

## **Understanding Obituaries**

In summary, an obituary informs people that someone has died and includes details about the funeral, memorial service, and/or burial. They can be used for the Newspaper(abbreviated), Website and Printed. Keep in mind, if you would like a longer version in the newspaper be prepared to pay an additional fee.

#### **Basic information:**

- Full name of deceased, including maiden name
- Age
- Date of death
- City and state of residence at time of death [note: if death occurred in another location, use the place of residence, not place of death]
- Name of spouse/partner/significant other, whether alive or deceased
- Date, time and location of service to which the public is invited
- Requested memorials

#### **Extended information, if desired:**

My Legacy(Use this information for below)

- Date of birth
- City and state of birth
- Parents and family of origin:
  - For siblings and other family members, use first name, last name (spouse): "Jane Smith (Bob)"
- Immediate family: children and spouses, grandchildren, great-grandchildren
  - If too many to list, write "10 grandchildren, 15 great-grandchildren"
  - If unsure of quantity, it is appropriate to say "many grandchildren"
- Host of Nieces and Nephews



- Summarized Career
- Educational Profile
- Don't forget to acknowledge Military service
- Personalize and highlight hobbies or special interests

#### **Extended content**

For longer obituaries the following information can be added

- Date of marriage or how long married
- Special events, hobbies, travels, or interests
- Awards and achievements
- Leadership
- Involvement in charitable, religious, business or community organizations
- Places of residence, Abroad career, additional careers etc.
- Acknowledgement of thanks to caregivers or special friends

#### Something to Consider

- You don't have to mention the cause of death
- Nor do you have to mention an ex spouse unless they still have a presence



#### **Obituary Template**

1. (Circle one) In Loving Memory of \* Homegoing Celebration for \* Celebrating the Homegoing of Custom 2. Date of Birth\_\_\_\_\_ 3. Date of Death\_\_\_\_\_ 4. Full Name\_\_\_\_\_ 5. Service Day of the week (Monday....) 6. Month of Service(Word Format) (March....) 7. Date of Service\_\_\_\_\_(1....) 8. Time/Hour of Service 9. Funeral Location Place\_\_\_\_\_ Address\_\_\_\_\_ City\_\_\_\_\_State\_\_\_\_Zip Code\_\_\_\_ 10. Name of Person Officiating: 11. Name of Person delivering the Eulogy: How many Photos recieved\_\_\_\_\_ 12. 13. How were the photos delivered? 14. Type of Program: Single Fold, Tri-Fold, Booklet (Sm, Med, Lg) Contact person, phone number and email **15**.



# My Legacy (Obituary) You can also type, email and/or print this as an attachment.



# The Processional Viewing of your loved one The Holy Scriptures Old Testament\_\_\_\_\_ Minister\_\_\_\_ New Testament Minister The Prayer/Invocation: Minister\_\_\_\_\_ Song of Peace and Comfort \_\_\_\_\_ Solo or Choir\_\_\_\_ Resolutions(optional) Expressions/Remarks (Preselected/or open) Song of Peace and Comfort \_\_\_\_\_ Solo or Choir\_\_\_\_ The Message of Hope \_\_\_\_\_(Eulogy) Viewing (optional)

The Recession



### Family Acknowledgements

Pallbearers		
Honorary Pallbearers		
Flower Bearers		
Cemetery/Crematory Information (\)	four loved one final Resting Place)	