

# BIRMINGHAM FENCING CLUB

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# JUNIOR STARTER PACK

# BIRMINGHAM FENCING CLUB

Dear Parent

On behalf of Birmingham Fencing Club I would like to welcome your child to the club and provide you with some information about our activities. The club provides opportunities for young people between the ages of 8 and 18 to receive coaching and compete in fencing.

All coaching is by qualified coaches who are trained and have been vetted for their suitability for working with young people. The club has achieved Sport England's Clubmark accreditation, which is awarded by the British Fencing Association, (BFA), when a club is able to demonstrate that it meets the BFA's criteria as to it's playing programme; safeguarding and protecting children, equality and ethics; and club management.

Clubmark is an acknowledgement that we take these issues seriously and that we are striving to provide a high quality, welcoming environment for young members. Our Junior Welfare Officer, Roger Simmonds, is responsible for ensuring that our child protection policy is implemented, and can be contacted on 07724 409222 should you have any concerns.

We welcome parents to all training sessions and competitions. We value your support and are keen to involve parents in the club, both operationally and socially. Below is some information about training times and dates, and details regarding travel arrangements, kit and club registration.

Training takes place on Saturdays, from 9.00 am to 11.00 am in the Slater Hall at the University of Birmingham Sport & Fitness

Arrangements should be made for your child to travel to and from training sessions and matches. We appreciate it if children can arrive and are collected promptly at the end of the session, if you are going to be late picking your your child up, please contact Mike Whitehouse on 07973 632831 or Roger Simmonds on 07724 409222 and let them know.

All necessary kit is provided by the club. Your child should wear loose fitting trousers or tracksuit bottoms, a "T" shirt and non marking training shoes. As your child progresses we would encourage you to purchase their own kit. The club can advise with this.

For the safety of your child it is important that the club is informed of any medical conditions or allergies that may be relevant should your child fall in or be involved in an accident whilst at the club. We ask that you provide us with an emergency contact number, and alternative if possible, should we need to contact you during the session.

Attached are the copies of the rules for junior members and the code of practice for parents/carers. We hope you and the junior members will adhere to these expectations.

**Yours sincerely,**

**Mike Whitehouse**

**Director of Fencing**

# **BIRMINGHAM FENCING CLUB**

## **CODE OF PRACTICE FOR PARENTS/CARERS**

### **WE ASK YOU TO:**

Encourage your child to learn the rules and play within them.

Discourage unfair play and arguing with officials.

Help your child to recognise good performance, not just results.

Never force your child to take part in sport.

Set a good example by recognising fair play and applauding good performances of all.

Never punish or belittle a child for losing or making mistakes.

Publicly accept officials' judgements.

Support your child's involvement and help them to enjoy their sport.

Use correct and proper language at all times.

Encourage and guide performers to accept responsibility for their own performance and behaviour.

## **CODE OF PRACTICE FOR JUNIOR MEMBERS**

As a member of Birmingham Fencing Club, you are expected to abide by the following junior code of practice:

Members must obey the instructions of the coaching staff at all times.

Other fencers and visitors are to be treated with respect and fairness at all times.

All safety rules are to be followed at all times.

Members are only to fence or play fencing with each other when instructed to do so.

Members must wear suitable kit for training and match sessions, as agreed with the head coach.

All kit is to be treated correctly and with respect.

Members must pay any fees for training or events promptly.

All members must play within the rules of the sport of fencing.

The decisions of referees are to be accepted at all times.

# BIRMINGHAM FENCING CLUB

Please sign below to indicate you have read and understood the relevant code of practice as above:

Junior member name:.....

Date:.....

Signed:.....

Parent/Carer name:.....

Date:.....

Signed:.....

