type and complexity of travel requested and:

- Are non-refundable
- Are applied toward the final trip cost upon confirmed booking
- Include one (1) itinerary proposal
- Include one (1) revision after the initial itinerary is submitted

Trip research and itinerary development will begin upon receipt of the applicable planning fee.

If you are amenable to this, please proceed with filling out the form.

SECTION 1 – PROFESSIONAL TRIP PLANNING FEE SCHEDULE PER PERSON

Air-Only Bookings	Domestic: \$50 International: \$100 Multi-City: \$150
All-Inclusive Packages	\$100–\$200 per person
Cruises	\$100–\$150 per person (+\$100 Pre/Post)
Custom International Travel (FIT)	\$250–\$650+ per person
Custom Group Travel	\$300–\$750+ per group
Parish Pilgrimage Groups	\$25–\$50 per pilgrim OR \$500 per group of 20

SECTION 2 – CLIENT INFORMATION

Full Name:

Email Address:

Phone Number:

Passport Issued by Which Country;

SECTION 3 – TRAVEL SERVICE REQUEST

To begin designing your travel experience, please provide the following details:

- Destination(s):
- Preferred travel dates:
- Length of trip

- Type of Vacation:
 - All Inclusive , Indicate preferred resort if applicable:
 - Tour Packages ,Indicate preferred tour operator, if applicable
 - Independent/ Flexible Travel
 - Cruise, Indicate preferred cruise line, if applicable:
If cruise, type of cabins : Inside Ocean View Balcony Suite
 - Number of travellers: _____ Number of Adults: _____
 - Number of children (2 – less than 12 years old at the time of travel)
 - Number of Infant/s (0 to less than 2 years old at the time of travel): _____
- Estimated budget per person:
- Accommodation preference
 - 3* 4* 5* Luxury Boutique
- Flight preferences:
 - Economy Premium Economy Business Class
- Special requests or accessibility needs
- What passport will the individuals be travelling with?
 - Canadian United States
 - Dual Citizen (Indicate which countries)
 - Other (please specify)

SECTION 4 - TRAVEL EXPERIENCE PREFERENCES

What type of travel experience are you looking for? (Select All that Apply)

- Family-Friendly Adults-Only Adventure Cultural Culinary Faith-Based / Pilgrimage
- Wellness / Retreat Luxury Relaxation Educational Celebration

Are you celebrating a milestone during this trip? Yes No

*Examples: Anniversary/ Birthday/ Graduation/ Retirement/ Wedding / Honeymoon/ Ordination/ Family Reunion
Leadership Achievement /Other*

If YES, please specify the milestone being celebrated:

SECTION 5 – GROUP TRAVEL (If Applicable)

If you are organizing a group, please indicate:

Group Name / Organization: _



Group Coordinator (if applicable):

Priest/ Pastor/ Spiritual Director/ Retreat Leader/ Group Leader:

Next Steps

Once this Travel Planning Service Request and Agreement has been completed and submitted:

1. Marianatha Tours will review your travel details to determine the applicable professional planning fee based on the type and complexity of your request.
2. A secure payment link in Canadian Dollars (CAD) will be sent to you via email.
3. Travel research, supplier sourcing, and itinerary design will begin upon receipt of the planning fee.

Please note that submission of this form does not initiate itinerary planning services.

SECTION 6 – CLIENT ACKNOWLEDGEMENT & CONSENT

I understand that a secure payment link for the applicable professional planning fee will be sent to me following submission of this form, and that travel planning services will begin upon receipt of payment.

I acknowledge and agree with the Professional Trip Planning Fee Policy.

Client Signature:

Date: