

AGENDA
Full Council Meeting
June 10th 2024 at 12PM
170 Aviation Way
Martinsburg, WV 25405
Via Zoom: <https://us02web.zoom.us/j/89286288896>

1. Welcome and Introductions
 - a. Roll call of members and guests
 - b. Welcome of new member Commissioner Pasha Madji, Jefferson County
2. Call to Order
3. Approval of Agenda
4. Approval of Minutes from March 25, 2024 meeting
5. Approval of Financial Reports as of May 31, 2024 (unaudited)
6. Discussion and Action Items
 - a. Approval of minutes from April 5, 2024 Personnel Committee; approval of Personnel Committee recommendations, as follows:
 - i. Modification of Pay Classification Schedule
 - ii. Adjustment to annual leave carryover
 - iii. Inclusion of Telework Policy
 - iv. Removal of Covid-19 Pandemic Plan appendices
 - v. Staff salary pay increase effective 7/1/24
 - vi. Proposed FY25 and FY26 staffing plan
 - b. Approval of minutes from April 8, 2024 and May 8, 2024 Assessment Committee; approval of Assessment Committee recommendations
 - c. Approval of minutes from May 21, 2024 Finance Committee; recommendation to approve FY25 budget
 - d. Approval to extend on-call consulting services contract with Thrasher for two years
 - e. Approval of FY25 meeting schedule
 - f. Authorization to execute Memorandum of Agreement Between The West Virginia Association of Regional Councils and West Virginia Emergency Management for Partnership in Conducting Capacity Building Efforts for Disasters
7. Staff Reports
 - a. Executive Director's Report
 - b. Project Manager Report

- c. Environmental Program Coordinator Report
 - d. Non-Profit Project Manager Report
 - e. MPO Director's Report
8. Citizen and Member Comments
 9. Next Full Council Meeting – September 9, 2024, Jefferson County TBD
 10. Adjournment