



**NECHES & TRINITY VALLEYS
GROUNDWATER CONSERVATION DISTRICT**

P.O. Box 1387
501 Devereaux Suite 201 Jacksonville, TX 75766
Phone: (903) 541-4845 • Fax: (903) 541-4869
Email: office@ntvgcd.org

FOR DISTRICT USE ONLY	
State/District Well No.	
Date Completed Application Received	
Date Approved	Approved By
Fee Received	Date Received
\$	
Paid By:	
Report received:	

APPLICATION TO AMEND OPERATING PERMIT

Instructions: This application is to be used to amend an Operating Permit and must be completed, signed, and returned to the District. The applicant should be the party seeking issuance of an amended operating permit to applicant.

Fee required: An application fee based on the District's fee schedule must accompany this application.

Part I. Operating Permit and Applicant Information

1.1 Operating Permit No. _____

1.2 Applicant Information¹

- ☐ Individual ☐ Partnership ☐ Corporation
☐ Governmental Entity ☐ Estate/Trust/Guardianship

Name: _____

Telephone No.: Home (____)_____ Business (____)_____ Fax (____)_____

Mailing Address: _____
(Street or PO Box) (City) (State) (Zip)

Physical Address: _____
(Street) (City) (State) (Zip)

E-Mail Address: _____

1.3 Applicant's Authorized Representative's Information (if any)

Relationship to Applicant (agent, officer, attorney, etc.): _____

Name: _____

¹ If the Applicant is other than the owner of the property, attach documentation establishing the applicable authority to operate a well subject to this application.

Telephone No.: Home (____)_____ Business (____)_____ Fax (____)_____

Mailing Address: _____
(Street or PO Box) (City) (State) (Zip)

Physical Address: _____
(Street) (City) (State) (Zip)

E-Mail Address: _____

1.4 Property Owner/Permit Holder Information (if different from Applicant)

- ☐ Individual ☐ Partnership ☐ Corporation
☐ Governmental Entity ☐ Estate/Trust/Guardianship

Name: _____

Telephone No.: Home (____)_____ Business (____)_____ Fax (____)_____

Mailing Address: _____
(Street or PO Box) (City) (State) (Zip)

Physical Address: _____
(Street) (City) (State) (Zip)

E-Mail Address: _____

Part II. Amendment Information

2.1 Type of Amendment (check all that apply)

- ☐ Change of Ownership of Point of Withdrawal (Well) or Place of Use
☐ Change of Place of Use
☐ Change of Point of Withdrawal (Well)
☐ Change of Total Volume of Groundwater Authorized to be Withdrawn
☐ Change of Rate of Production in Gallons per Minute (GPM)
☐ Other _____

2.2 Term of Amendment (check all that apply)

____ Permanent Change: Sale of All or Part of Operating Permit

____ Temporary Change: Lease of Operating Permit

____ Other (please describe): _____

2.3 Amendment Term:

Date Amendment to Begin: _____ month/day/year

Date Amendment to End or indicate N/A: _____ month/day/year

2.4 Total Amendment Amount: _____ acre-foot per year

2.5 Purpose of the Proposed Amendment

Describe the reason for the amendment: _____

2.6 Statement of the Nature and Purpose of the Proposed Use

2.7 Requested Amendment Amount for Each Purpose of Use

2.8 Transfer Price: \$ _____ per acre-foot

2.9 Meter Reading & Total Acre-Feet Used this Year:

Date of Reading: _____ Meter Reading: _____
Acre-feet used this year: _____

Part III. Well Information

3.1 Location of Well²

Well Number/Name: _____ Drilling Permit Number: _____

Location of Well Site: _____

City: _____ Zip Code: _____ County: _____

Latitude: _____ Longitude: _____

3.2. Use of Well

In Operation: ☐ Yes ☐ No

Rate of Production for the well subject to this application (in gallons per minute): _____

Annual Production (in acre-feet/year): _____

Part IV. Supporting Documentation

Applicant Information

1. If the Applicant is other than the owner of the property, attach documentation establishing the

² See Part IV below for required map attachments.

applicable authority to operate a well subject to this application.

