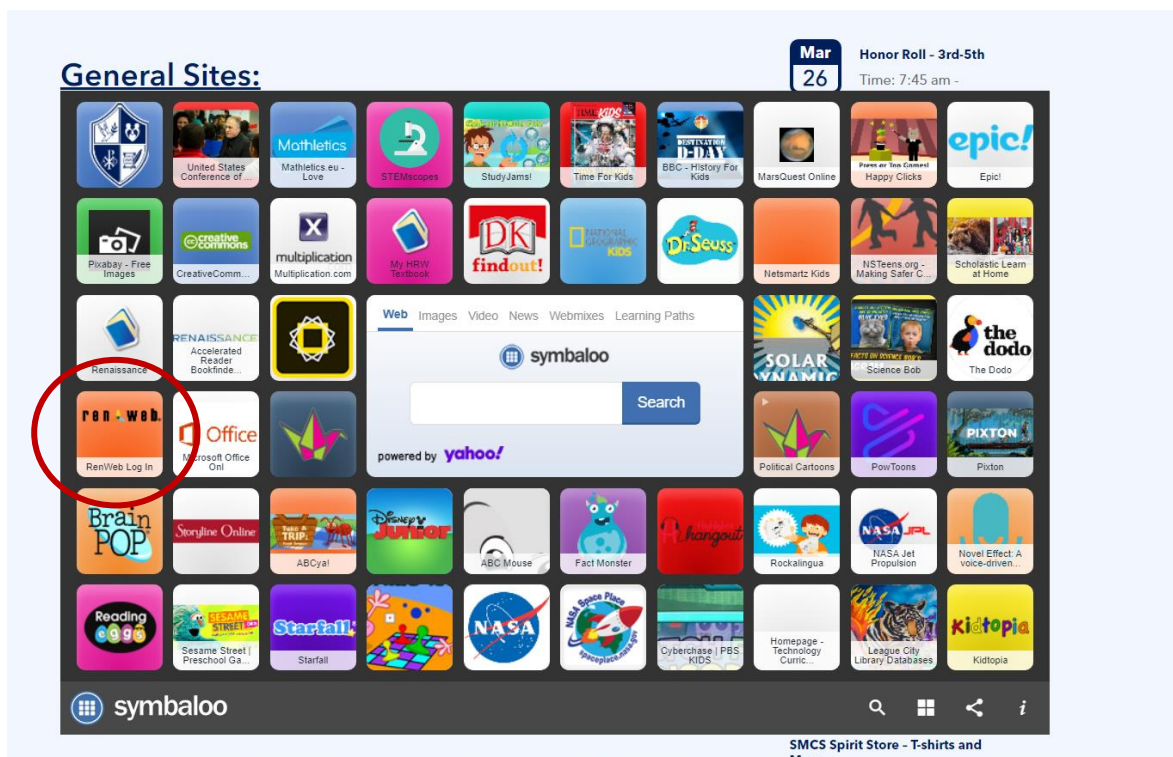


Accessing Family Portal

FACTS Family Portal is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, and homework, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary.

Here's how to access our easy-to-use **Family Portal**:

- In Chrome, Firefox, Safari, or Internet Explorer go to stmarylc.org/library and find the RenWeb link—first column, fourth row. Click on that.



This is what you'll see:



Family Portal Login

District Code:

User Name:

Password (case-sensitive):

[Forgot User Name/Password?](#)

Parent

Student

Staff

Login

[Create New Family Portal Account](#)

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At this point, go to "I" if you've never logged in to Family Portal (RenWeb for Parents and Students). Go to "II" if you have.

I. IF YOU'VE NEVER LOGGED IN BEFORE (YOU DON'T HAVE A USERNAME & PASSWORD ALREADY)

- Type the school's **District Code**: STMY-TX
- Click **Create New Family Portal Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your login. The link is active for 6 hours.
- From the email, click the link to create your Family Portal (ParentsWeb) login.
- A web browser displays your **Name** and FACTS SIS **Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.



Change/Create Password

Name	Person ID	User Name	Password	Confirm	
Callie Johnston	11519	cjohnston	*****	*****	Save User Name and/or Password

- Click **Save User Name and/or Password**.
A message displays at the top of the browser, "User Name/Password successfully updated."

User Name/Password successfully updated.

Change/Create Password

Name	Person ID	User Name	Password	Confirm	
Callie Johnston	11519	cjohnston	*****		Save User Name and/or Password

- You may now log in to Family Portal using your new user name and password.

IF YOU HAVE ALREADY LOGGED IN BEFORE:

1. Enter your username and password.
2. Click the appropriate button toward the bottom: Parent or Student
3. Click Log In



Family Portal Login

District Code:

User Name:

Password (case-sensitive):

[Forgot User Name/Password?](#)

← District Code is STMY-TX

1.

2.

3.

[Create New Family Portal Account](#)

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Please keep reading below for important notes.



NOTE: If you have 5 or more failed attempts to log in, the system will lock you out. If you have logged in before but do not remember your username and password, please email kpate@stmarylc.org for a reset.

STUDENTS in junior high have their own, student logins. If a student needs a password reset, use the same email address as above for help.

- Family Portal allows you to access:
 - Student attendance and daily grades
 - Progress reports, reports cards and transcripts
 - Assignments and homework
 - Homework upload

