

VACA Advisory Board Meeting - MINUTES

Thursday, August 27, 2026, 3:30 PM, Art Room

President: Parthenia M Hicks – Called meeting to order at: 3:35 pm

Board Members Roll Call:

Parthenia M Hicks – President	Present	Absent
Claudia Welch – Vice President	Present	Absent
Suzanne Ferris – Treasurer/Volunteer Coordinator	Present	Absent
Stephanie Torres – Secretary	Present	Absent
Diane Finley – Ceramics Room	Present	Absent
Michael Sunzeri – Programs/Exhibits	Present	Absent
Pat Remington – Class Scheduler	Present	Absent
Mandy Book – Class Scheduler	Present	Absent
Colleen Mirassou – New Members Greeter	Present	Absent
Greg Cheung – Historian	Present	Absent
Marion Rose – Art Films	Present	Absent

1. REPORTING

1a. Secretary: Stephanie Torres - Approval of April 30, 2026 & May 28, 2026 Minutes

APRIL MINUTES: Approval motion made by Mandy; seconded by Suzanne Approval vote – Ayes ____11__ Nays ____ Report approved

MAY MINUTES: Approval motion made by Suzane; seconded by Mandy, Approval vote – Ayes ____11__ Nays ____ Report approved

1b. Treasurer: Suzanne Ferris

May - August 2026 Financial Report:

Total income - \$ 1,289.90

Expenses - \$3,198.87

Net income (loss) - **\$1,908.97**

YTD 2026 Financial Report:

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Total fund balance 1/1/2026 \$20,773.17

Total income YTD 2026 \$ 7,231.35

Total expenses YTD 2026 \$ 6,382.43

Ending Bank balance 8/27/26 \$19,953.93

Approval motion made by _Michael; seconded by Marion Approval vote – Ayes 11 Nays ____ Report approved

Suzanne also noted that 25% of our income comes from membership, 10% home studio tour 30% AIP, Holiday Faire

1c. Vice President, Membership: Claudia Welch – Membership Update: New members for April/August 2026: 286

Next Membership Meeting is: **November 2, 2026**. Link to membership list: [VACA membership list](#) There were a few glitches with the link. Parthenia is checking on this.

At this point we honored Claudia with her service to the board, presented her with flowers, cupcakes and a card. She thanked everyone and left for the remainder of the meeting. We went around the room and used one word to describe Claudia, Suzanne, will share later in an email to board.

1. OLD BUSINESS

2a. Treasurer Position: Still Open

Diane mentioned that Julie Perkins is interested. She will meet with Parthenia to discuss the job description of the position and make a decision.

At this point I made an announcement that I will leave my position at the end of the year, so we have some time to find someone a replacement.

With all the changes, it has been determined that we need to revamp the position job descriptions and see where we may need add new positions of consolidate current positions.

2. NEW BUSINESS

3a. VP Replacement

Michael offered to fill in until a new replacement is named.

3b. Art Room Cleanup & Reorg: Pat & Mandy

Mandy and Pat have done a fabulous job getting the Art Room cleaned up. They determined a need to move some items around for better flow and ask that we have a shelving system built in the East corner of the room. Pat is checking in with the public corporate yard for options and expenses. It was suggested that we have a new bigger bulletin board to be added to the West wall of the Art Room, as our classes have been growing and this will provide better visibility and space.

4. STATUS UPDATE/PROGRAMS, CLASSES AND EVENTS

4a. Exhibits and Programs Coordinator: Michael Sunzeri

Next Artist Demo & Member Meeting

10/5/2026, 1:45-3:00

Guest Artist: Meghana Mitragotri Watercolor – 10/5

Business Meeting: Parthenia

Juried Show: Intake is October 19th 12:30 – 1:30 4 volunteers needed

Hideo Agata is the jurist.

Reception is October 20th

Final 2026 Demo & Membership Meeting November 11, 2026, 1:45-3:00

Guest Artist: Tina Parsley, Floral arranging Holiday theme.

Business Meeting: Parthenia

4b. Ceramics: Diane

Ceramics room is closed, for one month for Kiln repairs and upkeep.

4c. Home Art Studio Tour Report: Diane

Diane handed out a breakdown of sales and commissions for Home Studio Tour there were 20 home studios on the map, which is amazing. People wanted the map available earlier. A short discussion on whether or not family members art can be sold at event.

Canned Food Donations: It was requested by Villager Gillian McFarlane that guests bring a canned food item for a food drive at the Holiday Faire. Diane will look into this to see if it's a good fit for our event.

4d. All You Ever Wanted to Know...Report: Suzanne

Suzanne reported the event went well, people wanted to know! A few things we can do differently were suggested: shorten event time; mix up the artists/crafters in rooms. We will do again, either next year or following year, like Art supply sale.

4e. Art Classes Coordinator: Pat & Mandy

Upcoming Classes and Events: Aug/Sept/Oct

Events:

Drawing Songbirds – Greg Cheung

Friday Aug 21: 2:00-3:30

Pastels with Terri Ford

Tuesdays & Thursdays Aug 18, 20, 25, 27: 1:00-3:30

Drawing Roses - Greg Cheung

Friday Sept 11: 2:00-3:30

Neurographic Art - Linda Liebel

Tuesdays September 8 & 15: 1:00-3:00

Watercolors with Mixed Media - Doug Canepa

Wednesdays Sept 9, 16, 23, 30: 10:00-12:00

Drawing Rocks for Landscapes - Greg Cheung

Friday Sept 18: 2:00-3:30

Autumn Moonlight - Pumpkin Paint & Sip - Ryan Beal
Sunday October 4: 3:00-5:00

Make a Wreath for Fall – Stephanie Torres & Sheila Robinson
Tuesday October 6: 1:00-3:30

Open Studios:

Mondays 10:00 - Taf 2:00 - Michael
Wednesdays 10:00-12:00 – Doug - Aug 26
Thursdays 11:00 – Swati, 2:00 - Mandy (every other Thursday)
Fridays 10:00 - Taf
Saturday 10:00-12:00 - Doug - Sept 12, 19, 26, Oct 3

4f. Art Films: Marion Rose

June Event: Salvador Dali
Had standing room only.
September Event: 9/22/26 2:00 – 3:30
Artist: Rothko: In search of meaning

4h. Historian: Greg

Has been taking copies of brochures and any online articles and adding to binder.

4g. New Members Greeter: Colleen Mirassou

New Member Reception: It is noted that we have the new member reception slated for September 14th and that needs to be removed from online calendar and a new date scheduled. Clarification as to who oversees this event for the future is needed. Colleen and Stephanie will meet to determine a date and present to the board. Suzanne also offered to assist.

August 12 Villages Orientation Review

Colleen thanked Suzanne for filling in at the 8/12 resident orientation. Suzanne stated the program a bit dry. The room was full and had many new villagers stop by and either sign up or take an application. Orientations are quarterly and either at 3:00 pm or 5:00 pm to accommodate those that still work.

5. NEXT ADVISORY BOARD MEETING: September 24, 2026 at 3:30 PM Meeting of
Adjourned at ___5:15___ by President Parthenia M Hicks

Respectfully submitted,

Stephanie Torres
Secretary