Legal Documentation

2. Please provide a copy of any deed, transfer agreement and/or other legal document that supports the transfer application.
3. Please attach a surveyed legal description of the place of use and a recorded survey, if available.

For Applications Involving a New Well

4. Please attach Well Drilling Permit Application if applicant's well is not already drilled and a well registration. (All wells in the District are required to be registered with the District.)
5. On separate city, county, or state highway maps, please highlight and pinpoint the locations of the property on which the applicant's well is or will be located.

Well Maps

6. Provide a location map of all existing wells within a quarter (1/4) mile radius of the proposed well or the existing well to be modified.
7. Provide a map from the county appraisal district indicating the location of the proposed well or the existing well to be modified, the subject property, and adjacent owners' physical addresses and mailing addresses.

For Municipal Use/Public Water Supply

8. Provide a copy of any Certificate of Convenience and Necessity and provide notice of any application to the Public Utility Commission of Texas to obtain or modify a Certificate of Convenience and Necessity to provide water service with water obtained pursuant to the requested permit or if no CCN, attach a certified map showing the service site boundaries indicating the number of acres encompassed by the site.

Water Conservation/Drought Contingency Plans; Water Loss Audits; District Management Plan

9. Provide the most recent water conservation plan, drought contingency plan and water loss audit submitted to the Texas Commission on Environmental Quality or the Texas Water Development Board, and sign the declaration in Part V of this application that the Applicant will comply with District's Management Plan.

Water Well Closure Plan

10. Provide a water well closure plan or sign the declaration in Part V of this application that the Applicant will comply with all District well plugging and capping guidelines and report closure to the District and the Texas Department of Licensing and Regulation.

Information on Impacts and Consistency with Management Plan and DFC

11. Provide information to allow the District to determine: whether the proposed use of water unreasonably affects existing groundwater and surface water resources or existing permit holders and is consistent with the District's management plan's goals of providing the most efficient use of groundwater, controlling and preventing the waste of groundwater and achieving the desired future conditions established for the aquifer from which water is proposed to be produced; and the extent of economic hardship resulting from granting or denying the permit or the terms of a permit.

Hydrogeological Report (if applicable)

12. If the application requests to operate a well or a system of wells with a daily maximum capacity of more than 2 million gallons, or to modify a well to increase production or production capacity of a public water supply, municipal, commercial, industrial, agricultural or irrigation well with an outside casing diameter greater than 10 inches, provide a hydrogeological report addressing the area of influence, draw down, recovery time. As part of the report, the well must be equipped (or tested at a rate equal to or greater than the rate necessary) for its ultimate planned use and the hydrogeologic report must address the impacts of that use. The report must include hydrogeologic information addressing and specifically related to the proposed water pumpage levels at the proposed pumpage site intended for the proposed well and/or for the proposed transporting of water outside the District.

Part V. Declarations

STATE OF TEXAS §
 §
COUNTY OF §

Under penalty of perjury, _____, hereby attests to the following:

My name is _____. I am over the age of eighteen, of a sound mind, and otherwise competent to make this declaration. The facts stated in this declaration are within my personal knowledge and I declare under penalty of perjury that the foregoing is true and correct.

I certify that the information provided in this application is true and accurate to the best of my knowledge and belief.

Initial all that apply:

____ Applicant is in compliance with all applicable District Rules and will comply with the District Rules and all permits and plans promulgated by the District pursuant to the District Rules.

_____ Applicant affirms that it will avoid waste and achieve water conservation and will use reasonable diligence to protect groundwater quality, and that the activities constituting the purpose of use for which the groundwater will be beneficially used will be managed to preserve, protect, prevent the pollution, degradation, or harmful alteration of, control and prevent the waste of, prevent the escape of groundwater from, and achieve the conservation of groundwater in and produced from, the aquifer.

____ Applicant will comply with the District's Groundwater Management Plan.

____ Applicant agrees to comply with all District well plugging and capping guidelines and report closure to the Texas Department of Licensing and Regulation.

Signed: _____
Printed Name: _____

Date: _____
Title: _____

Complete additional signature lines as appropriate.

Signed: _____
Printed Name: _____

Date: _____
Title: _____

Signed: _____
Printed Name: _____

Date: _____
Title: _____