



Yancy Life is required to complete an extensive background check on all our instructors.

Please forward the following items:

- **Photocopy of your Valid:**
  - Driver's License
  - Passport or
  - Government Issued Identification
- **Photocopy of your Social Security Card**
- **Electronic Fingerprint Number**
  - Please forward your UEID number; it is located on your Fast Pass receipt.
  - Include the date of your appointment.
  - If you don't already have one, please follow the link to complete this process. ([Fast Pass Form – Click Here](#))
  - NOTE: *HISD will not accept fingerprints for the following services:*
    - *Daycare Licensing, Insurance Licensing, Carry Permits, Personal History Check*

You do not need to resubmit if you provided copies of these documents during your initial interview.

**Please forward the requested information as soon as possible.**

Regards,  
Mr. Melara

Cesar Melara  
Yancy Life  
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