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LM/lm

10th February 2025

Dear Parents/Carers,

**Parents' Evening Spring 2025 - Online Appointment Booking
Reception to Year 6 (not 1C or 4MC)**

I would like to invite you to attend our face to face Parents' Evening. Appointments are available on **Tuesday 25th February from 3.30pm to 5.00pm or Wednesday 26th February from 3.30pm to 7.00pm**. The purpose of these meetings is to discuss your child's progress and how best to support them at home. Appointments will be 8 minutes long.

Appointments can be made via an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments will be available to book from **6pm on Monday 10th February**. Appointments will close:

- on Monday 24th February at 12 noon for appointments on Tuesday 25th February
- on Tuesday 25th February at 12 noon for appointments on Wednesday 26th February.

If you wish to make any changes after this date please contact the school office.

Please visit **<https://greatcrosbycatholic.parentseveningsystem.co.uk>** to book your appointments. The link is available via the School Cloud logo on the school website homepage, via the Parents/Carers > PT Evenings & Information page or through the Useful Links section of the School Gateway app. You will login with your own name and email address and your child's name and date of birth. **Please do not put in a title** ie. Mr, Mrs, Ms or Miss as this can throw the system out.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'L Morton'.

Mrs L Morton
Headteacher