

# Great Crosby Catholic Primary School



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**Headteacher: P A Speed (B.Ed Hons, M.A)**

PAS/lcm

9th October 2020

Dear Parents and Carers of Reception,

As the current situation hurls us into the virtual world, we will be providing a 'keeping in touch' session virtually, through our Parents' Evening system.

While we have been using the online booking system for our Parents' Evenings for some time, we are new to appointments via video call, so please bear with us if we encounter any technical problems at either end.

You will log into the system and make your appointment - we will send you a separate letter with date and times and instructions.

We will also provide information for parents/carers on how to attend appointments over video call.

In order to make video calls you will need to have a device with a microphone and speaker and a compatible web browser – it is recommended that you use your smartphone – if you don't have a front-facing camera, use a laptop or computer with a webcam. A headset (or earphones with a microphone) may be useful to reduce echo.

If you do not have the facility to video call, you will be able to turn the video option off and have a conversation with the teacher.

In these challenging times, we appreciate your co-operation in finding new ways to communicate while keeping us all safe.

Kind regards

A handwritten signature in black ink that reads "P a. Speed". The signature is written in a cursive style with a large initial 'P'.

Mrs P A Speed  
Headteacher