# BIRMINGHAM FENCING CLUB

## REGISTRATION FORM

Title (Mr/Mrs/Miss/Ms):		Date of Birth:	
First Name(s):		Last Name:	
Address:			
Post Code:		Email:	
Landline:		Mobile:	Emergency Tel. No:
Signature of Applicant:			
Date of Application:			
Medical Condition/Allergies:			
School/College/University:			
<b>PARENT/CARER DETAILS FOR UNDER 18s</b>			
Parent/Carer name:			
Parent/Carer Address (if different):			
Parent/Carer Email:			
Parent/Carer Telephone Nos:			
Signature (Parent/Carer):			Date:

PLEASE TICK SESSION APPLIED FOR		PLEASE TICK MEMBERSHIP TYPE	
Tuesday (Adult)		Full (Adult)	
Tuesday (Student)		Student (In Full Time Education)	
Thursday (Adult)		Visitor (Adult)	
Thursday (Student)		Visitor (Student)	
Saturday (Student)			

### Confidentiality Notice

This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any distribution, copying or use of this communication or the information in it is strictly prohibited. If you have received this communication in error please notify us, using the contact details below.

Please read our Data & Privacy Policy which can be found on our Website, [www.birminghamfencingclub.org.uk](http://www.birminghamfencingclub.org.uk) or request a copy using the contact details below.

Please also ensure you have completed a Data Release Form and hand all forms to Mike Whitehouse, Senior Coach.

# BIRMINGHAM FENCING CLUB

## Data Release Form

**I confirm I have read the BFC Data & Privacy Policy prior to completing this form:**

**Name:**.....

**Signed:**.....

**Date:**.....

**Name of Parent/Carer (if under 18):**.....

**Signature of Parent/Carer (if under 18):**.....

**Date:**.....

### Photographs & Videos

BFC would like to use photographs and videos and/or comments of you or your child for promotional purposes. These images may be used on our Website, Instagram, Twitter, Facebook or Newsletters, or in printed publications. In addition, associations, competition organisers and other members may use or take photographs or videos during club activities and competitions. We will take all reasonable steps to ensure these images are used solely for the purposes for which they are intended. We will not include personal details such as addresses or email. To comply with Data Protection Legislation, we need your permission before we take and use any photographs & videos of you or your child.

Do you give permission for the taking, using and sharing of images as outlined above:

**YES**      **NO**                      (please circle)

**Name:**.....

**Signed:**.....

**Date:**.....

**Name of Parent/Carer (if under 18):**.....

**Signature of Parent/Carer (if under 18):**.....

**Date:**.....

### Data Usage and Communication Preferences

By taking part as a Club Member and in competitions, we may pass your personal information to governing bodies or affiliated organisations for the publication of entrants and results, either for the event alone or combined with or compared to other events. In addition, this information can be used for the purpose of obtaining insurance and licences. Results may include (but not be limited to) name, any club affiliation, race times, occupation and age category. We and associations and organisations linked to BFC, may contact you from time to time with information, updates, results and general communications.

# BIRMINGHAM FENCING CLUB

Please select your communication preferences below:

I agree to opt in (YES) or opt out (NO) of receiving communications from BFC via the following methods (please tick):

	YES	NO
Email	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>
SMS	<input type="checkbox"/>	<input type="checkbox"/>
Post	<input type="checkbox"/>	<input type="checkbox"/>

I agree to opt in (YES) or opt out (NO) to receive communications from BFC partners, associations, competition organisers and similar organisations (please tick):

	YES	NO
Email	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>
SMS	<input type="checkbox"/>	<input type="checkbox"/>
Post	<input type="checkbox"/>	<input type="checkbox"/>

**Name:**.....

**Signed:**.....

**Date:**.....

**Name of Parent/Carer (if under 18):**.....

**Signature of Parent/Carer (if under 18):**.....

**Date:**.....

Contact: Mike Whitehouse Email: [mikejoanfencing@hotmail.com](mailto:mikejoanfencing@hotmail.com)

Mobile: 07973 632831 Tel: 0121 443 3136

Contact Address: 208 Wheelers Lane, Kings Heath, Birmingham B13 0SR

Venue Address: University of Birmingham Sport & Fitness Centre, Edgbaston, Birmingham B15 2TT

Website: [www.birminghamfencingclub.org.uk](http://www.birminghamfencingclub.org.uk)

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